

The Ledgeview Town Board held a meeting on **Monday, October 5, 2015, at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

**A. CALL TO ORDER**

The meeting was called to order by Chairman Danen at 6:07 p.m.

**B. PLEDGE OF ALLEGIANCE**

**MOTION** by Danen/Schlag to dispense of the Pledge of Allegiance. No further discussion. Motion carried in a voice vote, 4-0.

**C. ROLL CALL**

Members present were Chairman Philip J. Danen, and Supervisors Renee Van Rossum, Andy Schlag, and Cullen Peltier. Ken Geurts was excused.

Staff present were Clerk/Administrator Sarah Burdette, Treasurer Luann Pansier, and Deputy Clerk Charlotte Nelson.

**D. AGENDA APPROVAL**

Danen explained per the request of Michelle Whittmore, owner of Littlemore Twigs, all item pertaining to Littlemore Twigs will be removed from the agenda. However, Ms. Whittmore will like to address the board sometime after the first of the year. **MOTION** by Danen/Van Rossom to approve the agenda with those changes. No further discussion. Motion carried in a voice vote, 4-0.

**CONSENT AGENDA**

1. Regular Board meeting minutes:
  - a. September 22, 2015 Meeting Minutes.
2. Routine Reports:
  - a. None.
3. Committee/Commission Reports: None.
4. Operator's Licenses:
  - a. September 22, 2015 thru October 5, 2015.
5. Other Committee minutes. Accept and place on file: None.
6. Pay Request: None.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

**MOTION** by Schlag/Peltier to approve the consent agenda. No further discussion. Motion carried in a voice vote, 4-0.

**PUBLIC HEARING:**

1. **Amendment to the Class "B" Beer Liquor License for Littlemore Twigs, LLC, Michelle L. Whittemore, Agent, doing business as Littlemore Twigs, 3706 Creamery Road, De Pere, WI, 54115, allowing consumption of beer on the outside rear patio.**

This item was removed per the request of Michelle Whittemore, owner of Littlemore Twigs. See Item D above.

**PUBLIC COMMENT:** None.

**COMMUNICATIONS:** None.

Approved at the October 20, 2015 Town Board Meeting.

**ZONING AND PLANNING COMMISSION ITEMS:** None.

**OLD BUSINESS:**

1. **Public Amusement and Shows Permit for Littlemore Twigs, 3706 Creamery Road, for a Booyah Sale with Live Outdoor Music to be held Saturday, October 10, 2015, from 3-9 p.m.**

This item was removed per the request of Michelle Whitemore, owner of Littlemore Twigs. See Item D above.

**NEW BUSINESS:**

1. **Award contract E-2015 for The Crossing at Dollar Creek Subdivision and Dollar Road and Dollar Lane.**

Staff explained the bid results. Jossart Brothers was the lowest at \$1,329,226.25 for the 40 lot single family subdivision located off the intersection of Dollar Lane and Dollar Road. MOTION by Schlag/Van Rossom to approve. No further discussion. MOTION carried in a voice vote, 4-0.

**ORDINANCES:**

1. **Second Reading**

- a. **2015-010 Amending Chapter 2, Article III, Section 16 Park, Recreation and Forestry Committee.**

This ordinance amends the number of members on the Park, Recreation and Forestry Committee from five to seven. There were no changes recommended at the first reading. No action taken. Move forward to the third and final reading.

- b. **2015-011 Amending Chapter 71, Section 4, Establishing Special Event Regulations and Permit.**

This ordinance establishes special event regulations and permit as an ordinance verses a policy. The board wanted to see surrounding municipalities' ordinances for Special Event Permits which were provided by staff. No action taken. Move to forward to the third and final reading.

**REPORTS:**

**Clerk/Administrator:**

- Working on the 2016 Annual Budget and the Capital Improvement Plan.

**Deputy Clerk:**

- Attended the Annual Fall Wisconsin Towns Association Training in Green Bay. There were classes on Comprehensive Plan Updating, Public Engagement Tools & Techniques, Legislative Updates, Open Meetings Laws, and Top 10 Need-To-Know Town Laws.
- Attended a fundraising workshop called "Hitting It Out of the Park". The intent was to get some fundraising strategies for mainly the Park & Recreation Committee as well as the Beautification Committee.
- All the legal publication requirements have been met for the adoption of the Comprehensive Plan Update. The Public Hearing is scheduled for Monday, November 2<sup>nd</sup> at 6:00 PM.
- The Brown County Chapter of the Wisconsin Towns Association Meeting is October 22<sup>nd</sup>. Anyone wishing to attend please let staff know.
- The new website is just about ready to be launched, should roll out at the end of the week.
- Election notices are being prepared. Supervisors Van Rossom and Schlag are up for re-election this Spring.

**Engineer:**

- CTH G (Dickinson Road) Sidewalk – Sidewalk is completed. Waiting for railing fabrication and installation.
- Ledgeview Rd/ Oak Ridge – Oakridge Circle all curb and gutter and sidewalk is completed and topsoil has been placed. Waiting on Willems to landscape next week.

- CTH GV – The Ledgeview/Oak Ridge roundabout is paved. Pavement marking will be done this week. Plan is to open this intersection to cross traffic and close Kaftan/Berkley.

**Treasurer:**

- Working on financing options for The Crossing at Dollar Creek.

**Board Comments:** None

**APPROVAL OF THE VOUCHERS:**

**MOTION** by Schlag/Van Rossum to approve the vouchers. No further discussion. Motion carried in a voice vote, 4-0.

**ADJOURNMENT:**

**MOTION** by Danen/Schlag to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 6:28 p.m.

Charlotte K. Nelson, Deputy Clerk  
Town of Ledgeview, Brown County, WI