

## TOWN OF LEDGEVIEW

### WINTER PLOWING OPERATIONS GUIDELINES

The Town of Ledgeview contracts with a private snow removal company to plow streets and roads. The Town of Ledgeview has approximately 58 miles of streets and roads for which the contractor is responsible for snow removal. Town of Ledgeview Public Works personnel are responsible for snow removal at the Community Building/Fire Station on Dickinson Road, the Public Works building on Scray Hill Road, Fire Station #2 on Swan Road as well as numerous sites throughout the Town related to the water distribution system. Due to number of streets and facilities that require snow removal services, the Town has established standards and procedures that are followed during each winter weather event.

Winter weather presents challenges for all drivers. Traction is reduced, visibility can be limited and traffic moves at a slower speed. Drivers should always be prepared for changing conditions and allow extra time to reach their desired destination.

During winter weather events it is the Town's goal to maintain the streets and roads in a drivable condition and to return them to a pre snow event condition as soon as possible based the classifications of streets and roads explained below. The time to return the streets and roads to the pre snow event conditions is determined by factors such as the weather conditions, temperature, amount of snow, duration of the snow event, compacted snow on roadways due to traffic and the weight of the snow.

The Town of Ledgeview has categorized winter weather plowing operations according to the type of storm and classification of the road or street. The protocol that describes the sequence of operations is described below. **Primary roads** or **arterials** are the major routes that run through the Town which carry the highest speed limits and as a result, will be addressed first. **Collector** streets/roads feed traffic from neighborhoods into the primary roads and will be addressed next. Local roads are residential streets that carry the lowest volume of traffic and will be addressed last.

**Only primary and collector roads** will be completely cleared of snow and have salt applied to them after snowfall events of **less than 2 inches**. Local roads will not be plowed but will have salt applied at curves, hills and intersections.

When snowfall of **greater than 2 inches** has accumulated, roads will be cleared in the order of priority to maintain at least one lane open in each direction. Primary roads will be plowed first followed by collector streets and finally the local roads. As the primary roads are cleared, plows will proceed to the collector roads until there is one lane of traffic open in each direction. In some instances, continued snowfall may require plows to return for a second snow removal effort. Roadways will once again be plowed in the order of priority. Salt will be applied to curves, hills and intersections on both primary and secondary streets.

If the Town experiences severe winter weather that includes heavy and/or blowing snow, a "**Snow Emergency**" may be declared to aid snow removal crews. When a "**Snow Emergency**" is declared it will be announced via the Town website, social media and local television and radio stations. During a "**Snow Emergency**" any and all vehicles must be removed from all Town roadways. Failure to do so will result in a parking citation and towing of the vehicle at the owner's expense. If a vehicle is

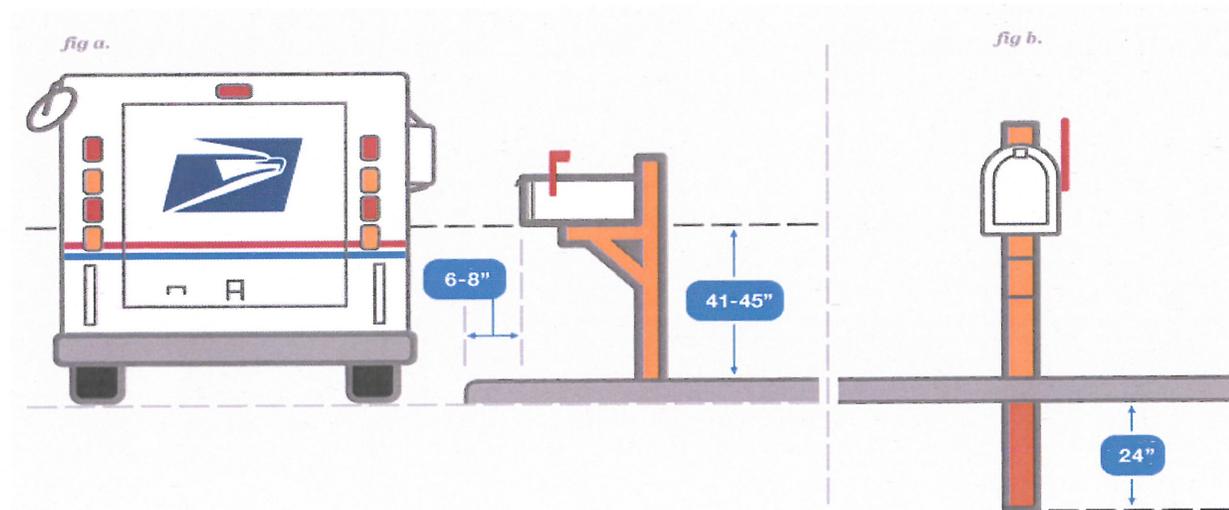
damaged by plowing operations during the “**Snow Emergency**” neither the Town nor the plowing contractor will be responsible for any damage.

Residents are also reminded that parking is prohibited on all Town roadways between the hours of 2:00 a.m. and 6:00 a.m. from November 1<sup>st</sup> through April 1<sup>st</sup>. Additionally, no vehicles shall be parked on Town roadways during a snow event or plowing operation. Residents are asked to please keep all vehicles parked in the driveway during snow events no matter the time of day.

Garbage cans shall only be placed at the end of your driveway and not on any portion of a roadway. If a can is tipped over by a snow plow during snow removal operations, it is the resident’s responsibility to stand up the can and clean up any spilled garbage if present. The refuse truck driver will not stop to stand up your can and will continue on to the next home resulting in a missed pick up at your residence.

Residents are also reminded that they shall not push or blow snow into the roadway. Such actions may result in a fine. Sidewalks should be cleared of snow and ice with **24 hours** after the end the storm event. The sidewalk shall be cleared to the full width and maintained in a clear and safe condition. Failure to remove snow from sidewalks will result in charges billed against the property for snow removal services by Town Public Works personnel and equipment.

Town snow removal operations may accidentally damage a mailbox. If you are located on a Town road and your mailbox is damaged, please call the Public Works Department at (920) 336-3360 x102 or x111 to report the damage and your claim will be investigated. Also, motor route newspaper boxes mounted to the mailboxes, which obstruct the recommended clearance under a mailbox, may cause damage that will not be covered by the Town. Mailboxes shall be installed per the U.S. Postal Service regulations shown below.



Snow removal operations unavoidably cause damage to curbs and turf areas throughout the Town. Please contact the Public Works Department to report any damage. Only excessive turf damage will be repaired by the Contractor and/or the Town with topsoil and seed in the spring.