

PARK, RECREATION AND FORESTRY COMMITTEE MINUTES
Monday, January 24, 2022 at 6:00pm
Ledgeview Community Center
3700 Dickinson Road
De Pere, WI 54115

The Park, Recreation, and Forestry Committee held a meeting on **Monday, January 24, 2021 at 6:00pm** at the Community Center located at 3700 Dickinson Road, De Pere, WI 54115.

A. CALL TO ORDER:

Meeting called to order by Van Helden at 6:01pm.

B. ROLL CALL:

Members present: Nicole Van Helden, Dave Purnell, Jason Shanda arrival at 6:04pm, Chris Culotta, Cullen Peltier

Excused: Sachin Shivaram

Staff present: Stephanie Schlag, Park & Recreation Director; Mark Sauer, Planner, Mead & Hunt; Scott Brosteau, Mead & Hunt

C. AGENDA APPROVAL:

MOTION by Peltier, seconded by Purnell, to approve the agenda as written. No further discussion. Motion carried 5-0 in a voice vote.

D. APPROVAL OF MINUTES:

1. Park, Recreation and Forestry Committee Minutes from October 25, 2021
2. Beautification Sub-Committee Minutes from October 18, 2021
3. Beautification Sub-Committee Minutes from November 15, 2021
4. Beautification Sub-Committee Minutes from December 20, 2021

Request from Culotta to note correct spelling of name in October minutes. Staff will make change.

MOTION by Purnell, seconded by Van Helden, to approve the minutes with the correction of Committee member Culotta's name. No further discussion. Motion carried 4-0 in a voice vote.

E. PUBLIC COMMENT: None.

F. COMMUNICATIONS:

1. Beautification Sub-Committee Meeting Update:

Update of January meeting provided by Van Helden and Schlag.

- a. 2021 Work Plan Evaluation and 2022 Work Plan Approval (arrival of Shanda)

Motion by Shanda, seconded by Van Helden, to forward and recommend approval by the Town Board. No further discussion. Motion carried in a 5-0 voice vote.

G. OLD BUSINESS:

None

H. NEW BUSINESS:

1. Request from Eagle Scout for Gaga Pit at Two Dollar Park

To NE of asphalt slab. Or, to SE as second option. To be determined through further coordination with Scout and staff. \$2 selected vs. Zelten b/c of wetlands at Zelten. Materials – any concerns with any materials? Schedule?

Approved at the February 15, 2022 Park, Recreation, & Forestry Committee Meeting.

Approved at the ____, 2022 Town Board Meeting.

Longevity is the committee's priority in terms of materials.

Materials – let Scout make a recommendation. Typically, wood. Surface typically as flat, and solid as possible but natural (not asphalt).

Motion by Shanda, seconded by Van Helden to approve construction of a gaga pit at Two Dollar Park, location to be determined with recommendation of NE of SW of asphalt slab. No further discussion. Motion approved 6-0 in a voice vote.

2. Consideration of Request of a Donation from De Pere Baseball
Shanda and Schlag provided overview and potential issues.
Committee is generally okay with the donation but lots of coordination with staff to determine. De Pere Baseball should consult staff before a location is chosen – don't want potential conflict with future location of shelter/bathroom facility. Solar is great, but electricity is there and hardwire is preferred. If committee makes recommendation to Board, lowering and raising the flag should become part of staff duties.
Motion by Peltier, seconded by Purnell, to recommend Town Board accept donation of a flag and flag pole at Scray Hill Park by De Pere Baseball. No further discussion. Motion passed 5-0 in a voice vote.
3. Request to Install Stormwater Pipe from Residents on North Secret Garden Road
Brosteau provided overview: owners getting water in basement. Staff recommends the proposed stormwater design provided by Robert E. Lee.
Van Helden concern with precedent of allowing private resident to dump stormwater into public property.
Motion by Shanda, seconded by Purnell, to recommend to Town Board, installation of store water pipe within town property to mitigate flooding for the indicated properties, at the cost of the property owners and to work with town staff to mitigate any additional wetness as possible. No further discussion. Motion passed 4-1 (nay: Van Helden) in a voice vote.
Committee also asked that they must replace any trees removed.
Departure of Shanda
4. On Street Bicycle Facilities for Future Road Development / Road Cross Sections
Schlag and Brosteau provided overview of issues and plan of action.
Committee recommends Kaftan Way to be labeled "Low Priority" (remove No priority) due to the amount of use by neighborhood to access Creamery Road entrance to Ledgeview Park.
Motion by Peltier, seconded by Purnell to recommend the Town Board fund and mark roads for sharrows as indicated in the staff provided memo, with the noted change to Kaftan Way. No further discussion. Motion passed in a voice vote 4-0.
5. 2021 Work Plan Evaluation and 2022 Work Plan Discussion
Motion by Culotta, seconded by Van Helden, to postpone to next committee meeting. No further discussion. Motion passed in a voice vote 4-0.

I. STAFF UPDATES:

Staff provided an update of projects as outlined in the memo.

J. ADJOURNMENT:

MOTION by Culotta, seconded by Purnell, to adjourn. No further discussion. Motion carried 5-0 in a voice vote. Meeting adjourned at 7:25pm.

Respectfully submitted,
Stephanie Schlag, Park and Recreation Director
Town of Ledgeview, Brown County, WI