

The Commissioners of Ledgeview Sanitary District #2 held their monthly meeting on Wednesday, **March 4, 2015** at the municipal building located at 3700 Dickinson Road.

1. **Call the meeting to order:** Steve Jauquet called the meeting to order at 6:01 p.m.
2. **Roll call:** Present were Steve Jauquet and Dennis Watermolen. Ken Geurts was excused. Also present were Scott Brosteau – engineer, Mark Pansier – systems operator, and Luann Pansier – clerk/treasurer.
3. **Approve or amend the agenda:** Motion was made by Watermolen, seconded by Jauquet, to approve the agenda as is. All aye – motion carried.
4. **Act on minutes:** Motion was made by Watermolen, seconded by Jauquet, to approve the minutes of February 4, 2015. All aye – motion carried.
5. **Public Comment:** None.
6. **Schenck, S.C. – 2014 audit report:** Scott Sternhagen, auditor with Schenck, S.C., attended and gave an overview of the District’s 2014 audit. The sewer fund had a net income of \$79,497 before contributions, however, the water fund ended with a loss of \$145,642 - mostly due to the main breaks with excessive water leakage, causing a true up cost of over \$181,000.  
L Pansier said she’s working on the sewer rate analysis taking into account that NEW Water (GBMSD) raised their treatment rates for 2015 by 9.9%. She then asked Mr. Sternhagen if he thought the District should apply to the PSC for a “simplified water rate case”. He suggested the forms be requested and filled in. The report will give us the rate of return and we can decide then if the paperwork should be submitted to the PSC.
7. **Requests from property owners, customers, other:** None.
8. **Mead & Hunt, Inc. – award projects, pay requests, project updates, change orders:**
  - a. **GV10 – sewer/water extensions, adjustments and road reconstruction**
    - *Pay Request #3 to PTS for Contract C-2014*  
Motion was made by Jauquet, seconded by Watermolen, to approve Pay Request #3 in the amount of \$62,522.83 to PTS for Contract C-2014. All aye – motion carried.
    - *Revise the date for the second Public Hearing* – Commissioners moved the Public Hearing date to May 6<sup>th</sup> for a full quorum.
    - *Misc. update* – Brosteau discussed the outlined area for the potential TIF and told the Commission in order to serve sewer and water to the commercial lots on the east side of GV at the south end of the TIF, would require extensions under the trail that is to be installed this year. He asked if the District should consider the installation of these mains and services now before the GV trail is constructed. The board agreed to this concept and asked Brosteau to bring back an estimated cost and further information. Once this is gathered, the three property owners involved should be asked to attend a meeting. Brosteau will see if this can be attained for the April agenda.

9. **Mead & Hunt, Inc. – 2015 engineering rates:** The Town Board approved the proposed rates February 17<sup>th</sup>. Motion was made by Jauquet, seconded by Watermolen, to approve the 2015 engineering rates as submitted by Mead & Hunt, Inc. All aye – motion carried.
  
10. **Systems Operation:** M Pansier reminded the Commissioners that the dive inspection needs to be done this year and he’s working on attaining a contract, possibly with other communities in the area. He also said there may be another water leak. It appears we’re losing about 10,000 gallons per day. The guys have been diligently trying to find it, but nothing has worked so far. They’ll keep on it.
  
11. **Clerk/Treasurer:**
  - a. Discuss Sanitary Sewer Rate Analysis – L Pansier gave the Commissioners a preliminary report and will complete a final analysis for the next agenda.
  
  - b. Discuss pursuing water WPSC Simplified Rate Case – L Pansier will fill out the forms and try to have this for the next agenda.
  
  - c. Misc. – L Pansier reminded the Commissioners that the Annual Meeting is April 21<sup>st</sup>.
  
12. **Act on vouchers :** Motion was made by Watermolen, seconded by Jauquet, to approve the vouchers itemizing payments made since February 4, 2015. All aye – motion carried.
  
13. **Adjourn:** Motion was made by Jauquet, seconded by Watermolen, to adjourn the meeting at 6:46 p.m. All aye – motion carried.

*Luann M. Pansier*  
*Clerk/Treasurer*