

The Ledgeview Town Board held a meeting on **Monday, February 1, 2016, at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

**A. CALL TO ORDER**

The meeting was called to order by Chairman Danen at 6:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**C. ROLL CALL**

Members present were Chairman Philip J. Danen, Supervisors Andy Schlag, Renee Van Rossum, and Cullen Peltier. Supervisor Ken Geurts was excused.

Staff present were Clerk/Administrator Sarah Burdette, Treasurer Luann Pansier, Engineer Scott Brosteau, and Deputy Clerk Charlotte Nelson.

**D. AGENDA APPROVAL**

**MOTION** by Van Rossum/Schlag to approve the agenda. No further discussion. Motion carried in a voice vote, 4-0.

**CONSENT AGENDA**

1. Regular Board Meeting Minutes:
  - a. January 19, 2016 Meeting Minutes.
2. Routine Reports: None.
3. Committee/Commission Reports: None.
4. Operator's Licenses:
  - a. January 15, 2016 through January 29, 2016.
5. Other Committee minutes. Accept and place on file:
  - a. November 30, 2015 Beautification Meeting Minutes.
  - b. January 19, 2016 Joint Meeting Minutes.
6. Pay Requests:
  - a. Pay request #3 for Contact E-2015, Crossing at Dollar Creek is \$93,388.22 to Jossart Brothers.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

**MOTION** by Schlag/Peltier to approve the consent agenda. No further discussion. Motion carried in a voice vote, 4-0.

**PUBLIC COMMENT:**

John Fiddelke, 3800 Dickinson Road – Mr. Fiddelke wanted some clarification on the open records request process and on the website location of ordinances up for approval by the Town Board. Mr. Fiddelke was given direction on both inquires.

**PUBLIC HEARING MEETING:** None.

Approved at the February 15, 2016 Town Board Meeting.

**ZONING AND PLANNING COMMISSION ITEMS:** None.

**COMMUNICATIONS:** None.

**OLD BUSINESS:**

**1. Discussion and possible establishment of a priority list relating to the Public Works Study.**

Discussion ensued regarding the recommendations that came out of the study. The board understood that work has begun on some of the data collections recommendations by staff. The consensus of the board was to have staff work together to prioritize the recommendations. No action taken, however, the Board would like to be kept abreast of progress.

**NEW BUSINESS:**

**1. Recommendation to approve Budget Resolution B-2015-01.**

Staff explained that part of year-end close out, the resolution takes the surplus money from individual line items and transfers it to accounts with a negative in order to balance the 2015 budget. MOTION by Van Rossum/Peltier to approve Budget Resolution B-2015-01. No further discussion. Motion carried in a voice vote, 4-0.

**2. Review and consider Service Agreement for the partnership between Town of Ledgeview and Brown County UW-Extension Office to complete an update to the Town of Ledgeview 2011 Strategic Plan.**

Allyson Watson from Brown County UW-Extension was present to explain the agreement. This agreement is for services provided by Brown County UW- Extension Office to update the 2011 Strategic Plan through 2020. There would be some Town Board workshops held in order to complete the update by the target date of June, 2016. MOTION by Peltier/Van Rossum to approve the Service Agreement with Brown County UW- Extension to complete an update of the 2011 Strategic Plan. No further discussion. Motion carried in a voice vote, 4-0.

**3. Recommendation to approve Resolution 2016-02, Establishing Segregated Fund Account for Stadium District Excess Sale Tax.**

Part of the Tax bill to refund the excess stadium tax requires the money be held in a segregated fund account which is established by resolution. A resolution is also required to transfer monies to be used. MOTION by Schlag/Van Rossum to approve Resolution 2016-02 establishing segregated fund account for Stadium District Excess Sales Tax.

**ORDINANCES:**

**1. Second Reading**

**a. 2016-001 – Amending Chapter 79 Signs, Section 13(C)(1)(h) Outdoor Menu Boards.**

Stemming out of McDonald's request to expand to a double drive-thru, the consensus of the Zoning & Planning Commission is to amend the current Outdoor Menu Boards ordinance bring it to the current standards. No changes were recommended. Move forward to third reading.

**b. 2016-002 – Amending Chapter 68 Public Nuisances Prohibited, Section 2(C) Public Nuisances Affecting Peace and Safety relating to use or maintenance of building exteriors or surrounding premises.**

The current ordinance does include enough substance to make the ordinance enforceable because it can be circumvented. The recommended amendment gives the ordinance more substance, making it more enforceable. Discussion was had on wood stockpiles. The board recommended changes deleting the language on wood stockpiles. Move forward to the third reading.

**c. 2016-003 – Amending Chapter 41, Section 5 – Other Offenses relating to trash, debris, and junk.**

The current ordinance does include enough substance to make the ordinance enforceable because it can be circumvented. The recommended amendment gives the ordinance more substance, making it more enforceable. There was discussion on the definition of trash, which was taken straight out of the dictionary. No changes were suggested. Move forward to the third reading.

**d. 2016-004 – Amending Chapter 94, Section 15 Depositing Snow, Debris or Any Injurious Substance on Public Streets relating to placement of collectible waste containers.**

Stemming from Public Works, placement of garbage/recycling containers in the roadway had made it difficult to plow. There have also been some where the place of collectible containers have prohibited mail delivery. Discussion was had on getting this information out to the public. No changes. Move forward to the third reading.

**REPORTS:**

**Clerk/Administrator:**

- TAP Grant was submitted. The board received a copy of the submittal with their packet.
- Election next week Tuesday, February 16<sup>th</sup>.

**Deputy Clerk:**

- Logo is scheduled to be installed in the meeting room.
- Next meeting is moved to Monday, February 15, 2016 at 4:30 due to the Election on the 16<sup>th</sup>.

**Engineer:**

- Dollar Lane is back open this evening, and work on The Crossing at Dollar Creek is progressing.
- TRIP-D funds have been applied for in regards to Dollar Road.

**Board Comments:**

- **Phil Danen** – Attended a meeting along with Clerk/Administrator Burdette regarding the Southern Bridge. A status update was given.
- **Cullen Peltier** – Would like staff to keep an eye on some area snow removal that's not being done, particularly on sidewalks.

**APPROVAL OF THE VOUCHERS:**

**MOTION** by Schlag/Van Rossom to approve the vouchers. No further discussion. Motion carried in a voice vote, 4-0.

**ADJOURNMENT:**

**MOTION** by Danen/Schlag to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 6:56 p.m.

*Charlotte K. Nelson*

Charlotte K. Nelson, Deputy Clerk  
Town of Ledgeview, Brown County, WI