

**Ledgeview Sanitary District #2 COMMISSION  
MINUTES**

**Wednesday, August 4, 2021 at 4:30 PM  
or as soon thereafter as possible  
Ledgeview Community Center  
Community Room  
3700 Dickinson Road, De Pere, WI 54115**

The Ledgeview Sanitary District #2 Commission, held a meeting on Wednesday, August 4, 2021 at 4:30 p.m. at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

**CALL TO ORDER**

The meeting was called to order by President Ken Geurts at 4:30pm.

**ROLL CALL**

Members present were President Ken Geurts and Commissioners Dennis Watermolen and Luann Pansier.

Staff present were Renae Peters (Clerk/ Treasurer), Greg Potts (Public Works Director), Scott Brosteau (Engineer) and Andy Tenor (Water Operator).

**AGENDA APPROVAL**

MOTION by Watermolen, seconded by Pansier to approve the agenda as written. No further discussion. Motion carried in a voice vote unanimously.

**APPROVAL OF MINUTES:**

Motion made by Pansier, seconded by Watermolen to approve the minutes from June 2, 2021. No further discussion. Motion carried in a voice vote unanimously.

**PUBLIC COMMENT:** Ryan Radue of Seville Properties, 2585 S. Broadway, Green Bay, owns parcel D-2027 Outlot 3 of Heritage Heights subdivision and is requesting the District to extend water and sewer services to this parcel in anticipation of development. The Commission declines to extend service at this time. Mr. Radue asked if he could supply the property with well and septic but the property is within the Sewer Service Area and it is prohibited. The Commission and staff discussed whether the property could be served with water from the south via Stillmeadow Cr. as well as other options for service. Staff offered to outline possible service options and place the item on the September agenda for discussion

Mr. Radue asked the Commission to review a sewer connection/ lateral issue located at 1955 Dollar Rd. Brosteau informed the Commission that there was a meeting scheduled the following day regarding this and, if the issue was not solved at the meeting, that he would place the item on an upcoming District agenda.

Mr. Radue also owns parcel B-313-1 on the northern border of the Town with Bellevue, off Bower Creek Rd. This parcel is within the area of Bellevue that is served by Ledgeview utilities. When the property is served, the District would be able to serve a few of its own residents not currently within range. The Commission will have to decide whether or not to extend services to these residents.

**NEW BUSINESS:**

1. **Discuss and take action on the request by Gary Fairchild, 1444 Fox River Dr. for an additional credit for sewer on the June 21, 2021 utility bill due to a leaking pool.** Peters gave an overview of the included memo and reminded the Commission that residential users do not get charged for

consumption above 45,000 gallons used in one quarter. After a brief discussion, the Commission decided not to grant Mr. Fairchild an additional sewer credit.

Motion made by Geurts, seconded by Pansier to deny the request for a sewer credit at 1444 Fox River Dr. Motion carried in a voice vote unanimously.

- 2. Discuss and take action on the consideration to purchase BEACON software to replace the current aging meter reading software.** Peters explained that the Utility Billing Clerk is having increasing difficulty with the loading and unloading of routes during the utility billing process. After a staff meeting with Midwest Meter representatives, it was suggested that the current reading software, ReadCenter, is probably the culprit as it is unsupported and out-of-date. A new software, BEACON, was recommended as a replacement. The cost would be \$4,200, split between the water and sewer funds. There are funds available for the purchase. The software is compatible with the current reading laptop and Workhorse billing software. BEACON will be the link between the outdated ReadCenter and the future meter replacement project.

Motion made by Geurts, seconded by Watermolen to approve the purchase of the BEACON software as soon as possible. Motion carried in a voice vote unanimously.

- 3. Discuss and take action on a Sanitary District ordinance regarding private water and sewer systems.** Potts gave a brief overview of the ordinance which is meant to force private system owners have a certified operator perform maintenance or to request the District to perform the maintenance at their cost. If the maintenance is not performed there is a danger of the system becoming non-operational.

Motion made by Pansier, seconded by Watermolen to approve Ordinance 2021-12 Private Sewer and Water Utility Inspection and Maintenance. Motion carried in a voice vote unanimously.

**COMMUNICATIONS: None.**

**MEAD & HUNT, INC.: Updates:** The Commission briefly discussed why Bellevue could not service Mr. Radue's parcel themselves. They also discussed the changes that may happen when the Southern Bridge is built. Brosteau informed the Commission that Brown County Port and Resource Recovery has scheduled a meeting with staff to discuss the leachate agreement. The agreement may be on a future agenda.

**STAFF REPORTS:**

- 1. Public Works Director/ Water Operator:** Tenor updated the Commission that both a hydrant and service were repaired near the area of the Chicago St. Pub fire. The breaks were discovered while in use during the fire. Tenor is also in talks with different meter companies in anticipation of the mass change out scheduled in 2025. Finally, the tower had its warranty inspection with no major problems found. The Commission also briefly discussed the relining of CTH G near Ledgeview Park, roundabout relining and the Silverstone property.
- 2. Clerk/ Treasurer:** Peters answered questions on the ARPA funds deposited from the Federal government and how they can be used. Peters also updated the Commission on the Ledge Area residents. Yenchesky and Zellner have connected and the Gemer property has been sold. The Gemer house will be used for fire training and a new structure will be built.

**VOUCHERS:** Motion made by Watermolen, seconded by Pansier to approve payments made since June 2, 2021. Motion carried in a voice vote unanimously.

**ADJOURNMENT:**

MOTION by Watermolen, seconded by Geurts adjourn. No further discussion. Motion carried in a voice vote unanimously. Meeting adjourned at 5:40pm.

Respectfully submitted,

Rena Peters, Clerk/ Treasurer  
Ledgeview Sanitary District #2, Brown County, WI

Approved at the September 2, 2021 Sanitary District Meeting.  
Approved at the September 7, 2021 Town Board Meeting