

The Ledgeview Town Board held a meeting on **Monday, 3, 2020 at 5:00 PM** in the Community Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

#### **CALL TO ORDER**

The meeting was called to order by Chairman Philip J. Danen at 5:00 PM.

#### **ROLL CALL**

Members present were Chairman P. Danen, Supervisors Cullen Peltier, Renee Van Rossum, Mark Danen, and Al Cheslock.

Staff present were Administrator Sarah Burdette, Engineer Scott Brosteau, Treasure Renae Peters, Park & Recreation Director Stephanie Schlag, Public Works Superintendent Andy Tenor, and Clerk Charlotte Nagel.

#### **PUBLIC INFORMATION MEETING:**

**The Town Board will be holding a public information meeting on the proposed urbanization of Scray Hill Road, Bower Creek Road, and Dallas Lane. This is an informational meeting only; no Town Board decisions will be made during the Public Information Meeting.**

Staff recapped the Scray Hill Road, Bower Creek, CTH GV Roundabout Project. The project consists of the installation of curb, gutter, and sidewalk just on the east side on Scray Hill Road to Scray Hill Park per the Comprehensive Plan adopted February, 2019. There will be a roundabout installed at the intersection of CTH G/Scray Hill Road/Bower Creek for safety reasons. Curb, gutter, and sidewalk will continue down Bower Creek to just passed Dallas Lane. Truck traffic will be removed from Scray Hill Road; truck traffic will use CTH X for access to the quarry. Brayden Lane will extend to CTH GV (Monroe Road).

The project will begin once school is on summer break and will be completed in September, but is weather dependent. The roundabout will take about three (3) weeks to complete. Access along the construction route will be given to any residents in area during the project.

The assessment process: This Public Information Meeting is the first step in the overall assessment process. A preliminary resolution is on tonight's agenda which allows the engineer to complete the design work and specifications for the project. A public hearing is required at a later date. A final resolution is needed for assessments to be applied to the property. The Town's policy is to assess a portion of the overall assessment to the adjacent property owners as they have a direct benefit to the improvements. That portion is typically 17 percent of the overall costs, or approximately \$38.00 per linear foot of frontage. The Town does offer payment options to the residents at their rate plus .5 percent interest over a ten year payment period. The Town is bonding for about half the cost of this project.

The meeting was opened to public comments at this time.

Greg Potts, 3831 Bower Creek Road – Asked if grant money was applied for. Yes, TRIP-D funds were applied for. It is not known at this time whether or not monies will be granted.

Mr. Potts inquired on who was asking for curb and gutter down Bower Creek? Was it specially to accommodate the developments? If so, the developers should be paying for the improvements. The Board felt there was a cost savings benefit to do the project as one whole project. Yes, this area is a growth area of the town.

Approved at the March 2<sup>nd</sup>, 2020 Town Board Meeting.

Gregg Malaczewski, 1751 Scray Hill Road – Stated no one is going to use the sidewalks because of the topography are the hill and the curve. Wanted to know who was going to maintain the sidewalks, especially in the winter. Residents have approached the Town Board asking for sidewalks on Scray Hill Road as a means to get to Scray Hill Park. The property owner would be responsible to maintain and keep sidewalks unless the sidewalk abuts the roadway, then the Town maintains the sidewalk.

Jana Busick, 4384 Scray Hill Road – Ms. Busick is currently a road walker and appreciates the Town providing safe accommodations.

Sue Grohusky, 1775 Hawthorne Heights – Replied that there are many sidewalks, trails, and bike lanes that no one uses in the Town. Ms. Grohusky wanted to know where she could get a copy of the Town’s assessment policy. It’s within the ordinances.

Ralph Zellner, 1771 Scray Hill Road – Is 100 percent against the sidewalks. Mr. Zellner wanted to know what’s changes. There were residents who petitioned the Board for sidewalks.

Kathy Stock, 1620 Hawthorne Heights – Stated that not even the healthy people walk Scray Hill Road and wanted to know who “the we” are that currently walk the road. Ms. Stock pointed out who the Board works for. Wanted to know if the sidewalk was going to be handicap assessable. Yes, the sidewalk will meet the American Disability Act requirements.

Mary Janssen, 4371 Scray Hill Road – Believes that once the truck traffic ceases on Scray Hill Road the road will be safer for other vehicles as well as pedestrians. Would rather see the truck traffic stopped and another survey in a year.

Holly Ladwig, 4385 Scray Hill Road – Is happy to see the safety improvements. Ms. Ladwig lives on Scray Hill Road with three kids and appreciates the accommodations. Stated it’s for the betterment of the community as a whole.

Dale Grohusky, 1775 Hawthorne Heights – Wanted to know when the Town’s policy went into effect. The policy was adopted in 2007.

There was discussion regarding maintenance of the sidewalks. The resident maintains the sidewalk if there is a terrace, the Town maintains the sidewalk if it abuts the roadway.

Mary Scray, 1700 Scray Hill Road – States water pools near the curve causing accidents especially in the winter. How is the Town going to address that with the sidewalks? Drainage is part of the overall design plan and staff will look at that during the design work.

Ketih Rukamp, 1825 Dallas Lane – Questioned the practicality doing Dallas now with only two existing homes. Asked when does making the property owner pay for assessments end?

Dan Hendricks, 3675 Bower Creek – Wondered about sidewalks on both sides of Bower Creek. Sidewalks will be installed on both sides of Bower Creek to provide connectivity to Brayden Lane which extends west to Monroe Road and on the east side to provide connectivity to Red Hawk Landing. The Town’s policy is that all new subdivisions are required to install sidewalks.

Greg Potts, 3831 Bower Creek Road – Would like to see special assessments capped at a certain amount with the Town paying the remainder.

There was discussion on the speed studies that were done that showed 2-axle vehicles (ordinary cars, trucks, SUVs) was the common violator of speed, not the trucks. The urbanization will make this area safer for all means of transportation and is for the betterment of the community as a whole.

Ralph Zellner, 1771 Scray Hill Road – Believes lack of enforcement is what's driving the accidents and speeders on Scray Hill Road.

Greg Malaczewski, 1751 Scray Hill Road – Thinks the hill is a safety issue, but thinks that a stop sign at the top would alleviate some safety issues. Mr. Malaczewski would still like to have sidewalks.

There was discussion on speeding on Bower Creek Road as well as obtaining a copy of the petition submitted to the Town. Residents were advised to complete an open records request if they would like to see the any records.

The public information meeting was closed by Chairman P. Danen at 6:01 PM.

#### **AGENDA APPROVAL**

Chairman P. Danen advised there are no changes to the agenda.

MOTION by Peltier/M. Danen to approve the agenda as written. No further discussion. Motion carried in a voice vote, 5-0.

#### **CONSENT AGENDA**

1. Regular Board Meeting Minutes:
  - a. January 21, 2020 Town Board Meeting
2. Routine Reports: None
3. Committee/Commission Reports:
  - a. Recommendation from Park & Recreation Committee to appoint Jill Gerwing as a member of the Beautification Sub-Committee.
4. Operator's Licenses: January 20, 2020 – January 31, 2020
5. Other Committee Minutes:
  - a. September 30, 2019 Beautification Sub-Committee Minutes.
  - b. November 18, 2019 Park & Recreation Committee Minutes.
6. Pay Requests:
  - a. Pay Request #2 for Contract D-2019, Red Hawk Landing Subdivision, for \$82,784.90 to Jossart Brothers Inc.
7. Special Event & Street Closure Permits: None.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Peltier/M. Danen to approve the Consent Agenda as written. No further discussion. Motion carried in a voice vote, 5-0.

Approved at the March 2<sup>nd</sup>, 2020 Town Board Meeting.

**PUBLIC COMMENT:**

Joe Torrez, 3547 Bower Creek Road – Asked if lots 1-3 were going to be platted in Red Hawk Landing? Not at this time due to constraints providing sewer and water to these lots.

After three calls, no additional comments were heard. Public Comment was closed at 6:08 PM

**PUBLIC HEARING: None.**

**ZONING & PLANNING: None.**

**OLD BUSINESS:**

1. **Discuss and act on Recommendation from Parks Committee for Donation to NWTC to Welding and Fabrication Students for secure donation box for the winter trails program at Ledgeview Golf Course.**

In December, the Town Board asked that the Park & Recreation Committee weigh in on the donation in lieu of payment for the fabrication of secure donation box for the winter trails program at Ledgeview Golf Course. The Park and Recreation Committee unanimously is recommending a \$400.00 donation to NWTC Welding and Fabrication Class.

MOTION by Peltier/Man to approve the recommended donation to the NWTC Welding and Fabrication Class. No further discussion. Motion carried in a voice vote, 5-0.

**NEW BUSINESS:**

1. **Discuss and act on Resolution to Reaffirm Support of a new Fox River Bridge, Connecting Arterial Street System between Rockland Road and Red Maple/Southbridge Roads, and a New Full-Access Interchange at Interstate 41.**

This resolution reaffirms the Town's position in supporting Option 2 in the New Fox River Bridge Southern Connection to be between Rockland Road and Red Maple/Southbridge Roads and a new full-access interchange at Interstate 41.

MOTION by P. Danen/Van Rossum to approve the Reaffirmation of Support Resolution. No further discussion. Motion carried in a voice vote, 5-0.

2. **Discuss and act on Amendment #1 to Developers Agreement between Town of Ledgeview and BASGIG Investors, LLC for Red Hawk Landing Subdivision located on Bower Creek Road near Dallas Lane.**

This will be the first amendment to the original Developer's Agreement for Red Hawk Landing. The amendment pertains to the non-TID (Tax Increment District) portion of the development.

MOTION by Van Rossum/Cheslock to approve Amendment #1 to the Red Hawk Landing Developer's Agreement. No further discussion. Motion carried in a voice vote, 4-0-1 with P. Danen abstaining.

3. **Discuss and act on Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes, for Road Reconstruction and Installation of Curb, Gutter, Sidewalk and Storm Sewer, Including Engineering and Administration, Beginning at the Intersection of CTH G (Dickinson Road) and Scray Hill Road and Proceeding South on Scray Hill Road to a Point 630 Feet East of Hawthorne Heights Drive in the Town Of Ledgeview, Brown County, Wisconsin.**

Approval of the preliminary resolution is the first step in the Special Assessment Process. Approval authorizes the Town Engineer to move forward with design work. There are several other steps that must take place as the project moves along, one of those steps is a public hearing. The date for the public hearing has yet to be determined.

MOTION by M. Danen/Peltier to approve the preliminary resolution. No further discussion. Motion carried in a voice vote, 5-0.

**4. Discuss and act on Budget Resolution No. B-2019-01.**

This is an annual resolution used to move funds in order to balance the 2019 Budget.

MOTION by M. Danen/Van Rossum to approve the Budget Resolution. No further discussion. Motion carried in a voice vote, 5-0.

**5. Discuss and act on Recommendation from Parks Committee for Arbor Day Proclamation.**

Proclaiming Friday, April 24, 2020 as Arbor Day in the Town of Ledgeview, urging all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

MOTION by Peltier/M. Danen to approve the proclamation. No further discussion. Motion carried in a voice vote, 5-0.

**COMMUNICATIONS:**

**1. Receive letter from Dave Kittel Trucking regarding 2020-2021 snowplowing.**

Received a letter from Dave Kittel Trucking indicating the 2019-2020 snowplowing season will be their last. Staff will be looking at available options. No action taken.

**2. Brown County Flooding Preparedness Press Conference.**

Staff from all Brown County Municipalities came together this past month to create a Public Information Officer Group in order to spread the message of flooding preparedness for the spring thaw. The Board requested a Public Information Meeting be scheduled with Brown County Emergency Management Director to address the spring thaw and flooding impact specific to Ledgeview. No action taken.

**ORDINANCES: None.**

**REPORTS:**

**Administrator:**

- Letter from the Village of Bellevue regarding a water main break.
- Letter from Department of Natural Resources regarding the recently approved Livestock Siting Ordinance.
- Received Brown County Sheriff's Department Incident Report for January 2020.

**Clerk:**

- Preparing for the upcoming Spring Primary Election on February 18, 2020. No need to move the Town Board Meeting to accommodate the election.
- Updates were made the Public Works webpage.

**Engineer:**

- Working on Scray Hill Road Urbanization Project.
- Bower Creek Road Urbanization Project. Watch for road closure postings for sewer and water connection.
- Dallas Road Urbanization Project.
- Stormwater Drainage issues in Mystery Valley area.

Approved at the March 2<sup>nd</sup>, 2020 Town Board Meeting.

**Treasurer:**

- The 2020 Audit went very well.
- Will be working on bonding in the next few months.

**Park & Recreation:**

- Working on Park & Recreation Report.
- Working on Annual Park Matrix submittal benchmark.

**Public Works:**

- Assisted with the water main break in Bellevue.
- Remediating stormwater ponds.
- PVR valve Hatch had to be raised.

**Board Comments:** None.

**APPROVAL OF THE VOUCHERS:**

**MOTION** by Van Rossum/Cheslock to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

**ADJOURNMENT:**

**MOTION** by P. Danen/Peltier to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 6:55 PM.

Charlotte Nagel, Clerk  
Town of Ledgeview, Brown County, WI