

The Ledgeview Town Board held a meeting on **Monday, November 2, 2015, at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

A. CALL TO ORDER

The meeting was called to order by Chairman Danen at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Chairman Philip J. Danen, and Supervisors Ken Geurts, Cullen Peltier, and Renee Van Rossum. Supervisor Andy Schlag was excused.

Staff present were Clerk/Administrator Sarah Burdette, Planner Mark Sauer, Treasurer Luann Pansier, and Deputy Clerk Charlotte Nelson.

D. AGENDA APPROVAL

Danen explained that closed session is no longer necessary. MOTION by Danen/Van Rossum to approve the agenda with the removal of the closed session. No further discussion. Motion carried in a voice vote, 4-0.

CONSENT AGENDA

1. Regular Board meeting minutes:
 - a. October 20, 2015 Meeting Minutes.
2. Routine Reports:
 - a. None.
3. Committee/Commission Reports: None.
4. Operator's Licenses:
 - a. October 20, 2015 thru October 30, 2015.
5. Other Committee minutes. Accept and place on file:
 - a. August 25, 2015 Beautification Sub-Committee Minutes.
 - b. October 10, 2015 Sanitary District Budget Public Hearing and Meeting.
6. Pay Request:
 - a. Pay Request #6 Final from Jossart Brothers for Belle Isle Meadows Subdivision for \$84,080.24

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Van Rossum/Peltier to approve the consent agenda. No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT: None.

PUBLIC HEARING:

1. Pursuant to the requirements of §66.1001(2)(i) of the Wisconsin Statutes, regarding the proposed Comprehensive Plan Update. The public hearing is intended to receive public comment on the proposed updates to the Comprehensive Plan which include new data, maps, projections, goals and objectives. The public hearing was opened by Chairman Danen at 6:02 p.m.

Nicole Faucett, 378 Gittens Court – Ms. Faucett is concerned with the bike path that leads into the Dickinson Heights subdivision, particularly in the backyards of some homes. Ms. Faucett doesn't believe the bike path is necessary with the current sidewalks in the Dickinson Heights subdivision.

Carea Witteck, 368 Clermont Court – Ms. Witteck echoed the same, a bike path is not necessary in the Dickinson Heights subdivision with the current sidewalks, especially not in the back of people's homes.

Brian Hogeland, 1443 Bingham Drive – Mr. Hogeland wanted to know what the land acquisition process is for the bike trial in Dickinson Heights. Discussion ensued regarding a town easement for the bike path which was included in the subdivision plat. Mr. Hogeland believes a policy should be to establish bike paths for new subdivisions, but not in existing ones.

Dennis Belter, 1439 Bingham Drive – Mr. Belter advised the board that residents of Dickinson Heights weren't aware of any easements when they purchased their properties. Stated woods, trees, and farmland exists behind his residence now and doesn't want that disturbed. Mr. Belter mirrored the earlier statements adding the subdivision roads are not heavily traveled and would be safe for bicycle traffic. He also would appreciate more of a notice on the adoption of the plan.

Cindy Ochsner, 1435 Bingham Drive – Ms. Ochsner stated that her backyard abuts agricultural land, and doesn't want anything in back of her. Ms. Ochsner also wasn't aware of any easement.

The Board interrupted the public hearing to advise the public on the adoption process of the Comprehensive Plan. The legal notice requirements for adoption of the plan were met, plus the plan was posted on the website. The easement for such a bike plan was included in the original subdivision plat at the time of Town Board approval. The definition of "easement" is understood to allow access to the property. The Board also reassured the residents that the Comprehensive Plan is like a "wish list", it's a tool to guide the development of the town over the next 20 years, but it's understood that all items included in the plan most likely will not be achieved; some will and some won't. However, if the bike path isn't included in the plan, it will be overlooked. Dialog was also had about a timeframe for creating the bike path, in which the plan does not include such a timeframe. The Board advised the concerned residents to follow the Park, Recreation & Forestry Committee as to future action on the bike path.

John Fiddelke, 3800 Dickinson Road – Mr. Fiddelke questioned some the charts included in the plan, and wanted to know how some of the numbers were ascertained, particularly on the acreage decreasing as the population increases. Planner Mark Sauer explained that the numbers included in the plan are liquid because they're estimates based on current growth trends. The baseline numbers used were taken from current data sources when work on the plan began, and are not necessarily today's exact numbers. Mr. Fiddelke pointed an oversight on the future land use map which will be corrected, and questioned the costs of the plan itself. The costs were included in the budget.

Jean Bonacci, 3800 Dickinson Road – Ms. Bonacci was interested in how serious the Town was going to be with guiding developers to follow the green space requirements, Dollar Road and Dollar Lane were given as examples. The answer, the Town has to wait until developers come forth with a develop plan and then staff can guide them on the requirements.

At 6:38 there was a second call for public input.

At 6:39 there was a third and final call for public input. Hearing none, Chairman Danen closed the public hearing.

a. Discuss and act on Ordinance 2015-013 Adopting the Town of Ledgeview Comprehensive Plan, 2035.

MOTION by Geurts/Danen to approve the adoption of the Comprehensive Plan, 2035. No further discussion. Motion carried in a voice vote, 4-0.

ZONING AND PLANNING COMMISSION ITEMS: None.

COMMUNICATIONS: None.

OLD BUSINESS: None.

NEW BUSINESS:

1. Recommendation from Fire Department regarding sale of old tender to highest bidder.

Staff explained there were several different ways the sale of the old tender was advertised; posted on the website, printed newsletter, several times in the bi-weekly e-newsletter, Facebook, Twitter, state fire magazine, neighboring municipality's newsletters, it was on display at BMO Harris Bank during the Annual Cookout, and word of mouth. One bid was received, which happened to be from the Town's Fire Chief for \$800.00. MOTION by Danen/Geurts to award the sale of the old tender to the highest bidder, Town's Fire Chief, for \$800.00. No further discussion. Motion carried in a voice vote, 4-0.

2. Recommendation to approve scope of services from Mead & Hunt to create a Community Development Impact Assessment tool.

Staff explained that per the October 22, 2015 meeting, the Board requested a scope of services from Mead & Hunt to create a Development Impact Assessment Tool. A Development Impact Assessment Tool is used to determine the financial impact a development on community resources, and will paint a clearer overall picture for future decisions regarding those resources. The cost to create such the impact tool is included in the current budget. MOTION by Peltier/Van Rossum to approve the \$15,000 allocation towards the scope of work.

3. Call for a Special Meeting of the Electors immediately following the 2016 Annual Budget Public Hearing scheduled for Tuesday, November 17, 2015, at 6:00 p.m. for the purposes of approving the 2016 highway expenditures and approving the 2016 tax levy.

Staff explained that statutes require the Town Board call a Special Meeting of the Electors to approve the annual highway expenditures and tax levy. MOTION by Van Rossum/Peltier to call for a Special Meeting of the Electors immediately following the 2016 Annual Budget Public Hearing scheduled for Tuesday, November 17, 2015, at 6:00 p.m. for the purposes of approving the 2016 highway expenditures and approving the 2016 tax levy. No further discussion. Motion carried in a voice vote, 4-0.

ORDINANCES:

1. Second Reading

a. 2015-012 Amending Chapter 19, section 18, Outdoor Wood-Fired Furnaces.

Recommended by Zoning & Planning Commission, the current code regulations regarding furnace placement and chimney height is impractical and/or inappropriate. The amendment includes a decrease in furnace proximity to a building from 500 to 300 feet, striking of code requiring chimneys to be as high as the nearest residence, and adding a requirement to obtain a building permit. The Commission discussed the possible smoke nuisance but the Town has not received any complaints about furnace use. Staff explained there is subsequent concern regarding the some of the ordinance language, and requests the ordinance continue on the three readings process, but be referred back to the Commission for further clarification with the "agricultural zoning" language, as well as a possible fee to cover inspection costs. The Board concurred. The first and second readings produced no changes. Move forward to the third and final reading.

REPORTS:

Approved at the November 17, 2015 Town Board Meeting.

Clerk/Administrator:

- Attended a meeting on the Southern Bridge Corridor on October 23rd. The talks are focused on getting assistance from the Federal and State Government in an effort to get the project on future agendas.
- Staff is working on preparing the 2016 Annual Budget Documents for the Public Hearing on November 17th at 6:00 p.m. There will be a Special Meeting of the Electors immediately following, and a Special Town Board Meeting to adopt the budget and set the levy limit.
- Central Brown County Water Authority met with Green Bay Utilities and Manitowoc Public Utilities through its strategic planning process .
- The last printed version of the newsletter will be hitting mailboxes the week of Thanksgiving. If anyone wants to submit an article please let us know by November 9th.
- Public Works received notification that we are recipients of TRIP Funds for Cottonwood.
- Beautification Sub-Committee finalized their campaign flyer for the newsletter at their last meeting and is working on a new venue to bring back LedgeFest next year.

Engineer:

- CTH G (Dickinson Road) Sidewalk – Sidewalk is completed. Railing is being fabricated with delivery estimated around mid-November.
- Ledgeview Rd/ Oak Ridge – project is complete with a couple of punch list items to finish.
- CTH GV – County has an estimated completion date of November 6.
- The Crossing at Dollar Creek – Construction has started. Stripping topsoil and blasting to begin this week.

Board Comments:

Danen updated the board on the status of the Gerbers case.

APPROVAL OF THE VOUCHERS:

MOTION by Geurts/Peltier to approve the vouchers. No further discussion. Motion carried in a voice vote, 4-0.

ADJOURNMENT:

MOTION by Danen/Geurts to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 6:56 p.m.

Charlotte K. Nelson, Deputy Clerk
Town of Ledgeview, Brown County, WI