

The Ledgeview Park and Recreation Committee held a meeting on **Tuesday, February 26, 2019 at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

CALL TO ORDER

The meeting was called to order by Shanda at 6:05pm

ROLL CALL

Members present were Jason Shanda, Joe Widi, Cullen Peltier and Nicole Van Helden. Rod Kowalczyk was excused.

Staff present were Sarah Burdette, Administrator, and Mark Sauer, Town Planner.

APPROVE/AMEND AGENDA

MOTION by Shanda, seconded by Widi to approve the agenda as written. No further discussion. Motion carried in a voice vote, 4-0.

APPROVAL OF MINUTES: Motion made by Peltier, seconded by Shanda to approve the following minutes

1. January 22, 2018
2. March 1, 2018
3. April 10, 2018
4. May 23, 2018
5. July 16, 2018
6. August 20, 2018
7. September 20, 2018
8. October 16, 2018
9. November 28, 2018.

The motion carried on a voice vote, 4-0.

PUBLIC COMMENT: none.

COMMUNICATIONS:

1. Bike route signage update: The bike sign order is being reviewed and finalized by the Public Works Department. Installation will occur in 2019.
2. De Pere baseball update. Burdette outlined the bid process and provided an update on what the Town has worked on with Rettler Corporation regarding the baseball field construction project. It is anticipated that the bids will be reviewed and acted on by the Town Board at the March 19 meeting.
3. Beautification Committee update. Van Helden did not have an update, as the committee will be meeting at the beginning of March.
4. Miscellaneous updates: Burdette updated the committee on the approval of the lease for operations and maintenance of the Ledgeview Golf Course, shared information on a possible AARP Community Challenge grant, shared further interest of a local disc golf group to assist with the layout of the Zelten Family Park disc golf area, shared an inquiry from the Eagle Bluff Subdivision regarding a possible land donation for a neighborhood park, shared an inquiry from the City of De Pere related to their municipal pool project, beginning to research park director position and related job description.

Approved at the April 17, 2019 Park and Recreation meeting.

Approved at the May 6, 2019 Town Board meeting.

OLD BUSINESS:

1. Update on CORP Mapping progress and next steps. Sauer provided an update on the CORP plan and discussed the table on page 46 relative to the visual preference survey. The group identified additional items from the list that are either under consideration at the moment or that have been completed. The Committee also discussed that the Story Map that is online needs to be updated already due to the recent work done by the park committee to make improvements to the park system. Questions were asked to see if there is a way to track the use of that feature.

NEW BUSINESS:

1. Review and make recommendation on the CellCom Marathon route/application.
The committee reviewed the application for street closure in parts of Ledgeview for the CellCom marathon. Ledgeview Park and the East River trail will be a prominent part of the marathon. Motion made by Peltier, seconded by Van Helden to make a recommendation for approval of the application. The motion carried in a voice vote, 4-0.
2. Determine a winner of the Viewshed Analysis Photo Contest.
The committee reviewed the photos that were submitted. Motion made by Shanda, seconded by Widi to chooses "Strelcheck 1" the winner of the contest and therefore award her as the winner of the wing party. The motion carried in a voice vote, 4-0.
3. Determine a process for naming the park at the corner of Dollar Road and Dollar Lane. The committee briefly discussed the naming of the park. Since it has been often referred to as "Two Dollar Park" over the past year, they agreed that the park should be officially named that. Motion made by Shanda, seconded by Widi to recommend naming the park at the corner of Dollar Road and Dollar Lane, "Two Dollar Park". The motion carried in a voice vote, 4-0.
4. Discuss the next steps to bid out signage for the two new parks: Zelten Family Park and the one located on Dollar Road/Dollar Lane. Burdette informed the committee that she will begin working on concepts and pricing for signage for the two parks – Zelten Family and Two Dollar. No action needed at this time.
5. Discuss and make recommendation for ribbon cutting for the two new parks. The committee took note that there is still landscaping that is needed to be completed at the parks. They suggested that a ribbon cutting take place in June, after school is out. A date will be set once the park construction has been completed. Discussion took place about the ribbon cutting be on two separate nights and have some possible events like ice cream, fire truck, face painting, etc. be part of the event. A direct mailing would go out to the neighborhoods to invite the residents. No action needed at this time.
6. Discuss and make recommendation for access to Van Straten Family Park for the Grande Ridge Estates Second Addition Plat. Burdette shared a preliminary draft plat for the second Addition of Grande Ridge Estates. The developer is asking for feedback on the phasing of this particular section of the plat and the Town Staff would like to provide feedback relative to access of the Van Straten Farm Park, since road access will be required. The committee affirmed that they would be looking to have

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the Town require road access to the park in the second addition, as opposed to in future additions. No action needed at this time.

7. Review 2019 Committee Task List/Work Plan The committee reviewed the park work plan and provided feedback on priority areas. Sauer would update the work plan and the committee will review again at the next meeting. The prioritization is as follows:
 - a. Winter activities at Golf Course
 - b. Revisit Discussion with rugby group
 - c. Park Director
 - d. Sponsorship Promotion
 - i. Possibly a component of the park director position
 - e. Demarcation of existing lands and paths
 - i. Beautification Committee lead
 - f. East River Greenway – talk to Bellevue
 - i. Grant opportunities (LWCF and beyond)

ADJOURN.

MOTION by Peltier, seconded by Van Helden to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 8:02 PM.

Respectfully submitted,

Sarah Burdette, Administrator
Town of Ledgeview, Brown County, WI