

The Ledgeview Town Board held a meeting on **Monday, November 5, 2018 at 4:30 p.m. at** the Community Center located at 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Chairman Danen at 4:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

ROLL CALL

Members present were Chairman Danen, Supervisors Renee Van Rossum, Cullen Peltier, and Mark Danen. Supervisor Ken Geurts arrived at 4:45 p.m.

Staff present were Administrator Sarah Burdette, Engineer Scott Brosteau, Planner Dustin Wolff, Public Works Crew Member Andy Tenor, and Clerk Charlotte Nagel.

AGENDA APPROVAL

MOTION by Van Rossum/M. Danen to approve the agenda as written. No further discussion. Motion carried in a voice vote, 4-0.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. October 1, 2018 Town Board Meeting
 - b. October 8, 2018 Special Town Board Meeting
 - c. October 23, 2018 Budget Workshop & Town Board Meeting
2. Routine Reports: None
3. Committee/Commission Reports: None
4. Operator's Licenses: October 22, 2018 – November 2, 2018
5. Other Committee Minutes: None.
6. Pay Requests:
 - a. Pay Request #9 for Contract D-2017, Grande Ridge, to PTS for \$92,641.36
 - b. Pay Request #1 for Contract C-2018, Crossing 2nd Addition, to Jossart for \$424,983.93
 - c. Pay Request #1 for Contract H-2018, TIF Filling, to Advance Construction for \$209,457.10
 - d. Pay Request #4 for Contract B-2018, Zelten and Dollar Parks, to Duame for \$81,844.52
 - e. Pay Request #4 for Contract C-2018, Hawthorne Hts and OSS, to Duame for \$3,470.00
 - f. Pay request #13, for Contract A-2016, Heritage Heights, to Dorner Inc for \$155,746.56
7. Special Event & Street Closure Permits: None.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Van Rossum/Peltier to approve the Consent Agenda No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT: None.

PUBLIC HEARING: None.

Approved at the December 3, 2018 Town Board Meeting.

ZONING & PLANNING: None.

NEW BUSINESS:

1. Discussion on project plans for the Scray Hill Road Urbanization Project.

Neighborhood residents were inquiring on the plans for the Scray Hill Road/Dickinson Road/Bower Creek intersection as it's a safety concern. With the development occurring in this area, The Board wanted to discuss potential upgrade for this intersection.

Staff advised that communications with Brown County indicated that The Town could install a roundabout at this intersection bearing the entire cost. This intersection is not on The County project plan for 2019 or anytime in the future. Staff is looking at roundabout design options. Since this is within a Tax Incremental Financing District (TID), TID money could be used to finance the roundabout. The Board guided staff to remain on this path.

2. Discussion on weekly curbside recycling pickup.

With the increase in the amount of recycling, every other week pickup is insufficient, and residents are inquiring about weekly curbside recycling pickup to coincide with the trash schedule. Currently, The Town does offer additional recycling bins for half the cost of the original. Staff will research options, however, The Town is currently in a contract with Advanced Disposal for every other week recycling pickup.

3. Approval of the 2018 Storm Water Utility Rates payable in 2019.

Procedure requires Town Board approval of the Storm Water Utility Rate of \$55.00/ERU.

MOTION by Van Rossum/M. Danen to approve the Storm Water Utility Rate payable in 2019 at \$55.00/ERU. No further discussion. Motion carried in a voice vote, 5-0.

4. Call a Special Meeting of the Electors to take place on Tuesday, November 20, 2018 at 6:00 p.m. for the purpose of adopting the 2018 tax levy to be paid in 2019 pursuant to sect. 60.10(1)(a) of Wis. Stats.

Procedure dictates that a call for a Special Meeting of Electors be made by the Town Board for the purpose of adopting the 2018 tax levy to be paid in 2019. The Special Meeting of the Electors would be held on Tuesday, November 20, 2018 at 6:00 p.m. in order to meet the tax levy filing timeline.

MOTION by M. Danen/Geurts to make the call for a The Special Meeting of the Electors to be held on Tuesday, November 20, 2018 at 6:00 p.m. in order to meet the tax levy filing timeline. No further discussion. Motion carried in a voice vote, 5-0.

OLD BUSINESS: None.

COMMUNICATIONS: None.

ORDINANCES: None.

REPORTS:

Administrator:

- A status update on the Department of Ag, Trade, and Consumer Protection decision regarding the Ledgeview Farms Conditional Use Permit.
- Reviewing a draft lease agreement for the business manager of Ledgeview Golf Course.

- Working with the Parks Committee on the De Pere Baseball concept design and bid process for Scray Hill Park Diamonds.
- Participating in a bond rating call for capital improvements and golf course acquisition.

Clerk:

- Preparing for tomorrow's election. A total of 1,655 absentee ballots have been received out of 4,730 registered voters.

Engineer:

- Gave status updates on:
 - Trinity Ridge Subdivision
 - Crossing at Dollar Creek Second Addition Subdivision
 - Dollar Park and Zelten Family Park
 - Tax Increment District #1 Filling Project
 - Mystery Valley Subdivision

Planner:

- Amendment to Tax Incremental Financing District No. 1 is forthcoming
- Joint Review Board met on Tax Incremental Financing District No. 2

Public Works:

- Christmas decorations will be hung on the Monroe Road Corridor next week
- Watch for new utility accommodations policy
- Researching utility permit fees for a possible increase to cover associated costs
- Crew members taking Water Operator exams next week

APPROVAL OF THE VOUCHERS:

MOTION by Van Rossum/Geurts to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

CLOSED SESSION:

1. The Town Board may convene in closed session pursuant to WI State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Town Board may reconvene into open session to take action on the matters discussed in closed session.

MOTION by P. Danen/Van Rossum for the Town Board to enter into closed session pursuant convene in closed session pursuant to WI State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Board may then reconvene into open session to take action on items discussed in closed session. Roll call vote: Geurts – Aye, Van Rossum – Aye, Phil Danen - Aye, Peltier – Aye, Mark Danen - Aye. MOTION carried in a roll call vote, 5-0.

At 4:57 p.m. the Town Board entered into closed session.

MOTION by Peltier/Van Rossum to reconvene into open session. No further discussion. Motion carried in a voice vote, 5-0.

At 5:28 pm, the Town Board reconvened into open session.

No action taken.

ADJOURNMENT:

MOTION by Phil Danen/Geurts to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 5:30p.m.

Charlotte K. Nagel, Clerk
Town of Ledgeview, Brown County, WI