



TOWN BOARD  
SPECIAL MEETING MINUTES  
**Monday, September 12, 2022 at 6:00 p.m.**  
or as soon thereafter as possible  
Ledgeview Community Center  
3700 Dickinson Road, De Pere, WI 54115

**CALL TO ORDER**

The meeting was called to order by Chairman P. Danen at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**ROLL CALL**

Present were Chairman Phil Danen, Supervisors Renee Van Rossum, Alan Matzke and Sachin Shivaram. Supervisor Mark Danen, was excused.

Staff present was Administrator Sarah Burdette, Interim Fire Chief Chris Hohol, Clerk Jennifer Broich, and Treasurer Renae Peters.

**AGENDA APPROVAL**

Staff advised there were no changes to the agenda.

**Motion by** Chairman P. Danen to approve agenda as written **seconded by** Supervisor A. Matzke. No further discussion. Motion carried in a voice vote.

**PUBLIC COMMENT:**

Chairman P. Danen opened public comment at 6:02 p.m.

After three calls for comments, none were heard. Public comment was closed at 6:03 p.m.

**NEW BUSINESS:**

1. **Review and Discuss** the Ledgeview Fire Department Standards of Coverage and Strategic Recommendations.

Staff presented an overview of the Standard of Cover Model which included an analysis of response resources, deployment strategies, operational elements and the overall community risks. It establishes response time goals and performance standards for measuring the effectiveness of resources within the department and the deployment of those resources.

Several models were presented based on Proforma estimates in costs for any portion of the model and outsourced services that would be needed. Goal for this meeting would be to narrow down the models after given the details of each model and ability to have any questions answered. Once a decision is made the Town can then determine what the next order of steps would be based on the chosen model.

In Summary:

MODEL	DESCRIPTION
Model One Baseline	Keep Internalized Department and Rebuild
Model One Option A.1	Model One DEDUCTS Training Officer
Model One Option A.2	Model One Deducts dedicated company officer combine duty chief and Co. Officer
Model One Option A.1 + A.2	Implement both A.1 and A.2
Model One Option B	Add Fulltime Ambulance Plus Base Model One
Model Two Baseline	Outsource Chief and Duty Officer (has more limited coverage for nights) (staff loss risk)
Model Two Option A Hybrid	Keep Ledgerview Chief but use De Pere Duty Chief and Training Officer from Model 2 Baseline
Model Three Baseline	FT Engine (GB Metro, De Pere etc.)
Model Three Option A	FT Engine and Add De Pere Duty Chief

**Motion to open the floor** by Chairman P. Danen, **seconded by** Supervisor S. Shivaram. Motion passed unanimously, floor opened at 6:56 p.m.

**Dan Kerkhoff – 3848 Dickinson Rd:**

Questioned Model One Option A.2. Made a comment stating if you could tweak that option and try to make it worthwhile as a lot of the current personnel often work for another fire department and would be willing to possibly commit to one if it was enticing and/or full time.

Chairman asked at what point would the union be needed and if it would be needed for models one and two. Staff advised if at any point, model three would possibly get a union.

**Tom Guns – 4741 Dickinson Rd:**

Stated he is not surprised and knew that this needed to happen for some time. Agrees that things need to move ahead as it's understaffed, but believes it is running well now. He is very concerned if we select an option that combines or shares personnel with another agency that the Town will lose what they have spent so many years building.

**Todd Hendricks – 2023 Cottonwood Ct:**

Prefers Model One Baseline as it's a great start as a shared training officer would be a huge benefit.

**Jeremy Belter – 4041 Dollar Ln:**

As the Health and Safety Officer, he would want to keep it 'our own' and doesn't want someone else coming in to run the department. Main concern would be that having shared leadership means that someone would not be on site at all times and would most likely be coming from De Pere which isn't truly helpful.

**Conner Ferral – 921 Chicago St:**

As the most junior firefighter as he decided on a career change and this is exciting to hear these possibilities as he would like to make this his full time career.

**Motion to close floor** by Chairman P. Danen, **seconded by** Supervisor S. Shivaram. Floor closed and brought back to the Board at 7:10 p.m.

Continued discussion amongst staff and Town Board. Ideally would like to put this on the next Town Board agenda as a discussion and possible action item.

Staff will be meeting with Supervisor Mark Danen Monday, September 19<sup>th</sup>, to go over the presentation, and slideshow, gather his input and answer any questions he may have.

**CLOSED SESSION:**

None.

**ADJOURNMENT:**

**Motion made by** Chairman P. Danen to adjourn, **seconded by** Supervisor S. Shivaram. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 7:18 p.m.

Respectfully submitted,

Jennifer L. Broich  
Clerk

Approved at the September 20, 2022 Town Board Meeting.