

The Ledgeview Town Board held a meeting on **Monday, April 1, 2019 at 5:30 PM** in the Community Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Supervisor Mark Danen at 5:30 PM.

ROLL CALL

Members present were Supervisors Mark Danen, Renee Van Rossum, Cullen Peltier, and Ken Geurts. Chairman Phil Danen was excused.

Staff present were Administrator Sarah Burdette, Engineer Scott Brosteau, Treasurer Renae Peters, Public Works Director Dave Strelcheck, and Clerk Charlotte Nagel.

AGENDA APPROVAL

Staff advised there were no changes to the agenda.

MOTION by Geurts/Van Rossum to approve the agenda as written. No further discussion. Motion carried in a voice vote, 4-0.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. March 4, 2019 Town Board Meeting.
 - b. March 19, 2019 Town Board Meeting.
2. Routine Reports: None
3. Committee/Commission Reports: None
4. Operator's Licenses: March 18, 2019 – March 29, 2019
5. Other Committee Minutes:
 - a. February 19, 2019 Redevelopment Authority Minutes.
6. Pay Requests: None.
7. Special Event & Street Closure Permits: None.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Peltier/Van Rossum to approve the Consent Agenda as written. No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT: After three calls, none were heard.

ZONING & PLANNING: None.

OLD BUSINESS:

1. **Recommendation from Rettler Corporation to approve bids for the two Scray Hill Park Baseball Fields Development Project.**

Staff advised the concession stand/bathrooms were not included in the original bid, however, there is enough money from bond proceeds to continue with the contract as bid. Getting a late construction start, the fields will be ready for fall ball. That being the case, the Board determined the construction of the fields could continue with the concession stand/bathrooms to be constructed in time for the 2020 season.

Approved at the April 1, 2019 Town Board Meeting.

MOTION by Geurts/Peltier approve the recommendation from Rettler Corporation to approve the bids for the two Scray Hill Park Baseball Fields Development Project. No further discussion. Motion carried in a voice vote, 4-0.

NEW BUSINESS:

- 1. Review and act on Developer's Agreement for GB Events by AKW, LLC, Allison Kline-Weichelt, owner, for a Wedding and Special Events Center to be known as Sash & Bow located in Olde School Square, 2200 Dickinson Road.**

Staff advised this project has Tax Incremental District (TID) project, thus has Tax Increment Financing (TIF) dollar associated with it. There are both legal and financing obligations included in the Developer's Agreement. Failure to meet the requirements of the Developer's Agreement default to the Special Assessment process.

There was discussion on parking. Staff advised there would be adequate parking since the venue will host events opposite of business hours, opening parking to Olde School

- 1. Recommendation from Park & Recreation Committee on Cellcom Marathon Special Event/Street Closure Permit Application Sunday, May 19, 2019.**

The route for the CellCom Marathon changed to incorporate more of the Town of Ledgeview. Park & Rec Committee, Public Works, and the Fire Department reviewed the routes through Ledgeview and recommends approval. Event planners will notify residents along the route about two weeks prior to the event. Ledgeview Park will also be rented as a watering station the day of the race.

MOTION by M. Danen/Peltier to approve the Special Event/Street Closure Permit Application for the CellCom Marathon to be held Sunday, May 19, 2019. No further discussion. Motion carried in a voice vote, 5-0.

- 2. Award contract B-2019, Oak Ridge Circle Reconstruction, to RC Excavating for \$ 950,464.75.**

Bids were received for the replacement of the tributary culvert on Oak Ridge Circle to allow for better stormwater management. There were six bids received for the project in which RC Excavation was the lowest at \$950,464.75 which is approximately the estimated costs. Recommendation is to award the contract to RC Excavating.

MOTION by Van Rossum/Geurts to award the contract to RC Excavating for \$950,464.75. No further discussion. Motion carried in a voice vote, 5-0.

- 3. Recommendation from Public Works Department for Temporary 8-ton weight limits.**

Annual temporary 8-ton weight limits are put on specific roads to protect them from damage of vehicle travel until the frost line dissipates. The weight limits to take effect March 21st. The recommended roads are:

- Cottonwood Lane – from 4577 Cottonwood Lane south
- Copper Lane
- Dollar Road – Starting at Half Crown Run, east to the end
- Glenmore Road
- Hawthorne Heights
- Oak Ridge Circle
- Sportsman Drive
- Whisper Lane

MOTION by Geurts/M. Danen to enact the temporary weight limits on March 21st for the above listed roads. No further discussion. Motion carried in a voice vote, 5-0.

4. Recommendation from Rettler Corporation to approve bids for the two Scray Hill Park Baseball Fields Development Project.

Bids were received for construction of the two baseball diamonds at Scray Hill Park in reference to De Pere Baseball Project. Estimated project costs were \$1.12 million-dollar costs. Electrical works was peeled off the bid as the Baseball Group is looking to get some in-kind work. An electrical bid will be done in the future if the in-kind work does not occur or to fill in the gaps. The concession stand and/or shelter was also peeled of this bid because time was on the essence to get the bid out. There were alternates for the bid as well. The Baseball Group would like the fields completed so that Fall Ball can occur this August. The turf, being a special product, was bid separately.

Staff met with both Rettler and De Pere Baseball to review the line items. Staff also did some value engineering on the fields in which brought the town costs down to be more inline with the estimated \$700,000 contribution.

Recommendation is approval from all parties involved (Rettler, De Pere Baseball, and the Town). All parties are confident to award this bid, get contracts in place, get the permits, and start construction. The in-kind work can be done in tandem with construction.

There was discussion on the removal of the concession stand and restrooms. Those amenities will either be at the cost of the town or in collaboration with other user groups at a later date.

The Parks Committee is in agreement with the bid and is willing to push other projects back in order to accomplish this project this year.

The Board felt that without the concession stand and restrooms the park will suffer. This building is the centerpiece for all groups who use Scray Hill Park and is an essential amenity to have. There needs to be clarification on the town's contribution as well as other cost share options need to be looked at before action is taken on this item.

MOTION by P. Danen/M. Danen to table this item for more information from staff. No further discussion. Motion carried in a voice vote, 3-1 with Geurts being apposed.

5. Review results of the Wisconsin Department of Transportation Speed Study requested by Town of Ledgeview and City of De Pere on WIS 32/57 between Rockland Road and North Olden Glen Road.

There was a joint request for a Speed Study along WIS 32/57 between Rockland road and North Olden Glen Road. Residents in the area are requesting pedestrian facilities and for the speed to be reduced to accommodate those pedestrian facilities. DOT conducted a speed study with a final determination that the speed follows their standards and will remain 55 mph. The next step would be political pressure for DOT to change it. There will be trail impacts should a trail be constructed along the highway.

No action taken.

6. Discussion on Scray Hill Road Urbanization Project.

A public information meeting was held in February, and staff met with quarries in the area regarding truck traffic. The quarries realize that the Town is going to do what it wants, but requests time to react and devise a plan should trucks be taken off Scray Hill Road.

There was discussion on putting this project off for a year to give the quarries time to come up with an alternative route, to comply with property owners wishes, to give a sunset notice to truck traffic agreement, and the roundabout; sort of the trifecta of the situation. There seems to be some available negating that could be done. The Board is for this plan if it's a doable, fundable option.

Staff should put a proposed schedule together for a future meeting.

COMMUNICATIONS: None.

ORDINANCES: None.

REPORTS:

Administrator:

- Working on Ledgeview Farms
- Coordinating efforts with residents on the flooding
- Attended Wisconsin County & City Training
- Working on development projects
- Staff training was done
- Parks Committee meets tonight
- Redevelopment Authority meets tomorrow regarding draft Developer's Agreements
- Central Brown County Water Authority Meeting tomorrow regarding SPLASH Study

Clerk:

- Social media with resident communication regarding the flood and clean-up
- Full election mode as well absentee voting and poll worker training

Planner:

- Working Developer's Agreements
- Setbacks along county roads and the need to get variances.

Engineer:

- Pre-Construction Meeting for Augusta Hills tomorrow
- April 4th will be bidding out the TID Marlow Project

Treasurer:

- Sanitary District Items
- Received all the focus on energy rebates for the new facilities

Public Works:

- Deal with the recent flood with the Crew
- Bid opening tomorrow for the Chip Seal Project
- Patching potholes has started.

Fire Department:

Approved at the April 1, 2019 Town Board Meeting.

- Looking at different computer reporting systems

Board Comments: None.

APPROVAL OF THE VOUCHERS:

MOTION by Peltier/M. Danen to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

ADJOURNMENT:

MOTION by P. Danen/Van Rossum to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 5:59 p.m.

Charlotte Nagel, Clerk
Town of Ledgeview, Brown County, WI