

LEDGEVIEW TOWN BOARD MINUTES
November 16, 2021 at 4:00 p.m.
Ledgeview Community Center
3700 Dickinson Road, De Pere, WI 54115

CALL TO ORDER

The meeting was called to order by Chairman P. Danen at 4:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

ROLL CALL

Present was Chairman Phil Danen, Supervisors Renee Van Rossum, Sachin Shivaram and Alan Matzke. Supervisor Mark Danen was excused.

Staff present was Administrator Sarah Burdette, Clerk Jen Broich, Zoning Administrator Dan Teaters, Planner Dustin Wolfe (remote), Engineer Scott Brosteau, Public Works Director Greg Potts, Treasurer Renae Peters and Park and Recreation Director Stephanie Schlag.

AGENDA APPROVAL

Chairman P. Danen asked to take off item 1b of the Consent Agenda, the approval of the November 1, 2021 Town Board minutes.

Motion by R. Van Rossum to approve the agenda with these changes, seconded by A. Matzke. Motion carried in a voice vote, 4-0 at 4:01 p.m.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. October 19, 2021 Town Board Minutes
 - ~~b. November 1, 2021 Town Board Minutes~~
2. Routine Reports:
3. Committee/Commission Reports: None.
4. Operator's Licenses: October 31, 2021 thru November 13, 2021
5. Other Committee Minutes:
 - a. October 28, 2021, Wisconsin Towns Association 3rd Quarter – Brown County Branch
6. Pay Requests: None.
7. Special Event & Street Closure Permits: None

Motion by R. Van Rossum to approve Consent Agenda, seconded by A. Matzke. No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT:

Chairman P. Danen opened public comment at 4:02 p.m. After a final call, public comment was closed at 4:03 p.m.

PUBLIC HEARING:

None.

ZONING & PLANNING:

None.

OLD BUSINESS:

1. Continued discussion on the request for approval on a Building, Site, and Operations Plan request by Todd Hietpas, Performa Inc. on behalf of Mike Walters (owner) to construct a brewery and taproom at parcel D-375-5, located on the NW corner of CTH GV/ Monroe Road and Kaftan Road.

Staff presented an updated revised plan as requested by the Board that shows larger panels on the east elevation as well as additional artwork, some windows, sculptures and additional landscape screening.

Todd Hietpas with Performa, Inc. spoke on behalf of the owners stating that they weren't really enamored with these revised adjustments that were made in the plan, both aesthetically and cost-wise. Discussion continued between the Board and planner with regards to other possible options.

Motion made by Chairman P. Danen to table for further discussion. Motion seconded by S. Shivaram. Motion carried unanimously 4-0.

NEW BUSINESS:

1. Request Approval of Amendment #1 to Agreement Relating to Site Improvements for Crossing at Dollar Creek 2nd Addition Subdivision, Seville Properties, LLC and the Town of Ledgeview, Brown County, Wisconsin ("Development Agreement")

Staff presented the background stating that the final expenses have been calculated for this project and are stated in this final amendment. The Developer has made payments according to the terms of the initial Developers Agreement and as such payments have been subtracted from the total amount due. The outstanding amount owed by the Developer is \$28,755.02. On November 8, 2021, Seville Properties LLC paid the outstanding amount and has agreed to and signed off on this final Developers Agreement. Please note that, per Town policy, when the Developer has satisfied their financial obligations to the Town, a final developer's agreement is to be drafted for both parties' approval.

Motion made by R. Van Rossum to approve Amendment #1 to Agreement Relating to Site Improvements for Crossing at Dollar Creek 2nd Addition. Motion seconded by A. Matzke. No further discussion. Motion carried unanimously in a voice vote, 4-0.

COMMUNICATIONS:

None.

ORDINANCES:

1. Second Reading
 - a. Ordinance 2021-21 – Repeal and Recreate Section 1-19, Chapter 1, General Provisions Article II, Fees and Penalties

Motion made by Chairman P. Danen to move to a third and final reading.

2. Act and approve on Ordinance 2021-20 to Amend Chapter 83 - Solid Waste Article 1 - Recycling to Create Section 83-XX Recycling Compliance Assurance Plan.

Motion made by A. Matzke to approve, seconded by R. Van Rossum. Motion carried unanimously in a voice vote, 4-0.

REPORTS:

Administrator:

- Written report as submitted

Clerk:

- None

Zoning and Planning:

- Written report as submitted

Developer:

- None

Fire Chief:

- None

Treasurer:

- Written report as submitted

Park & Recreation:

- Written report as submitted

Public Works:

- Crew will be starting to put together brine for the tank
- Spoke with our plowing company and they have agreed to continue plowing for the Town for the next ten-plus years
- Written report as submitted

Engineer:

- Will be starting bio-retention ponds on Beau Rivage Court

APPROVAL OF THE VOUCHERS:

Motion made by A. Matzke, seconded by R. Van Rossum. No further discussion. Motion carried, 4-0.

CLOSED SESSION:

Motion made by Chairman P. Danen **to table item #1 in Closed Session**, pending the Town hearing back from the developer and owner with an updated site plan. Motion to table item #1 seconded by S. Shivaram. Motion carried in a voice vote 4-0 at 4:22 p.m.

Motion made by Chairman P. Danen **to go into closed session** to discuss item #2. Motion seconded by R. Van Rossum. Roll call vote. Motion carried unanimously.

1. The Town Board may convene into closed session pursuant to WI State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of reviewing Cocoon Brewing Tax Increment District Financing Application.
2. The Town Board may convene into closed session pursuant to WI State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority. The purpose is to review and discuss related priorities that are contained in the Fire Department and Emergency Services Review & Needs Analysis.

The Town Board may then reconvene into open session to take action on items discussed in closed session.

Motion made by Chairman P. Danen **to go out of closed session**. Motion seconded by A. Matzke. Roll call vote. Motion carried unanimously at 5:57 p.m.

**AGENDA FOR BUDGET PUBLIC HEARING,
SPECIAL MEETING OF LEDGEVIEW ELECTORS,
AND RECONVENE OF REGULAR TOWN BOARD MEETING
Tuesday, November 16, 2020 at 6:00 PM
Ledgeview Community Center
3700 Dickinson Road, De Pere, WI 54115**

PUBLIC HEARING

ON THE PROPOSED 2022 BUDGET OF THE TOWN OF LEDGEVIEW.

Call to Order

The Budget Public Hearing was called to order by Chairman P. Danen at 6:00 p.m.

1. Explanation of Proposed 2022 Budget.
2. Open Public Hearing – (please state your name and address for the record).
Chairman P. Danen opened the public hearing. Called out three times asking if anyone in the audience wanted to speak in regards to the proposed budget. No one was heard.
3. Close Budget Public Hearing.
Chairman P. Danen closed public hearing at 6:01 p.m.

SPECIAL MEETING OF THE ELECTORS

**IMMEDIATELY FOLLOWING THE COMPLETION OF THE PUBLIC HEARING ON THE PROPOSED 2022 BUDGET WHICH
BEGINS AT 6:00 PM.**

CALL TO ORDER

The Special Meeting of the Electors was opened and called to order by Chairman P. Danen at 6:01 p.m.

1. **Discuss and act** on the 2021 tax levy to be paid in 2022 pursuant to Sec. 60.10(1)(a) of Wis. Stats.

Chairman P. Danen read aloud the summary for Resolution R-2021-14 for the 2021 Tax Levy, for members of the audience.

Motion made by Chairman P. Danen asked if there was a motion from any audience member who resides in the Town, to approve Resolution R-2021-14 for the 2021 Tax Levy. Motion was made by Dan Kerkoff (resides at 3848 Dickinson Road). Motion seconded by R. Van Rossum (resides at 845 Lone Oak Road). No further discussion.

Motion brought to a vote. Chairman P. Danen counted hands:
8 = in favor
0 = against

Motion passes.

Chairman P. Danen made a motion to adjourn the Special Meeting of the Electors. Motion seconded by R. Van Rossum. Motion carried in a unanimous voice vote, 4-0 at 6:04 p.m.

RECONVENE REGULAR TOWN BOARD MEETING

IMMEDIATELY FOLLOWING THE COMPLETION OF THE SPECIAL MEETING OF LEDGEVIEW ELECTORS

1. **Discuss and act** on Resolution Adopting the 2022 Annual Budget and Establishing the 2021 Property Tax Levy for the Town of Ledgeview.

Motion made by R. Van Rossum to approve Resolution R-2021-14 Adopting the 2022 Annual Budget and Establishing the 2021 Property Tax Levy. Motion seconded by A. Matzke. No further discussion. Motion carried unanimously in a voice vote, 4-0.

2. **Discuss and act** on the proposed 2021 Stormwater Base and Equivalent Residential Unit (ERU) charge to be paid in 2022.

Motion made by A. Matzke to approve the 2021 Stormwater Base and Equivalent Residential Unit charge to be paid in 2022. Motion seconded by S. Shivaram. No further discussion. Motion carried unanimously in a voice vote, 4-0.

ADJOURNMENT:

Motion made by P. Danen, seconded by R. Van Rossum to adjourn Town Board. Motion carried 4-0. Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Jennifer Broich
Town Clerk

Approved at the December 21, 2021 Town Board Meeting