

The Ledgeview Beautification Sub-Committee held a meeting on **Wednesday, June 12, 2019 at 4:00 p.m.** in the Executive Conference Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER.

The Meeting was called to order by Chair Nicole Van Helden at 4:03 PM.

ROLL CALL.

Present were Chair Nicole Van Helden, Members Kari Fraser, and Anna Burtschi

AGENDA APPROVAL.

Motion by Nicole to approve the agenda as written. Anna seconded the motion. No further discussion. Motion carried in a vote, 3-0.

APPROVAL OF MINUTES:

- a. **May 13, 2019** – There were some minor changes to the minutes that were discussed. Motion by Anna, seconded by Nicole to approve the minutes with noted changes. No further discussion. Motion carried in a vote, 3-0.

PUBLIC COMMENT. None.

COMMUNICATIONS:

1. Park and Rec Committee Update

- Looked at different layout options for Eagle Bluff Park.
- Ledgeview Golf Course: Winter programs, Fat Tire trails, walking trails, cross country skiing trails, snowshoe trails, etc. There were questions regarding restroom facilities and possibly food being offered.
- Looked at possible security measures at Scray Hill Park. Public Works Department will be looking into options.
- De Pere Baseball: Scray Hill Park diamond facilities should be ready for fall ball. Construction is underway. Talked about the Scray Hill Park Concession Stands/Restrooms plans.
- Banners/Holiday Lights – Staff is going to see if they can get a complimentary aluminum banner to test out the weathering.
- Hiring of Park & Recreation Director: Reviewed job description and hiring timeline.
- Two Dollar Park and Zelten Family Park Ribbon Cutting Events were planned. Would like to incorporate the Sponsorship Guide into the events and the future use of the document itself.
- Started preliminary talks regarding 2020 budget, specifically carry-over dollars.
- Park clean-up opportunities.

2. **Ledgefest Update** – Not going to happen this year. However, keep the PO Box and maybe have a staff person more involved. Perhaps the new Park & Rec Director could assist with the planning, promotion, and signature point person.

NEW BUSINESS:

1. Town Hall Summer Pots & Plantings

There were several questions regarding this agenda item. The Committee would like to look at some magazines or explore the internet to get some planting ideas. Questions like what is the landscaping plan, where are the location of water hook-ups, would the pots be moveable or stationary, and maintenance responsibility.

2. Round-A-Bout Plantings (GV & Dickinson)

Committee members saw that the De Pere was beautifying their round-a-bouts with plantings. The Committee discussed doing the same for Ledgeview round-a-bouts since they're looking a bit run down. Staff to look into status of the round-a-bouts.

OLD BUSINESS:

1. Garden Contest and/or other community engagement.

There was discussion on doing garden bombs, similar to De Pere's Beautification Committee instead of a Garden Contest. The thought is to get about thirty small plants and leave them on doorsteps in appreciation of landscaping and well-kept yards throughout the Town. This will take place on July 13th beginning at 8:00 AM. It was decided to use the remaining pots from the Volunteer Appreciation Celebration with a garden twist. Char will get them assemble them and Kari will pick them-up on Friday. Anna will create the saying. The name was also changed to Garden Bursts with a pixie dust saying.

2. Develop and Make Recommendations on Public Land Demarcation Plan (Prioritize).

The Committee would like to see an all-encompassing large map of D-814 since it's a lot of small pieces throughout the town. There was discussion on hosting a meeting with all property owners who abut Ledgeview Park either at the Park Shelter or at the Town Hall to discuss encroachment and possible solutions. A future meeting will be talked about and planned for the future. There was also discussion for future planning of a tour of the neighborhood park on Braydon Lane so that the committee could get a visual of how it fits into the plan. No action taken.

3. Review Multi-Year Banner/Holiday Lights Plan

The Committee reviewed the Multi-Year Banner/Holiday Lights Plan. Staff needs to follow up on the purchasing of the brackets, WPS approval to place banners on specific poles, and the cost of an aluminum banner for the Community Center. No action taken.

ADJOURNMENT.

Motion by Nicole to adjourn. Seconded by Kari. No further discussion. Motion carried in a vote, 3-0. Meeting adjourned at 5:45 PM.

Respectfully submitted,

Charlotte K. Nagel

Charlotte K. Nagel, Clerk