

The Ledgeview Town Board held a meeting on **Tuesday, October 20, 2015, at 4:30 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

**A. CALL TO ORDER**

The meeting was called to order by Chairman Danen at 4:30 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**C. ROLL CALL**

Members present were Chairman Philip J. Danen, and Supervisors Ken Geurts and Cullen Peltier. Supervisors Renee Van Rossum and Andy Schlag were excused.

Staff present were Clerk/Administrator Sarah Burdette, Engineer Scott Brosteau, Treasurer Luann Pansier, and Deputy Clerk Charlotte Nelson.

**D. AGENDA APPROVAL**

MOTION by Geurts/Peltier to approve the agenda. No further discussion. Motion carried in a voice vote, 3-0.

**CONSENT AGENDA**

1. Regular Board meeting minutes:
  - a. October 5, 2015 Meeting Minutes.
2. Routine Reports: None.
3. Committee/Commission Reports: None.
4. Operator's Licenses: None
5. Other Committee minutes. Accept and place on file:
  - a. September 10, 2015 Park & Recreation Committee Meeting.
  - b. September 16, 2015 Zoning & Planning Commission Meeting.
  - c. October 5, 2015 Joint Town Board/Sanitary District Meeting.
  - d. October 7, 2015 Sanitary District Meeting.
6. Pay Request: None.
  - a. Pay Request #1 for Contract C-2015, CTH G Sidewalk to Fischer for \$64,803.52
  - b. Pay Request #1 for Contract B-2015, Winding Waters and Bower Creek to NE Asphalt for \$199,543.49

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Peltier/Geurts to approve the consent agenda. No further discussion. Motion carried in a voice vote, 3-0.

**PUBLIC COMMENT:** None.

**PRESENTATION:**

**1. Presentation from County Executive Troy Streckenbach on the NEWEYE Initiative.**

Presentation on the NEWEYE Program and the potential benefits to the Town and Brown County as a whole. The program consists of taking the existing Public, Education, and Government television and maximizes the potential by combining resources of Brown County Communities. This was follow up

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discussion to the initial presentation given about a month ago. There was a demonstration on the types of services provided with the NEWEYE Initiative. No action was taken.

**ZONING AND PLANNING COMMISSION ITEMS:**

- 1. Recommendation by Zoning & Planning Commission to approve the request from Steve Bieda of Mau & Assoc., agent for Ryan Radue of Seville Properties, LLC, applicant, for a final plat review for The Crossing at Dollar Creek subdivision located on parcels D-184 & D-184-3 on Dollar Rd.**

Staff explained that at July 21<sup>st</sup> Town Board Meeting, the Preliminary Plat for The Crossing at Dollar Creek was approved. The Developer's Agreement was approved at the September 8<sup>th</sup> Meeting. The developer has brought forth the final plat for approval which is the last step in the process. The Zoning & Planning Commission reviewed the final plat and recommends approval. MOTION by Geurts/Peltier to approve the final plat for The Crossing at Dollar Creek subdivision located on parcels D-184 and D-184-3 on Dollar Road. No further discussion. Motion carried in a voice vote, 3-0.

**COMMUNICATIONS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

MOTION by Danen/Peltier to amend the agenda by moving the budget work session to the end. No further discussion. Motion carried in a voice vote, 3-0.

**ORDINANCES:**

- 1. First Reading**

- a. 2015-012 Amending Chapter 19, section 18, Outdoor Wood-Fired Furnaces.**

Recommended by Zoning & Planning Commission, the current code regulations regarding furnace placement and chimney height is impractical and/or inappropriate. The amendment includes a decrease in furnace proximity to a building from 500 to 300 feet, striking of code requiring chimneys to be as high as the nearest residence, and adding a requirement to obtain a building permit. The Commission discussed the possible smoke nuisance but the Town has not received any complaints about furnace use. Staff explained there is subsequent concern regarding the some of the ordinance language, and requests the ordinance continue on the three readings process, but be referred back to the Commission for further clarification with the "agricultural zoning" language, as well as a possible fee to cover inspection costs. The Board concurred. This is the first reading, no changes were suggested. Move forward to the second reading.

- 2. Third & Final Reading**

- a. 2015-010 Amending Chapter 2, Article III, Section 16 Park, Recreation and Forestry Committee.**

This ordinance amends the number of members on the Park, Recreation and Forestry Committee from five to seven. There have been no changes made to the original proposed ordinance. MOTION by Geurts/Peltier to approve the ordinance. No further discussion. Motion carried in a voice vote, 3-0.

- b. 2015-011 Amending Chapter 71, Section 4, Establishing Special Event Regulations and Permit. Permits which were provided by staff. No action taken. Move to forward to the third and final reading.**

This ordinance establishes special event regulations and permit as an ordinance vs. a policy. No changes have been made to the original proposed ordinance, however, the Board did want to look at ordinances from neighboring municipalities. The proposed ordinance mirrors the town's current policy; the ordinance simply stabilizes the requirements and permitting obligations. MOTION by Peltier/Geurts to approve the ordinance. No further discussion. Motion carried in a voice vote, 3-0.

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**REPORTS:**

**Clerk/Administrator:**

- The Comprehensive Plan Update Public Hearing will be held November 2, 2015.
- Development of an Impact Assessment Tool with the assistance of Mead & Hunt was discussed. Mead & Hunt to forward a scope of services for consideration at a future board meeting.
- The Standard Operation Guidelines for the Fire Department will be reviewed at the November 17, 2015 Board Meeting.
- Annual Budget Hearing and Special Meeting of the Electors will be held November 17, 2015 at 6:00 p.m. with a Special Town Board Meeting to follow.
- This month's Park Committee Meeting was cancelled. A meeting will be re-scheduled for early November to complete the Park Plan (CORP).
- There will be a meeting on the Southern Bridge Corridor group on Friday. Chairman Danen and Clerk/Administrator Burdette will be attending.

**Deputy Clerk:**

- The Brown County Chapter of the Wisconsin Towns Association Meeting is October 22<sup>nd</sup>. Anyone wishing to attend please let staff know.
- The new website launched last week. Feedback is welcomed.
- Recruiting campaign continues for Park, Recreation, & Forestry Member, Personnel & Finance Member, Zoning & Planning Commission Alternate, and Election Inspectors.

**Engineer:**

- CTH G (Dickinson Road) Sidewalk – Sidewalk is completed. Waiting for railing fabrication and installation anticipated around mid-November.
- Ledgeview Rd/ Oak Ridge – Landscaping will be completed soon which will complete the project.
- CTH GV – County has Ledgeview Road/Oak Ridge crossing open and has closed Kaftan/Berkley. Estimated completion date for the GV Project is November 6.
- The Crossing at Dollar Creek – Preconstruction meeting will be held Friday. Working with WDNR to finalize permits. Construction expected to begin by November 2.
- Submitted application for TRIP-D funds for Dollar Road in 2016 and TRIP fund in 2017 for Cottonwood. TRIP-D fund are competitive statewide.

**Treasurer:**

- Continued work on financing options for The Crossing at Dollar Creek.
- September 2015 Cash Report was received.

**Fire Chief:**

- Continuing to work on Automatic Aid Agreement with De Pere and Lawrence.
- Old Tender bids were due October 1<sup>st</sup> in which there was one submittal. Town Board should recognize the sale at their next meeting.

**Board Comments:**

Danen updated the board on the status of the Gerbers case. It was decided to extend a term limit on the extended offer.

**APPROVAL OF THE VOUCHERS:**

**MOTION** by Geurts/Peltier to approve the vouchers. No further discussion. Motion carried in a voice vote, 3-0.

**2016 PROPOSED BUDGET WORK SESSION:**

Approved at the November 2, 2015 Town Board Meeting.

**1. The Town Board will be conducting a work session with staff to review the 2016 proposed budget and the final 2016-2021 Capital Improvement Plan. Budget items reviewed are for discussion only.**

Staff explained the proposed budget to the Board. Discussion was had on the use of reserve funds, the potential use of the Stadium Tax Refund, debt service, as well as anticipated capital improvement projects. Adjustments were made by the board which staff will make, and subsequently prepare the budget for a public hearing on November 17, 2015 at 6:00 p.m. with a Special Meeting of the Electors and Special Town Board Meeting to follow for the purposes of adopting the highway expenditures and the levy.

**ADJOURNMENT:**

**MOTION** by Danen/Geurts to adjourn. No further discussion. Motion carried in a voice vote, 3-0. Meeting adjourned at 6:29 p.m.

Charlotte K. Nelson, Deputy Clerk  
Town of Ledgeview, Brown County, WI