

The Ledgeview Town Board held a meeting on **Tuesday, March 17, 2015, at 4:30 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

A. CALL TO ORDER

The meeting was called to order by Supervisor Schlag at 4:30 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Supervisors Andy Schlag, Renee Van Rossum, and Richard A. Huxford. Chairman Philip J. Danen and Ken Geurts was excused.

Staff present were Clerk/Administrator Sarah Burdette, Treasurer Luann Pansier, Engineer Scott Brosteau, and Deputy Clerk Charlotte Nelson.

D. AGENDA APPROVAL

MOTION by Van Rossum/Huxford to approve the agenda. No further discussion. Motion carried in a voice vote, 3-0.

CONSENT AGENDA

1. Regular Board meeting minutes:
 - a. January 27, 2015 Joint Personnel Committee & Town Board Meeting Minutes.
 - b. February 17, 2015 Town Board Minutes.
2. Committee/Commission Reports: None.
3. Operator's License Issued 01-20-15 to 02-13-15
4. Other Committee minutes. Accept and place on file.
 - a. 02-24-15 Personnel Committee Meeting Minutes.
 - b. 03-04-15 Sanitary District Meeting Minutes.
 - c. 03-11-15 Zoning & Planning Meeting Minutes.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Van Rossum/Huxford to approve the consent agenda. No further discussion. Motion carried in a voice vote, 2-0-1 with Schlag abstaining.

2014 AUDIT REPORT: Schenk, S. C. will present the 2014 Audit Report.

Dave Maccaux from Schenk, S.C. presented the 2014 Audit Report to the Town Board. The town is in good financial health. Mr. Maccaux praised the staff for their cooperation making the audit process.

PUBLIC COMMENT: None.

COMMUNICATIONS:

1. **Memo from Code Enforcement Officer regarding establishing weight limit bond amount.**

Approved at the April 6, 2015 Town Board Meeting.

Code Enforcement Officer was presented to the board his memo regarding weight limit bond amounts. The bond amounts would be adjusted at the Sheriff's department to reflect the current ordinances. This is brought to the board's attention at this time in case there were any questions or concerns with the bond amounts. A resolution will be forthcoming. No action taken.

ZONING AND PLANNING COMMISSION ITEMS:

- 1. Recommendation to approve a request from David Chrouser of Mau & Assoc., agent for Jonathan Wall, owner, for a Certified Survey Map to create Lot 2 on parcel D-402-1 located on CTH X/ Heritage Rd.**
ZPC recommending approval of the CSM with conditions. Those conditions are:

- CSM to illustrate total buildable area of lots in SF.
- Notation added to the CSM stating that both Lot 1 and Lot 2 must connect to public utilities (sanitary and water) if /when development occurs.
- Notation added to the CSM specific to Town approval shall be required for multiple accesses to Heritage Road for Lot 2, in addition to County approval.
- Restrictions of Brown County and the WDNR for ESA (Environmentally Sensitive Area)
- Technical corrections required by the Town Engineer or Brown County should be addressed prior to Town signatures.

In addition, any outstanding special assessments on the existing parcel are to be paid prior to recording. **MOTION** by Huxford/Van Rossum to approve with the conditions set forth by Zoning & Planning and with the special assessment paid prior to recording. No further discussion. Motion carried in a voice vote, 3-0.

OLD BUSINESS:

- 1. Recommendation to approve Resolution 2015-003 – A Resolution to Adopt Official Map of the Town of Ledgeview.**

Staff explained the public hearing was held December 16, 2014 to adopt the revised Official Map, which was subsequently approved via a motion. Staff has since learned of statutes that require the Official Map be adopted via a resolution. This is the resolution adopted the Official Map which was done back in December of 2014 via a motion. **MOTION** by Schlag/Van Rossum to approve the resolution adopting a revised Official Map. No further discussion. Motion carried in a voice vote, 3-0.

NEW BUSINESS:

- 1. Recommendation to approve Resolution 2015-004 - In Recognition and Appreciation to the Ledgeview Residents Who Serve as Volunteers on Ledgeview Committees and Commissions, and Ledgeview Election Workers.**

Staff explained this resolution recognizes the efforts and commitment to all those who volunteer their time and talents to serve on various committees and commissions, as well as working the elections. This is an annual recognition and the resolution simply solidifies the recognition. **MOTION** by Schlag/Huxford to approve Resolution 2015-004 in Recognition and Appreciation to the Ledgeview Residents Who Serve as Volunteers on Ledgeview Committees and Commissions, and Ledgeview Election Workers. No further discussion. Motion carried in a voice vote, 3-0.

- 2. Review and discuss report from First American Title regarding parcel numbers D-235, D-235-1, and D-235-2.**

Staff explained this has to do with the condemnation of the Van Dreele property by the Town and the Sanitary District that took place years ago. Recently, there have been a couple of deed recordings with Brown County on these town owned parcels. When the condemnation process took place to acquire the parcels it was done on a "fee simple" basis. The Board needs to address how they would like to proceed

with the recent deed recordings. There are three options available: Do nothing, send correspondence to Mr. Van Dreel demanding the recordings be removed, or obtain a court order. The recording is for mineral rights, which, in the process of the condemnation, were released by the use of “fee simple” language.

MOTION by Van Rossum/Huxford for the Town Attorney to write correspondence to Mr. Van Dreel to remove the recordings from the deed. No further discussion. Motion carried in a voice vote, 3-0.

3. Recommendation from Park & Recreation Committee for engineer to prepare pedestrian connection alternative for future consideration.

As part of the Comprehensive Outdoor Recreation Plan, the committee has been reviewing areas for future pedestrian connectivity. They would like to have the Town Engineer to put together some options for three areas identified for connection: Stone Silo and Trumpter Trail/Quindalee, Meadow Sound Drive & Euro Lane, and East River Trail to Ledgeview Road & related sidewalk/trail connections from existing sidewalk on Ledgeview Road over to creamery Road. **MOTION** Schlag/Huxford to authorize the Town Engineer to work with the Park Committee on pedestrian connection alternative for future consideration. No further discussion. Motion carried in a voice vote, 3-0.

4. Discussion of possible Trestle Road vacation between CTH NN and CTH R.

Brown County asked the Town to consider vacating Trestle Road between CTH NN and CTH R. The County intends to resurface CTH R from CTH MM interchange to Denmark. The County also intends to make significant improvements to the intersection of CTH NN and CTH R by Del Gioioso. There was discussion on the concern of access to the property and the cemetery along Trestle Road. The board want to trouble any property owner or family members by vacating Trestle Road, and would like the engineer to speak with them to get some feedback. **MOTION** by Schlag/Huxford to table this item for further information. No further discussion. Motion carried in a voice vote, 3-0.

TOWN ORDINANCES:

1. Recommendation to approve Ordinance 2015-003 – An ordinance amending Chapter 135, Section 254(c) – Official Zoning Map Adopted; On file of the Town of Ledgeview Code.

Staff advised the public hearing was held December 16, 2014 to adopt a revised Official Zoning Map, and subsequently the board approved it via a motion. Statutes require the adoption to take place via ordinance. **MOTION** by Schlag/Huxford to approve the Ordinance 2015-003 – An ordinance amending Chapter 135, Section 254(c) – Official Zoning Map Adopted. No further discussion. Motion carried in a voice vote, 3-0.

REPORTS:

Clerk/Administrator:

- Gave an update on the Zoning & Planning Commission’s Tax Incremental District Public Meeting held March 11th. The goal is to have the district established in early summer.
- Gerber matter is proceeding to a hearing; waiting on date and time.
- County wide assessing has been defeated; no longer an issue.
- Board received Brown County Sheriff’s Data Report.
- Board received the Beautification Committee and Park Committee Work Plans for 2015.
- Spring edition of the newsletter will be mailed by the end of March.
- Intern is working on Park Plan Update by providing some research.
- Cash Balance Report was received.
- There will be three Conditional Use Permits on the April 6th Town Board Meeting.
- Annual Meeting is scheduled for April 21st at 7:00 p.m.
- RC Excavation was awarded the CTH GV-10 work by the County.

Deputy Clerk:

- Gave an update on the Election February 17th, 2015.
- Reminder of the Appreciation Event being held on March 31st.

Engineer:

- Provided the Board with the results of a Storm Water Utility survey that was completed by Wisconsin Public Service Commission for all storm water utilities in the State. Ledgeview Road and Oak Ridge Road bids are due April 3rd at 11:00 AM.
- Plans for the East River Trail and Old School Square sidewalk tie in will be available for the next meeting.
- Gave CTH GV Preconstruction Meeting update. Work will begin March 31st on GV and on the CTH X round about. Detour signage will be going up soon. Road will be open to local traffic only.

Fire Department:

- Appreciation Banquet will be held March 28th.
- New Tender is up and running; working well.

Board Comments:

1. **Invitation to Southern Bridge Project Meeting.**

The Town received an invitation to Southern Bridge Project Meeting hosted by Brown County on March 24th at 7:30 am. The Chairman is unable to attend but would like Board representation. Members should check their schedules and contact the Town Clerk/Administrator.

APPROVAL OF THE VOUCHERS:

MOTION by Van Rossum/Schlag to approve the vouchers. No further discussion. Motion carried in a voice vote, 3-0.

ADJOURNMENT:

MOTION by Schlag/Van Rossum to adjourn. No further discussion. Motion carried in a voice vote, 3-0. Meeting adjourned at 5:49 p.m.

Charlotte K. Nelson, Deputy Clerk
Town of Ledgeview, Brown County, WI