

The Ledgeview Park and Recreation Committee held a meeting on **Tuesday, March 19, 2019 at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Shanda at 6:05pm

ROLL CALL

Members present were Jason Shanda, Nicole Van Helden and Cullen Peltier. Joe Widi, Rod Kowalczyk were excused.

Staff present were Sarah Burdette, Administrator, and Mark Sauer, Town Planner.

APPROVE/AMEND AGENDA

MOTION by Peltier, seconded by Van Helden to approve the agenda as written. No further discussion. Motion carried in a voice vote, 3-0.

APPROVAL OF MINUTES:

1. February 26, 2019. No action taken on the minutes, as they were not ready for action.

PUBLIC COMMENT: none.

COMMUNICATIONS:

1. Update on Park & Recreation position. Burdette is working with staff on description/needs/wants for the proposed position. The committee will be able to review the details at the April meeting, with expectation of posting of the position in early May, with interviews in June and July.
2. De Pere baseball update. The bids were reviewed and tabled at the Town Board meeting earlier in the day. Some board members were concerned that the current proposal doesn't include restrooms/concessions which are a priority for the Town. That item and the related funds needs to be clarified and put on April Town Board agenda.
3. Beautification Committee update. Van Helden provided an update that Beautification met on March 5th where they finalized Tranquility Trail signage ("two" dollar park, are near completion of the land demarcation plan to bring priorities to Park Committee soon. They also finished a multi-year banner and light plan (for holidays).
4. Request from City of De Pere to consider cost share for their municipal pools project. The committee identified a short list of topics like: elimination of non-resident fees, sharing of other rec and forestry services between the two communities as a way to collaborate. The committee felt that those items were stand-alone items and not necessarily wanted to tie them to a monetary contribution for the De Pere pool project. The committee also felt that they had several large Town projects to complete in the near future, where those dollars would be better spent for Town projects. The committee asked that this information be provided to the Town Board for their consideration.

OLD BUSINESS:

1. Review and recommend final draft of Bicycle & Pedestrian Master Plan. Peter and Tracy Flucke were in attendance at the meeting and went over the final draft of the master plan. The main focus was to review the table that included town roads and what the priority improvements would be. There were

Approved at the April 17, 2019 Park and Recreation meeting.

Approved at the May 6, 2019 Town Board meeting.

no additional changes or comments to the plan. Motion made by Shanda, seconded by Van Helden to recommend approval of the Final draft of the Bicycle & Pedestrian Master Plan. The motion carried on a voice vote, 3-0.

- a. Review draft of Viewshed Analysis Plan. Sauer provided an update on the latest version of the plan and highlighted a discussion about what to do with the plan and the next steps. Those next steps would involve more details in the document, discussing the plan and some of the recommended action steps with conservation groups for their input on how collaboration could occur. The committee was asked to review and to provide comments to staff in time for the next park meeting. No action needed at this time.
 - i. Review 2019 Committee Task List/Work Plan. A final review of the 2019 work plan took place. One additional item was discussed and added to the list: 2020 – Develop partnership with conservation group to identify and create a plan to acquire additional lands to close the gap between current and recommended passive recreation acreage. The committee will begin to add the priority items for discussion and action on future agendas.

NEW BUSINESS:

1. Discuss the future of LedgeFest. The committee was asked to weigh in on LedgeFest to determine if the event would continue since there was no longer anyone in charge of leading the event. The committee's comments revolved around: waiting to see if the event could be held elsewhere in the future, maybe bringing LedgeFest and the Fire Department fundraiser together. The committee agreed to not move forward with anything this year; however, if the Town would ask the residents one last time to see if there was anyone interested in the community to take on with the leadership portion.
2. Discuss content of a park mailing for town residents. The committee discussed a priority list of articles to be included in a park-focused town-wide mailing that would go out a few weeks prior to the new parks ribbon cutting. Staff will begin working on the draft document.

ADJOURN.

MOTION by Van Helden, seconded by Shanda to adjourn. No further discussion. Motion carried in a voice vote, 3-0. Meeting adjourned at 7:48 PM.

Respectfully submitted,

Sarah Burdette, Administrator
Town of Ledgeview, Brown County, WI