

**PARK, RECREATION AND FORESTRY COMMITTEE MINUTES**  
**Monday, October 25, 2021 at 6:00pm**  
**Ledgeview Community Center**  
**3700 Dickinson Road**  
**De Pere, WI 54115**

The Park, Recreation, and Forestry Committee held a meeting on **Monday, October 25, 2021 at 6:00pm** at the Community Center located at 3700 Dickinson Road, De Pere, WI 54115.

**A. CALL TO ORDER**

Meeting called to order by Shanda at 6:01pm.

**B. ROLL CALL**

Members present: Nicole Van Helden, Dave Purnell, Jason Shanda, Chris Culotta, Cullen Peltier

Excused: Sachin Shivaram

Staff present: Stephanie Schlag, Park & Recreation Director; Mark Sauer, Planner, Mead & Hunt

**C. AGENDA APPROVAL**

**MOTION by Van Helden, seconded by Purnell, to approve the agenda as written. No further discussion. Motion carried 5-0 in a voice vote.**

**D. APPROVAL OF MINUTES:**

1. Park, Recreation and Forestry Committee Minutes from August 17, 2021
2. Beautification Sub-Committee Minutes from May 11, 2021
3. Beautification Sub-Committee Minutes from June 14, 2021
4. Beautification Sub-Committee Minutes from August 18, 2021

**MOTION by Purnell, seconded by Van Helden to approve the minutes. No further discussion. Motion carried 5-0 in a voice vote.**

**E. PUBLIC COMMENT:** Concern by visitors to Scray Hill Park, shared by Purnell, of the utilization of porta-potties, cleanliness, ease of use for older individuals during a sporting event this summer. Visitors were very turned off by the porta-potties and thought there should be better or more facilities and cleaner facilities.

**F. COMMUNICATIONS:**

1. Beautification Sub-Committee meeting update from October 18, 2021 meeting by Van Helden and Steph. Culotta mentioned concern of how “art” is defined. Topic brought up at Zoning and Planning Commission. Suggested a further discussion with planners and Zoning and Planning Commission.

**G. OLD BUSINESS:**

None

**H. NEW BUSINESS:**

1. Recommendation on Sponsorship Request for Bike Loops  
Staff explained a request has come forward from the current Roller Coaster Loop sponsor for consideration of a “package rate” to sponsor all 4 loops. Staff is seeking a recommendation, if any, for the Town Board to consider.

**MOTION by Peltier, seconded by Culotta to recommend a sponsorship commitment of \$3,000 for 4 loops to the Town Board of Supervisors.**

Discussion included clarification if this is a policy or one-time recommendation. Clarification that this is a recommendation at this time due to the limited number of sponsors thus far, not a recommendation for policy. There are still opportunities for businesses to add sponsorship recognitions on a number of signs on each route.

**Motion passed 5-0 in a voice vote.**

**I. STAFF UPDATES:**

Staff provided an update of projects as outlined in the memo.

**J. CLOSED SESSION**

**MOTION by Peltier, seconded by Shanda, to convene into closed session pursuant to WI State Statute §19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote as follows:**

Peltier: aye

Shanda: aye

Van Helden: aye

Culotta: aye

Purnell: aye

**Motion carried 5-0 in a roll call vote.**

Committee convened into closed session at 6:29pm.

**MOTION by Peltier, seconded by Shanda, to reconvene in open session. Roll call vote as follows:**

Peltier: aye

Shanda: aye

Van Helden: aye

Culotta: aye

Purnell: aye

**Motion carried 5-0 in a roll call vote.**

Committee reconvened into open session at 7:02pm.

**K. ADJOURNMENT:**

**MOTION by Shanda, seconded by Purnell, to adjourn. No further discussion. Motion carried 5-0 in a voice vote. Meeting adjourned at 7:06pm.**

Respectfully submitted,  
Stephanie Schlag, Park and Recreation Director  
Town of Ledgeview, Brown County, WI

Next Regular Meeting: Tuesday, November 30, 2021 at 6:00pm.