

The Ledgeview Beautification Sub-Committee held a meeting on **Monday, May 13, 2019 at 6:00 p.m.** in the Executive Conference Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER.

The Meeting was called to order by Chair Nicole Van Helden at 6:07 PM.

ROLL CALL.

Present were Chair Nicole Van Helden, Members Kari Fraser, and Anna Burtschi

AGENDA APPROVAL.

Motion by Kari to approve the agenda as written. Nicole seconded the motion. No further discussion. Motion carried in a vote, 3-0.

APPROVAL OF MINUTES:

- a. **April 15, 2019** – Motion by Nicole, seconded by Kari to approve the minutes as submitted. No further discussion. Motion carried in a vote, 3-0.

PUBLIC COMMENT. None.

COMMUNICATIONS:

1. Park and Rec Committee Update

- Ledgeview Golf Course: Winter programs, Fat Tire trails, walking trails, cross country skiing trails, snowshoe trails, etc. There were questions regarding restroom facilities and possibly food being offered.
- De Pere Baseball: Scray Hill Park diamond facilities should be ready for fall ball.
- Combining Beautification Sub-Committee with Parks Committee: Both committees are run differently and don't see that as a possibility. However, would like to get the Beautification Committee involved in some upcoming projects.
- Eagle Bluff Subdivision Land Donation: The Committee is working with the neighborhood to develop a pocket park with some playground equipment.
- Hiring of Park & Recreation Director: Reviewed job description and hiring timeline.

2. Ledgefest Update – Not going to happen this year. However, keep the PO Box and maybe have a staff person more involved. Perhaps the new Park & Rec Director could assist with the planning, promotion, and signature point person.

3. Tranquility Trail Sign Order – Signs are in. Public Works to install.

4. Park Clean-up Update – Over all Ledgeview Park Clean up went well. There was a low turnout probably because of cold weather. There was talk of moving the date to May. There was discussion on additional promotion ideas.

NEW BUSINESS:

1. Discuss and make recommendation for Committee Chair position as Nicole Van Helden steps down.

Nicole would like to step down as Committee Chair. Kari volunteer to take-on the role.

MOTION by Nicole, seconded by Anna for Kari to recommend to the Parks & Recreation Committee to appoint Kari as Committee Chair. No further discussion. Motion carried in a voice vote, 3-0.

2. Garden Contest and/or other community engagement.

There was discussion on doing garden bombs, similar to De Pere's Beautification Committee instead of a Garden Contest. The thought is to get about thirty small plants and leave them on doorsteps in appreciation of landscaping and well kept yards throughout the Town. This will take place on July 13th beginning at 8:00 AM. Kari is to make contact with Ivy Trails, Anna is to create a saying, and Char to print and cut. Final plans will be made at the June meeting.

OLD BUSINESS:

1. Develop and Make Recommendations on Public Land Demarcation Plan (Prioritize).

The Committee looked at a few more parcels on the Demarcation Plan to prioritize and decide on means of demarcation. Char will update the spreadsheet for approval at the next Park & Rec Committee Meeting. Char to work with Mead & Hunt to get a large map combining all of parcel D-814. Work will continue at the next meeting on parcel D-814 and on Ledgeview Park. The project is about three quarters completed.

MOTION by Kari, seconded by Anna to forward the Public Land Demarcation Plan to the Park & Recreation Committee for their approval. No further discussion. Motion carried in a voice vote, 3-0.

2. Review Multi-Year Banner/Holiday Lights Plan

The Committee reviewed the Multi-Year Banner/Holiday Lights Plan. Kari updated the plan with the minor changes from the previous meeting.

MOTION by Anna, seconded by Nicole to forward the Multi-Year Banner/Holiday Lights Plan to the Park & Recreation Committee for approval. No further discussion. Motion carried in a voice vote, 3-0.

ADJOURNMENT.

Motion by Nicole to adjourn. Seconded by Kari. No further discussion. Motion carried in a vote, 3-0. Meeting adjourned at 8:20 PM.

Respectfully submitted,

Charlotte K. Nagel

Charlotte K. Nagel, Clerk