

The Ledgeview Beautification Sub-Committee held a meeting on **Monday, April 15, 2019 at 5:30 p.m.** in the Executive Conference Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER.

The Meeting was called to order by Chair Nicole Van Helden at 5:30 PM.

ROLL CALL.

Present were Chair Nicole Van Helden, Members Kari Fraser, and Anna Burtschi

AGENDA APPROVAL.

Motion by Anna to approve the agenda as written. Kari seconded the motion. No further discussion. Motion carried in a vote, 3-0.

APPROVAL OF MINUTES:

- a. **March 5, 2019** – Motion by Nicole, seconded by Anna to approve the minutes as submitted. No further discussion. Motion carried in a vote, 3-0.

PUBLIC COMMENT. None.

COMMUNICATIONS:

1. **Park and Rec Committee Update** – Anna had made a request to have the Beautification and Parks Committee band together as one committee under the Parks & Rec Committee. Nicole would bring to the Parks Committee's next meeting.

Nicole updated the Committee on the following Park & Rec action items: New park plan, Viewshed Analysis, Park & Rec Work Plan, Park Director Position, Sponsorship Programs, Open House for the new parks, Golf Course Activities, Cellcom Marathon Route.

2. **Ledgefest Update** – Discussion about whether to keep the post office box for LedgeFest another year or to close it. Staff advised to keep it another year. No one to take over the leadership of LedgeFest at this time. There was discussion on the Town hosting a possible Volunteer Fair, as well as having committee sign-up display boards at the Fire Department's Booyah & Bake Sale to solicit members.
3. **Tranquility Trail Sign Order** – There was a change to Tranquility Trail Sign. Staff advised that there was a change to where the trail was laid out, and provided the new pathway. With that change, the sign was approved to be ordered.

NEW BUSINESS: None.

OLD BUSINESS:

1. **Develop and Make Recommendations on Public Land Demarcation Plan (Prioritize).**
The Committee looked at a few more parcels on the Demarcation Plan to prioritize and decide on means of demarcation. Nicole will update the spreadsheet for next meeting. Char to work with Mead & Hunt to get a large map of parcel D-Work will continue at the next meeting. The project is about half-way completed.
2. **Review Multi-Year Banner/Holiday Lights Plan**
The Committee reviewed the Multi-Year Banner/Holiday Lights Plan. There were some minor changes made. Kari will make changes for the next meeting.

ADJOURNMENT.

Approved at the May 13, 2019 Beautification Committee Meeting.
Approved at the November 4, 2019 Town Board Meeting.

Motion by Nicole to adjourn. Seconded by Kari. No further discussion. Motion carried in a vote, 3-0. Meeting adjourned at 7:50 PM.

Respectfully submitted,

Charlotte K. Nagel

Charlotte K. Nagel, Clerk