

The Ledgeview Town Board held a meeting on **Monday, July 1, 2019 at 6:00 PM** in the Community Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Chairman Phil Danen at 6:00 PM.

ROLL CALL

Members present were Chairman P. Danen, Supervisors Renee Van Rossum, Cullen Peltier, Mark Danen, and Al Cheslock.

Staff present were Administrator Sarah Burdette, Engineer Scott Brosteau, Treasurer Renae Peters, Public Works Director Dave Strelcheck, and Clerk Charlotte Nagel.

AGENDA APPROVAL

Chairman P. Danen advised of the following changes to the agenda:

- The closed session is removed. The items are not ready for discussion or action at this time.
- New Business, Item 1 is removed. The item is not ready for discussion or action at this time.

MOTION by Van Rossum/Peltier to approve the agenda with the above mention changes. No further discussion. Motion carried in a voice vote, 5-0.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. June 18, 2019 Town Board Meeting.
2. Routine Reports: None.
3. Committee/Commission Reports: None.
4. Operator's Licenses: June 18, - June 30, 2019
5. Other Committee Minutes. Accept and place on file: None
6. Pay Requests:
 - a. Approve Pay Request #2 for Contract E-2018, Oak Ridge Circle Reconstruction, to RC Excavating for \$245,067.39.
 - b. Approve Pay Request #7 for contract G-2018, Crossing at Dollar Creek 2nd Addition to Jossart Brothers for \$138,571.18.
 - c. Change order from Rettler Corporation for the Scray Hill Park Ball Diamond Project in the amount of \$22,102.40.
7. Special Event & Street Closure Permits:
 - a. St. Mary's Parish, 4805 Sportsman Drive, Annual Church Picnic & Car Show, Sunday, July 21, 2019 from 10:00 a.m. – 3:30 p.m. A Temporary Class B Retailer's License is included with this permit.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Peltier/Van Rossum to approve the Consent Agenda as written. No further discussion. Motion carried in a voice vote, 5-0.

PUBLIC COMMENT:

Approved at the July 16, 2019 Town Board Meeting.

Valerie Corrigan, 1591 Weatherstone Trail – Purchased the lot at 4471 Stillmeadow Court in Heritage Heights because it was on a cul-de-sac where the grandchildren could play. Undenounced to them, it's a temporary cul-de-sac, in which the Corrigan's wouldn't have purchased the lot had they known the cul-de-sac was temporary and not permanent.

Laurie Rivard, 4479 Stillmeadow Court – Understands that the temporary cul-de-sac affects the building of the home on 4471 Stillmeadow Court. Would like to have a resolution to the temporariness of the cul-de-sac in order to remove the restrictions and all the property owner at 4471 so they can build the home they want.

PUBLIC HEARING: None.

ZONING & PLANNING: None.

CLOSED SESSION: *Removed under agenda approval*

- ~~1. The Town Board may enter into closed session pursuant to WI State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of reviewing the Developer's Agreement with Ledgeview Properties, LLC.~~
- ~~2. The Town Board may remain in closed session pursuant to WI State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.~~
- ~~3. The Town Board may reconvene into open session to take action on the matters discussed in closed session.~~

OLD BUSINESS: None.

NEW BUSINESS:

- ~~1. Award Contract C 2019, Monroe Road – Brayden Lane Connection, to Advance Construction Inc. for \$1,545,930.90.~~

Removed under agenda approval

2. **Discuss and act on the sponsorship and recognition at the Mulva Family Fields Baseball complex.**
The Mulva Family donated the funds to start building the De Pere Baseball facilities at Scray Hill Park. Therefore, De Pere Baseball would like to recognize the Mulva Family with a gateway to their fields with "Mulva Family Fields" in the archway.

De Pere Baseball would also like to recognize the Town by putting the Town logo in the artificial turf by home plate with an \$8,000 donation. The consensus of the Board is although they like the idea, Town sponsorship has been very significant, and cannot justify an additional logo sponsorship of that amount.

No action taken.

3. **Confirm Chairman's appointments to the Sanitary District Commission.**
Luann Pansier has indicated her willingness to be on the Sanitary District Commission, replacing Steve Jauquet who recently stepped down. Therefore, Town Chairman appoints Luann Pansier to the remainder of Steve Jauquet's term, ending June 2021.

MOTION by Van Rossum/M. Danen to approve the Chair's appointment of Luann Pansier. No further discussion. Motion carried in a voice vote, 5-0.

4. Reappoint Renae Peters as Treasurer for the Town of Ledgeview and Clerk/Treasurer for the Ledgeview Sanitary District Commission for a three-year term.

Ms. Peters appointment is set to expire. The Board may appoint Ms. Peters to the Treasurer for the Town of Ledgeview and as Clerk/Treasurer for the Ledgeview Sanitary District for a three-year term.

MOTION by Van Rossum/Cheslock to appoint Renae Peters to Treasurer of the Town of Ledgeview and Clerk/Treasurer for the Ledgeview Sanitary District for a three-year term. No further discussion. Motion carried in a voice vote, 5-0.

COMMUNICATIONS:

1. Letter from Atty. Robert R. Gagan dated June 18, 2019 regarding Fire Protection Agreement with Town of Glenmore.

There were some questions regarding the Town of Glenmore paying for Fire Protection Services provided by Town of Ledgeview per an agreement. Town of Glenmore has is decided to terminate said agreement.

The Board would like this on the next agenda in order to formally accept the termination of the contract. No action taken.

2. Letters from local Legislative Representatives regarding support for the funding the construction of the Southern Bypass Bridge in the state budget.

By the direction of the Town Board, staff sent letter to local and state legislators requesting support for the southern bridge. These letters are the responses to said letter. The Board acknowledged receipt of the letters. No action taken.

3. Town of Ledgeview Tax Increment District Annual Report, dated December 31, 2018.

An annual report of Town's Tax Increment Financing District is required per state guidelines. The Joint Review Board met June 18th to approve said Annual Report. The Board acknowledged receipt of the report. No action taken.

ORDINANCES: None.

REPORTS:

Administrator:

- The beverage cart at Ledgeview Golf Course is beyond repair and is in replace situation. The cost of a new one is approximately \$6,000. Will be on next agenda.
- Litigation status update given on Ledgeview Bridge accident.
- Status given on the next steps for parking and landscaping at Olde School Square.
- Receiving positive resident feedback on the sidewalk connection installation at Berkley and Kaftan.
- Received request to encourage resident to plant more
- Status of Ledgeview Farms LLC vs Town of Ledgeview Livestock Siting Review Board outcome.

Engineer:

- Status on sewer and water installation at Augusta Hills and Eventyr subdivisions.
- Oak Ridge Circle construction update given.
- Red Hawk Landing subdivision update given.
- Working with NE Asphalt and Dannen & Jansen Quarries to get a Memo of Understanding regarding the use of Scray Hill Road.
- Working with resident on drainage options in the Oak Ridge Circle area.

Treasurer:

- Status update on 2020 Budget Documents to comply with GFOA requirements.
- Work to begin on the 2020 Budget in early August.

Board Comments: None.

APPROVAL OF THE VOUCHERS:

MOTION by M. Danen/Peltier to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

ADJOURNMENT:

MOTION by P. Danen/M. Danen to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 6:51 p.m.

Charlotte Nagel, Clerk
Town of Ledgeview, Brown County, WI