



LEDGEVIEW TOWN BOARD MINUTES
Tuesday, June 22, 2021 at 4:30 PM
or as soon thereafter as possible
Ledgeview Community Center
Community Room
3700 Dickinson Road, De Pere, WI 54115

CALL TO ORDER

The meeting was called to order by Chairman P. Danen at 4:30 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

ROLL CALL

Present was Chairman Phil Danen, Supervisors Renee Van Rossum, Sachin Shivaram, Alan Matzke and Mark Danen.

Staff present was Administrator Sarah Burdette, Zoning Administrator Dan Teaters, Treasurer Renae Peters, Engineer Scott Brosteau, Public Works Director Greg Potts, Park & Recreation Director Stephanie Schlag, and Administrative Assistant Lisa Bartz.

AGENDA APPROVAL

Staff advised there were no changes to the agenda.

Motion by P. Danen/Van Rossum to approve the agenda as written. No further discussion. Motion carried in a voice vote, 5-0.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. June 7, 2021 Town Board Meeting Minutes
2. Routine Reports: None.
3. Committee/Commission Reports:
4. Operator's Licenses: June 3-June 18, 2021
5. Other Committee Minutes:
 - a. May 12, 2021 Zoning & Planning Commission Minutes
 - b. February 10, 2021 Redevelopment Authority Minutes
 - c. May 5, 2021 Sanitary District Commission Minutes
6. Pay Requests:
 - a. Approve pay request #6 for Stone Fence Preserve, Contract G-2020 for \$260,083.44 to Feaker and Sons Co Inc
7. Special Event & Street Closure Permits:
 - a. St. Mary's Church Picnic 7/25/21
 - b. Unity Hospice Luminary Walk 9/16/21
 - c. Chicago Street Pub Sunday Fundays: 6/27, 7/11, 7/18, 7/25, 8/8, 8/15, 8/22, 8/29

Motion by Shivaram/P. Danen to approve the Consent Agenda as written and but for the Unity Hospice Luminary walk special event application, which has been requested to be pulled from the agenda. No further discussion. Motion carried in a voice vote, 5-0.

PUBLIC COMMENT: None

PUBLIC HEARING: None

ZONING & PLANNING:

1. Recommendation from Zoning and Planning Commission on the request by Steve Bieda of Mau & Associates, on behalf of William and Erin Enright (owners) for a proposed combination of parcel D-720 and D-721, 2570 Euro Lane to create one lot.

Recommendation to approve the proposed CSM which complies with the requirements of Chapter 96: Subdivision, conditioned upon the following:

1. Address any technical corrections required by the Town Engineer or Brown County

Motion by M. Danen/Matzke to approve with the recommendation of Zoning & Planning. No further discussion. Motion carried in a voice vote, 5-0.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Recommendation to Approve Amendment # 2 of the Agreement Relating to Site Improvements for Stone Fence Preserve Subdivision, Gigot Properties, LLC Development and the Town of Ledgeview, Brown County, Wisconsin (“Development Agreement”).

Motion by Van Rossum/Shivaram to approve Amendment #2 to the Stone Fence Preserve Developer’s Agreement. P. Danen abstained. Motion carried in a voice vote, 4-0.

2. Recommendation from Town Board for Northern Pike Spawning Project at Ledgeview Park.

Dave Wetenkamp, Engineering Technician for Brown County Land and Water Conservation Department (LWC) met with Town Staff (Engineer, Public Works Director, and Park and Recreation Director) to go over the engineering plans for the 2 potential spawning locations at Ledgeview Park. The engineering design for the proposed site located directly south of Dickinson Road indicates the water level during the summer would lower to a level that would drain the current water retention area to an almost empty pond. Staff had concerns that adjacent property owners and businesses have become used to what they perceive as a pond and would be upset to lose that water feature.

Staff is seeking direction from the Board to provide Brown County on the project, specific to the site adjacent and south of Dickinson Road

No action taken

3. Resolution authorizing the Ledgeview Zoning Administrator as the Town signatory on land divisions.

Motion by Van Rossum/P. Danen to approve the Zoning Administrator to act as the signatory designee for the Town Clerk on land division documents. No further discussion. Motion carried in a voice vote, 5-0

4. Recommendation to amend the Bylaws, Rules, and Regulations of the Ledgeview Fire Department, Article X, Section 2.

Motion by P. Danen/Matzke to approve to amend the Bylaws, Rules, and Regulations of the Ledgeview Fire Department, Article X, Section 2. No further discussion. Motion carried in a voice vote, 5-0.

COMMUNICATIONS: None

ORDINANCES:

1. **Second Reading:**

Create Chapter 72 – Urban Forestry.

This was the second of three readings. Move to the third reading

REPORTS:

Administrator:

- Written report has been submitted
- Clerk Interviews

Treasurer:

- Portion of ARPA funds will be disbursed by the end of the week

Zoning Administrator:

- Permit activity

Engineer:

- Paving has started on Copper Lane
- Paving will start next week on Dallas Lane

Public Works Director:

- Written report has been submitted
- Fahrner started concrete work

Park & Recreation Director:

- Written report has been submitted
- Demarcation is being completed

Board Comments: None.

APPROVAL OF THE VOUCHERS:

MOTION by Van Rossum/Matzke to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

CLOSED SESSION:

The Town Board may convene into closed session pursuant to WI State Statute 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The purpose is to review and discuss the Van Dreel matter. The Town Board may then reconvene into open session to take action on items discussed in closed session.

MOTION by P. Danen/Van Rossum for the Town Board to enter into closed session pursuant to WI State Statute 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The purpose is to review and discuss the Van Dreel matter. No further discussion. Roll call vote: Van Rossum – Aye, Matzke – Aye, P. Danen – Aye, Shivaram – Aye, M. Danen - Aye. Motion carried in a roll call vote, 5-0.

At 5:02 PM, the Town Board entered into closed session.

Discussed ensued in Closed Session.

At 5:17 PM, MOTION by Van Rossum/P. Danen for the Town Board to reconvene into open session and to take action on those items discussed in closed session. Roll Call Taken- P. Danen – aye, Van Rossum – aye, Shivaram – aye, Matzke – aye. M. Danen - aye.

Motion made by P. Danen/Matzke to authorize Town Administrator to investigate a work scope or engagement letter as it relates to the filing of a counter claim in the Van Dreel matter and proceed accordingly. Motion carried in a voice vote, 5-0

ADJOURNMENT:

Motion by P. Danen/M. Danen to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 5:20 PM.

Respectfully submitted,

Lisa Bartz, Administrative Assistant
Town of Ledgeview