

The Ledgeview Town Board held a meeting on **Monday, May 2, 2016, at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

A. CALL TO ORDER

The meeting was called to order by Supervisor Schlag at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Supervisors Andy Schlag, Renee Van Rossum, Ken Geurts, and Cullen Peltier. Chairman Philip J. Danen was excused.

Staff present were Clerk/Administrator Sarah Burdette, Treasurer Luann Pansier, Engineer Scott Brosteau, Deputy Treasurer Renae Peters, Deputy Clerk Charlotte Nelson, Public Works Systems Operator Mark Pansier, and Fire Chief Tom Guns.

D. AGENDA APPROVAL

MOTION by Geurts/Peltier to approve the agenda. No further discussion. Motion carried in a voice vote, 4-0.

CONSENT AGENDA

1. Regular Board Meeting Minutes:
 - a. April 19, 2016 Meeting Minutes.
2. Routine Reports: None.
3. Committee/Commission Reports: None.
4. Operator's Licenses:
 - a. April 18, 2016 through April 29, 2016.
5. Other Committee minutes. Accept and place on file:
 - a. January 26, 2016 Beautification Subcommittee Meeting Minutes.
6. Pay Requests
 - a. Pay Request #2 for Contract B-2014, Jossart/WEL Access Road, for \$22,302.31.
 - b. Pay Request #5 for Contract E-2015, Crossing at Dollar Creek, for \$40,436.46.
7. Special Event Permit: None.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Van Rossum/Peltier to approve the consent agenda. No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT:

Tom Kraft, 4336 Scray Hill Road – Mr. Kraft came to the Town Board about a year ago regarding lowering the speed limit on Scray Hill Road because it's a truck route. After a speed study was completed finding the majority of the speeders were not the dump trucks but rather residents of the neighborhood, the board did lower the speed limit to 30 mph. At the same time, Mr. Kraft also wanted the truck route designation removed

Approved at the May 17, 2016 Town Board Meeting.

re-routing the trucks to Hwy. X citing safety and “jake braking” noise. Since CTH GV was under construction the time of Mr. Kraft’s request in which Scray Hill Road was a detour route, the Board decided to see if traffic on Scray Hill Road would decrease once GV reopened. The Board also wanted to wait until spring to conduct any additional studies so the studies could be comparable. Discussion ensued regarding some of the shortfalls of the study, such as truckers notifying one another of the location of the cops on Scray Hill Road which could skew the results. The study would also be looking at traffic counts as well as speed in order to paint an accurate picture of the situation. Peltier will follow up with the Sheriff’s Department to get another study going and the board will revisit the Mr. Kraft’s request once the study is complete.

PUBLIC HEARING: The Town Board will hear comments on, and may take action on any or all of the following:

- 1. The request by Steve Bieda of Mau & Associates, agent for Ryan Radue, owner, for a rezone from A-2 Agriculture to R-1 Residential of Parcel D-224 located at Dollar Road and Dollar Lane to accommodate three residential lots.**

Staff explained there was a unanimous recommendation for approval from Zoning & Planning Commission citing that:

- The rezone is consistent with current zoning and development trends in the area;
- Lands are suitable for low to medium density single family residential development;
- The rezone conforms to the goals and the land use illustrated on the Future Land Use Map of the adopted Comprehensive Plan.

Supervisor Schlag then opened the meeting up to public comment at 6:10 p.m.

Mark Loger, 3363 Dickinson Road – Mr. Loger questioned if the rezone is for the entire 12 acre parcel, why are only three residential lots being proposed with the CSM, and would like to know the developers intentions. The future intentions are unknown as the developer hasn’t brought any plans forward at this time, and staff suspects the reason for the three lots is the ability to hook up to sewer and water with Dollar Lane being under construction. Mr. Loger was advised to watch future Zoning & Planning Commission agendas to keep abreast of the development with the remaining land.

After three calls for additional comments, none were heard. Supervisor Schlag closed the public hearing at 6:13 p.m.

MOTION by Peltier/Van Rossum to approve the rezone per Zoning & Planning Commission recommendations. No further discussion. Motion carried in a voice vote, 4-0.

ZONING AND PLANNING COMMISSION ITEMS:

- 1. Recommendation from Zoning & Planning Commission on the request by Steve Bieda of Mau & Assoc., agent for Ryan Radue, owner, for a Certified Survey Map (CSM) creating three lots on parcel D-224, located at Dollar Lane and Dollar Road.**

Staff advised the proposed CSM complied with the requirements of Chapter 96 Subdivision, and is unanimously recommended for approval by the Zoning & Planning Commission with the following conditions:

- Notation added to the CSM indicating that future sidewalks and/or recreation trail will be installed along Dollar Lane and Dollar Road;
- Technical corrections required by the Town Engineer and Brown County.

MOTION by Peltier/Geurts to approve the CSM per Zoning & Planning recommendations. No further discussion. Motion carried in a voice vote, 4-0.

COMMUNICATIONS: None.

OLD BUSINESS:

1. Discussion on future town facility needs.

The board re-capped the Annual Meeting where citizens expressed their wishes for a rentable community center that is more centrally located to where the majority of the population is . The Board did recognize only a small portion of town residents were in attendance of the Annual Meeting.

Staff advised the board of possible funding options crafted by the town's bonding agent which would give the town the ability to build a Public Works Facility as well as a new Municipal Building with little to no effect on the mil rate. As the process continues to move forward, staff will work with the bonding agent for financing options.

Location of new town hall was discussed. Some feel the new town hall location should be more centrally located to the population of the town, suggesting somewhere in the G and GV corridor area. With potential future growth, there's a need for park & recreation activities and other community amenities to be easily accessible through the trail system. Regardless, the board agreed that the public works facility needs to be done as soon as possible and to come back with pricing for a size building desirable in size than what was in the original proposal. A timeline of both projects needs to be complied.

As the Board understood there were only a few populous representatives at the Annual Meeting, there was discussion on a town survey in an effort to get a solid grasp of what services the residents are looking for and accommodations to provide those services. Staff will be working on some sample questions for future meetings. Also discussed was the potential of a referendum on the November 8th ballot. Timing to have a November advisory referendum may not be practical based on how much input we obtain in advance of the vote. No action taken.

NEW BUSINESS:

1. Adopt Ordinance 2016-010 to Amend Ordinance 56-2 (B) Payment of park facilities impact fee required amending the approved park impact fees.

Staff explained the amended Park Impact Fees were approved at the April 4, 2016 Town Board Meeting via the required public hearing. The next step is to amend the current ordinance to reflect the updated fees. MOTION by Peltier/Schlag to approve ordinance 2016-010 to amend the Park Impact Fees. No further discussion. Motion carried in a voice vote, 4-0.

2. Confirm Town Chair's appointments to the Redevelopment Authority for a five year term.

Staff explained that ordinance dictates the Town Board confirms the Chair's appointments to the Redevelopment Authority. The term for RDA members is 5-years. With that said, the Chair appoints Robert Gryboski and Lora Matzke to the Redevelopment Authority. MOTION by Van Rossum/Geurts to confirm the Chair's appointments to the Redevelopment Authority. No further discussion. Motion carried in a voice vote, 4-0.

ORDINANCES: None.

REPORTS:

Approved at the May 17, 2016 Town Board Meeting.

Clerk/Administrator:

- Recruitment for both the Deputy Treasurer and the Public Works Crew Member continues with interviews being scheduled. The goal to have a recommendation from the Personnel & Finance Committee in June.
- Park & Rec Committee will meet May 12th to act on the Beautification Committee's recommendation for monument signs.
- Redevelopment Authority will meet May 17th to review, interview, and recommend a firm on the Monroe Road Corridor Request For Proposals.

Deputy Clerk:

- Board of Review Training is required for one board member prior to May 17th. Peltier will do the training.
- Committee appointments will take place at the May 17th Meeting.
- Public hearing on alcohol licenses and operator's licenses renewals will take place on June 6th.

Engineer:

- Dollar Road from Half Crown Run to CTH V qualified for TRIP funding.
- Advised of Dollar Road speed complaints between Dollar Lane and Half Crown Road. A request for additional patrol as well as the smart radar from the Sheriff's Department will be made.
- Discussion was had regarding connecting Brandon Lane to Monroe Road on the northern section of the TID district. Staff should set up a meeting with property owners in this area to educate about TID and find out interest for developing.

Treasurer: None.

Public Works: None.

Fire Department:

- Booyah & Bake Sale went well.

Board Comments: None.

APPROVAL OF THE VOUCHERS:

MOTION by Van Rossum/Schlag to approve the vouchers. No further discussion. Motion carried in a voice vote, 4-0.

CLOSED SESSION:

1. **The Town Board may convene into closed session pursuant to WI State Statue 19.85(1)(e) to deliberate or negotiate the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session, regarding Heritage Heights Subdivision.**
 - a. **The Town Board then reconvene into open session to discuss and act upon matters considered in closed session.**

The Town Board and the developers decided not to go into closed session, and discussion was had on the proposed Developer's Agreement. In order to meet the construction timeframe, the developer's would like the Town Engineer to begin working on designing phases 1 and 2 right away with the goal to begin issuing building permits in October or November. Building permits will not be issued without blacktop. The

Developer will put a deposit down to secure the work being done. MOTION by Schlag/Geurts to approve the proposed Developer's Agreement for the Heritage Heights Subdivision. No further discussion. Motion carried in a voice vote, 4-0.

2. **The Town Board may remain in closed session pursuant to WI State Statue 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority, regarding appointment of Town Treasurer.**

- a. **The Town Board then reconvene into open session to discuss and act upon matters considered in closed session.**

MOTION by Van Rossum/Peltier for the Town Board to convene into closed session pursuant to WI State Statue 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority, regarding appointment of Town Treasurer. The Town Board may then reconvene into open session to discuss and act upon matters considered in closed session.

Roll call vote: Van Rossum – Aye, Peltier – Aye, Schlag – Aye, Geurts –Aye. At 7:33 p.m., the Town Board went into closed session.

Motion by Schlag/Van Rossum for the board to reconvene into open session. Roll call vote: Van Rossum – Aye, Peltier – Aye, Schlag – Aye, Geurts –Aye. At 7:47 p.m., the Town Board went back into open session.

MOTION by Peltier/Van Rossum to appoint Renae Peters to a three year term as Town Treasurer effective June 1, 2016, at the recommended salary, subject to confirmation by the Sanitary District. No further discussion. Motion carried in a voice vote, 4-0.

Ms. Peters accepted the terms of her appointment and the oath was administered. A copy of the oath is on file with the Town Clerk.

ADJOURNMENT:

MOTION by Schlag/Van Rossum to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 7:53 p.m.

Charlotte K. Nelson, Deputy Clerk
Town of Ledgeview, Brown County, WI