

The Ledgeview Park and Recreation Committee held a meeting on **Wednesday, April 17, 2019 at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Shanda at 6:02pm

ROLL CALL

Members present were Jason Shanda, Nicole Van Helden, Joe Widi, Rod Kowalczyk and Cullen Peltier. Staff present were Sarah Burdette, Administrator, and Mark Sauer, Town Planner.

APPROVE/AMEND AGENDA

MOTION by Peltier, seconded by Van Helden to approve the agenda as written. No further discussion. Motion carried in a voice vote, 5-0.

APPROVAL OF MINUTES:

1. February 26, 2019
2. March 19, 2019

Motion made by Van Helden, seconded by Kowalczyk to approve the minutes with a few minor spelling corrections. The motion carried unanimously.

PUBLIC COMMENT: none.

COMMUNICATIONS:

1. Winter programming options at Ledgeview Golf Course. Dan Bues and Justin May, residents, attended the meeting to inform the committee of interest in winter recreation opportunities at Ledgeview Golf Course, namely fat tire biking, cross country skiing and snowshoeing. The committee expressed interest in receiving feedback from possible user groups on how the Town could become involved with such winter programming offerings.
2. De Pere baseball update. Burdette informed the committee of the progress of construction of the baseball fields, the progress that De Pere Baseball is making with in-kind donations and work and that a draft final agreement will be put together now that hard costs are known.
3. Beautification Committee update. Van Helden provided update on the Beautification Sub-Committee:
 - Signage at Tranquility Trail has been finalized and ready for install
 - Discussion on Committee size and membership
 - Work is being finalized on a light and banner plan for the town.
 - Work is near completion on a demarcation plan and will be brought forward to the Park Committee for review.
 - The committee would be interested in helping with the ribbon cutting for the new parks.

OLD BUSINESS: none.

NEW BUSINESS:

1. Discussion regarding possible parkland donation by Eagle Bluff Subdivision. Shanda informed the committee that some residents have approached the Town with the concept of a possible land

Approved at the July 15, 2019 Park and Recreation meeting.
Approved at the August 5, 2019 Town Board meeting.

donation to the town for the purpose of having the town consider construction of a new neighborhood park on the property. The Committee was asked to give feedback as to their willingness to begin discussions on this potential project. The Committee is supportive of more review time on the request and asked if Sauer could provide some sketch alternatives as to how a possible playground could lay out. No action needed or taken.

2. Review Park & Recreation staff plan and related job description.

Committee members reviewed a draft job description as well as a recruitment plan for a newly created Park and Recreation Director position. Edits to the job description were provided to Burdette. The committee concurred with the recruitment timeline, subject to Town Board review and authorization.

ADJOURN.

MOTION by Widi, seconded by Shanda to adjourn. No further discussion. Motion carried in a voice vote, 5-0.
Meeting adjourned at 7:30 PM.

Respectfully submitted,

Sarah Burdette, Administrator
Town of Ledgeview, Brown County, WI