

AGENDA REVIEW SHEET
Ledgeview Town Board Meeting of June 6, 2016

ITEM	PURPOSE	RECOMMENDATION	STAFF	
PRESENTATION:				
1.	Presentation by Allyson Watson of UW-Extension Office on Town of Ledgeview Strategic Plan Update.	In February, 2016, the Town Board entered an agreement for the UW-Extension Office to complete an update of Ledgeview's 2011 Strategic Plan. The board has been working with Allyson Watson from the UW-Extension Office who will be presenting the update to the board.	Review/ Discussion	Presenter
ZONING & PLANNING:				
1.	Discuss and act on recommendation from Zoning & Planning on the request from Janice Padgett of Creative Sign, agent for Tony Wien of Wien Oil, owner, for sign changes at 3285 Cedar Hedge Drive (a/k/a I-43 Shell Station).	The applicant is requesting the addition of one flush mounted internally illuminated canopy sign above the entry way at Wien Oil. The station is located in a PPD-BP Business Park, in which the sign meets the code requirements. ZPC is unanimously recommending approval with the conditions on the illumination of the sign.	Review/ Discussion/ Approval	Planner
2.	Discuss and act on recommendation from Zoning & Planning on the request from Steve Bieda of Mau & Associates, agent for Bill Hingtgen, owner, for a Certified Survey Map on Parcel D-677, 2528 Meadow Breeze Court.	The petitioner is requesting a 2 lot CSM. The property is zoned R-1 Residence District, with an existing home and tennis court. ZPC is unanimously recommending approval as the CSM complies with the town regulations with conditions.	Review/ Discussion/ Approval	Planner
3.	Discuss and act on recommendation from Zoning & Planning on the request from Jesse Jossart, of Jossart Brothers, owner, for a fence on parcel D-56-4, 1682 Swan Road.	The petitioner is looking to gain storage space for the sewer construction company located on the parcel by relocating the fence closer to the right of way. The existing fence is located 31 feet from Swan Road Right of way, and 16 feet from Storage Court right of way. ZPC unanimously recommends approval of the relocation of the fence with the addition of 8 arborvitaes for screening.	Review/ Discussion/ Approval	Planner
4.	Discuss and act on recommendation from Zoning & Planning on the request from Brian Peot, agent for Andrew Leiterman, owner, for a Certified Survey Map on Parcel D-291, located on Glenmore Road.	The petitioner wants to split one lot from a 34.8 acre parcel currently zoned A-2, Agricultural District. The CSM complies with town regulations. ZPC unanimously recommends approval with conditions.	Review/ Discussion/ Approval	Planner

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5.	Discuss and act on recommendation from Zoning & Planning on the request from Keith Garot of Landmark Real Estate, agent for Zelten Family Limited Partnership, owner, for a final subdivision plat for Heritage Heights located on parcel D-395, Heritage & Cottonwood.	The petitioner is requesting approval of the final plat for a 73 lot, 4 outlot subdivision on approximately. 86.41 acres. The preliminary plat was approved by ZPC in Feb. & by the Town Board in March. The next step would be approval of the final plat. ZPC unanimously recommends approval of the final plat with notification that future sidewalks will be installed added to the plat for lots fronting Cottonwood.	Review/ Discussion/ Approval	Planner
6.	Discuss and act on recommendation from Beautification and Park & Recreation Committees, along with Zoning & Planning Commission on the request from the Town of Ledgeview for proposed community gateway/entry signage.	Stemming out of the Beautification Committee, and recommended for approval by the Park & Rec Committee and ZPC, are new gateway signs signifying a welcome to Ledgeview. The signs meet the regulations of both the town and the county as being break away as they will be located in the right of way on Dickinson, Monroe Rd, & Main Street. ZPC unanimously recommends approve with the confirmation that all signs are going to be illuminated.	Review/ Discussion/ Approval	Planner
OLD BUSINESS:				
1.	Discuss and act on the Developer's Agreement for Heritage Heights Subdivision located on parcel D-395, Heritage Road and Cottonwood Lane.	The preliminary plat for the Heritage Heights subdivision was approved in March, and the final plat is on this agenda. The Developer's Agreement is the next step in the plat approval process.	Review/ Discussion/ Approval	Engineer/ Clerk/Adminst.
NEW BUSINESS:				
1.	Discuss and act on engine breaking sample ordinances.	Stemming from citizen complaints, the board wanted to look at some samples of engine breaking ordinances.	Review/ Discussion/ Action	Town Board
2.	Discuss and act on State Trust Fund Loan for Financing of 2016 projects.	As determined during the 2016 budget process, there were outstanding projects that could be completed in 2016. This loan will finance the completion of these projects.	Review/ Discussion/ Action	Treasurer
3.	Discuss and act on Request for Proposal for architectural/engineering consulting services for concept and budget report for the Town of Ledgeview for evaluation of options for Town Hall, Fire Station No. 1 and Public Works Buildings.	Approving a request for proposal for a consulting firm to look at options for future facility needs for the Town Hall, Fire Station No. 1 and Public Works Building.	Review/ Discussion/ Action	Engineer / Clerk/Adminst.

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