

The Ledgeview Town Board held a meeting on **Monday, December 3, 2018 at 6:00 p.m. at** the Community Center located at 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Chairman Danen at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

ROLL CALL

Members present were Chairman Phil Danen, Supervisors Renee Van Rossum, Cullen Peltier, and Ken Geurts. Supervisor Mark Danen was excused. It should be noted that Mark Danen attempted to virtually attend the meeting but was unable to due to technical difficulties. However, Supervisor Mark Danen participated in closed session via speaker phone.

Staff present were Administrator Sarah Burdette, Engineer Scott Brosteau, Treasurer Renae Peters, Public Works Director Dave Strelcheck, and Clerk Charlotte Nagel.

AGENDA APPROVAL

There was no changes to the agenda. MOTION by Geurts/Van Rossum to approve the agenda as written. No further discussion. Motion carried in a voice vote, 4-0.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. November 11, 2018 Town Board Meeting
 - b. November 20, 2018 Town Board Meeting
2. Routine Reports: None
3. Committee/Commission Reports: None
4. Operator's Licenses: November 19, 2018 – November 30, 2018
5. Other Committee Minutes:
 - a. November 20, 2018 Public Hearing, Special Meeting of Electors, and Special Town Board Meeting Minutes.
6. Pay Requests:
 - a. Pay Request #2 for TID #1 Filling, Contract H-2018, for \$565,998.73 to Advance Construction
7. Special Event & Street Closure Permits: None.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Van Rossum/Geurts to approve the Consent Agenda as written. No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT:

Matt Matuszak with Northeast Asphalt – Wondering the status of the Annual Quarry Permits. They will be on the December 18th Town Board agenda for approval.

PUBLIC HEARING: None.

Approved at the December 18, 2018 Town Board Meeting.

ZONING & PLANNING: None.

NEW BUSINESS:

1. Review and take action on Resolution Authorizing the Issuance and Sale of \$4,910,000 General Obligation Promissory Notes, Series 2018A.

Jeff Belongia with HSE, the Town's Financial Consultant, was in attendance to explain the bonds, the bond results, and the overall financial health of the Town. This bond is for road and park improvements.

MOTION by Geurts/Van Rossum to approve the Resolution Authorizing the Issuance and Sale of \$4,910,000 General Obligation Promissory Notes, Series 2018A. No further discussion. Motion carried in a voice vote, 4-0.

2. Review and take action on Resolution Authorizing the Issuance of \$6,300,000 General Obligation Promissory Notes and the Issuance and Sale Of \$6,300,000 Note Anticipation Notes, Series 2018B In Anticipation Thereof.

Jeff Belongia with HSE, the Town's Financial Consultant, was in attendance to explain the bonds, the bond results, and the overall financial health of the Town. This bond is for the Braydon Lane connection in Tax Increment Financing District Number 1.

MOTION by Peltier/Geurts to approve the Resolution Authorizing the Issuance of \$6,300,000 General Obligation Promissory Notes and the Issuance and Sale Of \$6,300,000 Note Anticipation Notes, Series 2018B In Anticipation Thereof. No further discussion. Motion carried in a voice vote, 4-0.

3. Review and take action on Resolution Authorizing the Issuance of \$4,420,000 General Obligation Promissory Notes and the Issuance and Sale of \$4,420,000 Taxable Note Anticipation Notes, Series 2018C In Anticipation Thereof.

Jeff Belongia with HSE, the Town's Financial Consultant, was in attendance to explain the bonds, the bond results, and the overall financial health of the Town. This bond is for the money from this bond will be used for the purchase of Ledgeview Golf Course in Tax Increment Financing District Number 2.

4. MOTION by Van Rossum/Geurts to approve the resolution Authorizing the Issuance of \$4,420,000 General Obligation Promissory Notes and the Issuance and Sale of \$4,420,000 Taxable Note Anticipation Notes, Series 2018C In Anticipation Thereof. No further discussion. Motion carried in a voice vote, 4-0.

OLD BUSINESS:

1. Discussion on weekly curbside recycling pickup.

Follow up from the November 5 and November 20, 2018 meeting, the Town Board requested information on potentially implementing weekly curbside recycling pickup. The Town is in a 7 year contract with Advanced Disposal which ends in 2020 with the current rates and service levels. There was discussion on whether or not The Town could switch from 64 gallon bins to 96 gallon bins. Staff followed up with Advanced and reported back to The Board the finding. The Board weighed the cost for changing out the 64 gallon bins for larger bins as well as costs for weekly recycling. However, with the contract up for renewal at the end of 2020 with a start date of January 1, 2021, the costs are not lucrative at this time, especially since residents could request additional bins to satisfy their recycling needs. The Board will continue to monitor the situation with contract negotiations.

No action taken.

COMMUNICATIONS: None.

ORDINANCES:

1. Review and take action on ordinance amendment to Chapter 34 Emergency Management, Declaration of Snow Emergency.

Staff explained that this ordinance gives The Town the authority to declare a snow emergency should it be necessary. There are provisions in the law that allows for the Town Board to call a special meeting under emergency situations.

MOTION by Peltier/Van Rossum to adopt the on ordinance amendment to Chapter 34 Emergency Management, Declaration of Snow Emergency. No further discussion. Motion carried in a voice vote, 4-0.

REPORTS:

Administrator:

- Continue to work on the many items mentioned at the November 20th meeting.

Clerk:

- Working on year-end items.

Engineer:

- Gave status updates on:
 - Trinity Ridge Subdivision
 - Crossing at Dollar Creek Second Addition Subdivision
 - Dollar Park and Zelten Family Park
 - Tax Increment District #1 Filling Project
 - Grand Ridge Estates Second Addition
 - Red Hawk Landing preparations

Treasurer:

- Triple Bonding
- Property Tax Bills will be mailed on Friday.
- Utility billing will begin around the 15th of the month.

Public Works:

- Written responses to the WDNR 2018 Sanitary Audit for Sanitary District No. 2
- Christmas decorations were put up on Monroe Road Corridor
- Updating the Town's Right of way management ordinance
- Amending the Snow Emergency ordinance
- Working with Building Inspection on developing additional requirements for new home construction
- Public Works personnel completed exams for Distribution, Groundwater, and Sanitary Sewer Collection Systems.
- Public Works personnel continue to install water meters and lateral inspections throughout the Town.

Fire Chief:

- Annual Fire Inspections are completed
- Security breach in the Fire Department has been rectified

- Overview of the upcoming Business Meeting with the Fire Department Elections

APPROVAL OF THE VOUCHERS:

MOTION by Van Rossum/Geurts to approve the vouchers. No further discussion. Motion carried in a voice vote, 4-0.

CLOSED SESSION:

It should be noted that Supervisor Mark Danen was able to attend the closed sessions via speaker phone.

1. **The Town Board may enter into closed session pursuant to WI State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of purchasing Ledgeview Golf Course.**

MOTION by P. Danen/Van Rossum for the Town Board to convene into closed session for the purpose of purchasing Ledgeview Golf Course pursuant to WI State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of purchasing Ledgeview Golf Course. No further discussion. Roll call vote: Peltier - Aye, Van Rossum - Aye, P. Danen - Aye, Geurts - Aye.

The Town Board convened into closed session at 6:45 pm.

MOTION by Van Rossum/Geurts for the Town Board to reconvene into open session at 6:55 p.m. No further discussion. Motion carried in a voice vote, 5-0.

2. **The Town Board may remain in closed session pursuant to WI State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**

MOTION by P. Danen/Peltier for the Town Board to convene into closed session pursuant to WI State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. No further discussion. No further discussion. Roll call vote: Peltier - Aye, Van Rossum - Aye, P. Danen - Aye, Geurts - Aye.

The Town Board convened into closed session at 6:56 pm.

MOTION by M. Danen/Van Rossum for the Town Board to reconvene into open session at 7:09 p.m. No further discussion. Motion carried in a voice vote, 5-0.

3. **The Town Board may reconvene into open session to take action on the matters discussed in closed session.**

MOTION by M. Danen/Van Rossum for the Town Board to reconvene into open session at 7:09 p.m. No further discussion. Motion carried in a voice vote, 5-0.

MOTION by P. Danen/Van Rossum to authorize The Town to amend the purchase price of Ledgeview Golf Course to \$3.4275 to close prior to January 1, 2019. No further discussion. Motion carried in a voice vote, 4-0.

ADJOURNMENT:

December 3, 2018
Ledgeview Town Board Meeting

MOTION by P. Danen/Geurts to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 7:17 p.m.

Charlotte K. Nagel, Clerk
Town of Ledgeview, Brown County, WI

Approved at the December 18, 2018 Town Board Meeting.