

The Ledgeview Beautification Sub-Committee held a meeting on **Tuesday, March 5, 2019 at 5:39 p.m.** in the Executive Conference Room located at Ledgeview Community Center, 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER.

The Meeting was called to order by Chair Nicole Van Helden at 5:00 PM.

ROLL CALL.

Present were Chair Nicole Van Helden, Members Kari Fraser, and Anna Burtschi

AGENDA APPROVAL.

Motion by Anna to approve the agenda as written. Kari seconded the motion. No further discussion. Motion carried in a vote, 3-0.

APPROVAL OF MINUTES:

- a. **October 18, 2018** – Motion by Nicole, seconded by Kari to approve the minutes as submitted. No further discussion. Motion carried in a vote, 3-0.
- b. **February 5, 2019** – Motion by Nicole, seconded by Kari to approve the minutes as submitted. No further discussion. Motion carried in a vote, 3-0.

PUBLIC COMMENT. None.

COMMUNICATIONS:

1. **Discuss roles and expectations of committee members** – Staff educated the members on their role and expectations, and how that fits with the staff functions. No action was taken on this item.
2. **Park and Rec Committee Update** – Nicole updated the Committee on the following Park & Rec action items: New park plan, Viewshed Analysis, Park & Rec Work Plan, Park Director Position, Sponsorship Programs, Open House for the new parks, Golf Course Activities, Cellcom Marathon Route.
3. **Ledgefest Update** – No one to take over the leadership of LedgeFest at this time. Advertise through normal avenues for a leader. Otherwise may have to postpone the festival this year. There was discussion whether or not to pay for the Post Office Rent for the year. Staff will get back to the Committee.
4. **Tranquility Trail Sign Order** – The updated quote was reviewed by the committee. It was determined that the quote was within the budget. The final sign layout was also approved by the Committee. An order is ready to be placed.

NEW BUSINESS: None.

OLD BUSINESS:

1. **Lightpole Banners Discussion.**
Kari and Anna completed an inventory of all the Holiday Lights and Banners location in the entire town. The Committee identified areas they would like to install banners and decorations in the future in efforts to incorporate entire town. This inventory and extended year plans were reviewed with minor adjustments made. Revisions will be reviewed at the next meeting. Staff to gather cost information.
2. **Develop and Make Recommendations on Public Land Demarcation Plan (Prioritize).**
The Committee looked at a few more parcels on the Demarcation Plan to prioritize and decide on means of demarcation. Work will continue at the next meeting.

ADJOURNMENT.

Motion by Anna to adjourn. Seconded by Nicole. No further discussion. Motion carried in a vote, 3-0. Meeting adjourned at 7:27 PM.

Respectfully submitted,
Charlotte K. Nagel
Charlotte K. Nagel, Clerk