

The Ledgeview Park and Recreation Committee held a meeting on **Wednesday, September 18, 2019 at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

**CALL TO ORDER**

The meeting was called to order by Shanda at 6:01 pm

**ROLL CALL**

Members present were Jason Shanda, Cullen Peltier and Rod Kowalczyk. Joe Widi arrived at 6:02pm, Nicole Van Helden arrived at 6:07pm. Peltier left the meeting at 6:30pm.

Staff present were Sarah Burdette, Administrator, Stephanie Schlag, Park & Recreation Director, and Mark Sauer, Town Planner.

**APPROVE/AMEND AGENDA**

MOTION by Shanda, seconded by Peltier to approve the agenda as written. No further discussion. Motion carried in a voice vote, 3-0.

**APPROVAL OF MINUTES:**

1. July 15, 2019

MOTION by Shanda, seconded by Kowalczyk to approve the minutes from July 15, 2019. No further discussion. Motion carried in a voice vote, 4-0.

**PUBLIC COMMENT:** None.

**COMMUNICATIONS:**

1. Introduce Ledgeview Park & Recreation Director Stephanie Schlag.
2. Rollercoaster Loop Sponsorship by Packer Fastener. Signs are to be installed in the near future.
3. Van Helden had brought up a question about green infrastructure to learn if the Town is doing to incorporate any elements into ordinances, plans, etc.

**OLD BUSINESS:**

1. Continued discussions related to the donation of parkland property in Eagle Bluff Subdivision. No new news with the exception that the subdivision is working to determine if and how a possible perpetual access easement could be granted to the Town for purposes of parkland.
2. Grand Opening Celebrations for both Two Dollar and Zelten Family Parks. The committee discussed the first opening celebration that took place at Two Dollar Park. Ideas on what could be done at the next opening were discussed as well as what the follow up to each of these events could be for the neighborhoods. The committee agreed that the events were a great way to obtain user feedback.

**NEW BUSINESS:**

1. Recommendation from Zoning and Planning on the request from Steve Bieda of Mau & Associates, agent for owner Janet McVey, for a 19-lot Preliminary Plat on parcel D-189 located on Dallas Lane to accommodate a subdivision known as Mystery Ridge. The committee reviewed the preliminary plat and discussed the recommended ESA line that was shown on the ZPC memo. The goal of the park committee would be to consider/provide future connectivity from Dollar Road to the pond and possibly further to the south to the golf course.  
Motion made by Shanda, seconded by Kowalczyk to recommend approval of the preliminary plat with the same conditions as approved by the ZPC:

Approved at the October 21, 2019 Park and Recreation meeting.

Approved at the November 4, 2019 Town Board meeting.

1. Completion of a wetland delineation and flood study for the development.
2. Revise Plat to remove ESA areas from Lots 5 – 10 and adding to Outlot 2.
3. Add the following notations to the Plat: a. Future sidewalks and/or recreation trail will be installed along Dallas Lane, Mystery Ridge, and Dollar Road in the public ROW.
  - b. Driveway access is prohibited 75-foot from the intersection for Lots 1, 5, 13 – 15, and 17. This prohibition will also be illustrated directly onto these lots.
4. Illustrate the required parcel setbacks on the plat.
5. Revise Dollar Lane name to Dollar Road.
6. Any technical corrections required by the Town Engineer and Brown County.

The motion carried in a voice vote, 4-0.

2. Develop 2020 Budget and task priorities. Schlag engaged the committee members in a discussion of what they would like to have considered for 2020:
  - a. Finish bike loops
  - b. Tree City USA
  - c. Concession stand at Scray Hill Park
  - d. Golf course winter programming
  - e. Van Straten park
  - f. Eagle Bluff

Additionally, the committee discussed things like Title 9, fees for underprivileged children

**ADJOURN.**

MOTION by Kowalczyk, seconded by Shanda to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 7:38 PM.

Respectfully submitted,

Sarah Burdette, Administrator  
Town of Ledgeview, Brown County, WI