

The Ledgeview Town Board held a meeting on **Tuesday, January 20, 2015, at 4:30 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

A. CALL TO ORDER

The meeting was called to order by Chairman Danen at 4:30 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Chairman Philip J. Danen, and Supervisors Renee Van Rossum, Andy Schlag, Ken Geurts and Richard A. Huxford.

Staff present were Clerk/Administrator Sarah Burdette, Treasurer Luann Pansier, Engineer Scott Brosteau, and Deputy Clerk Charlotte Nelson.

D. AGENDA APPROVAL

MOTION by Schlag/Geurts to approve the agenda. No further discussion. Motion carried in a voice vote, 5-0.

CONSENT AGENDA

1. Regular Board meeting minutes:
 - a. January 5, 2015 Town Board Minutes.
2. Committee/Commission Reports: None.
3. Operator's License Issued 01-06-15 to 01-15-15
4. Other Committee minutes. Accept and place on file.
 - a. January 7, 2015 Ledgeview Sanitary District #2 Meeting Minutes.
 - b. December 10, 2014 Zoning & Planning Commission Meeting Minutes.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Schlag/Van Rossum to approve the consent agenda. No further discussion. Motion carried in a voice vote, 4-0-1 with Huxford abstaining due to absence at the previous meeting.

PUBLIC COMMENT:

John Fiddelke, 3800 Dickinson Road - Mr. Fiddelke expressed his disappointment over the lack of response to an e-mail he had sent the Board regarding three topics he had concerns with. Mr. Fiddelke wanted discussion on these topics, and feels degraded because he hadn't received a response.

COMMUNICATIONS: None.

ZONING AND PLANNING COMMISSION ITEMS: None.

OLD BUSINESS:

1. **Recommendation to approve the request by Steve Bieda of Mau & Assoc., agent for Joel & Rose Ament, owners, for a Certified Survey Map (CSM) to create Lot 2 from parcel D-663.**

This item was tabled last meeting for more information regarding the escarpment and the driveway location. Previously, this CSM was reviewed by Zoning and Planning Commission and recommended approval with the following conditions:

Approved at the February 17th, 2015 Town Board Meeting.

1. Notation specifying that connection to municipal sewer and water service within one (1) year of the availability of public utilities as required by the Sanitary District regardless of the age of the existing onsite systems.
2. Illustrate the topography of the property on the CSM.
3. Illustrate required setbacks for the parcels on the CSM.
4. Notation or easement prohibiting construction within the escarpment included on the CSM.
5. Obtain County approval for access to Dickinson Road.

Per the Board's request, letters were sent to the neighboring property owner's explaining that Brown County had removed the driveway restrictions and advising that there was a pending CSM to split this parcel. There remains some question as to the safety of the driveway location along the curve, of which, Town of Ledgeview has no jurisdiction. MOTION by Huxford/Van Rossum to approve the CSM with the conditions set forth by Zoning and Planning Commission. No further discussion. Motion carried in a voice vote, 5-0.

NEW BUSINESS:

1. Resolution Authorizing the Issuance and Sale of \$2,700,000 General Obligation Promissory Notes, Series 2015.

Jeff Belongia, the Town's Bonding Agent, was present to explain the resolution to the Board. Mr. Belongia satisfactorily explained the Town's AA rating with Standards & Poors, the interest rate of the bonds, and the use of the bonds. MOTION by Danen/Huxford to approve the Resolution Authorizing the Issuance and Sale of \$2,700,000 General Obligation Promissory Notes, Series 2015. No further discussion. Roll call vote: Van Rossum - Aye, Geurts - Aye, Danen - Aye, Schlag - Aye, Huxford - Aye. Motion carried in a roll call vote, 5-0.

2. Recommendation to approve 2015 rates for work completed by Mead & Hunt.

Discussion ensued regarding the proposed 2015 rate increase from Mead & Hunt. The current cost of living increase is 1.8%. The rates are lower than most firms who provide the same service. MOTION by Danen/Schlag to table this item until next meeting in order for a cost comparison to be completed and reviewed. No further discussion. Motion carried in a voice vote, 5-0.

3. Recommendation to approve Budget Resolution B-2014-01.

As part of year-end close out, the resolution takes the surplus money from individual line items and transfers it to accounts with a negative in order to balance the 2014 budget. There are less line items to transfer this year because snowplowing was under budget this year. MOTION by Van Rossum/Geurts to approve Budget Resolution B-2014-01 to balance the budget. No further discussion. Motion carried in a voice vote, 5-0.

4. Recommendation to reschedule the February 17, 2015 Town Board Meeting to a different date due to Spring Primary Election.

Deputy Clerk Nelson explained that there is a Spring Primary Election on February 17th only for those voters who reside in the Denmark School District. The next Town Board meeting is also scheduled for this date, making space in the Municipal Building an challenge. A large turnout is not expected but would like to afford the Board the opportunity to reschedule should they deem necessary to do so. After much discussion, it was determined not to reschedule the February 17, 2015 Town Board meeting on account of the Spring Primary Election as there are other options available to hold the meeting without disrupting the election. No action taken.

REPORTS:

Clerk/Administrator:

- Wisconsin Towns Association Meeting is January 22nd at 6:30 p.m. Brown County Highway Department is the guest speaker.

Approved at the February 17th, 2015 Town Board Meeting.

- Building permit data; 41 new homes were built last year adding \$23 million to the overall assessed value.
- Staff discussions continue of the proposed Tax Incremental District. Early summer is the target date to have the district complete.
- Working Lands Ordinance has been verbally approved by the Department of Agriculture, Trade, and Consumer Protection; the town is awaiting written confirmation.
- Notice to Request Annexation of the Cleo Klubertanz property into the De Pere's Industrial Park has been received from the City of De Pere. Watch for future action to take place.
- Park Committee continues to work on updating the pedestrian plan and a list of future projects.
- Burdette is conducting annual employee meetings for 2015. The objective is to set goals and projects for the upcoming year.

Engineer:

- Discussion was had on Brown County Highway Department's request to use Scray Hill Road as a possible detour route during CTH GV road construction this year. Since this is a county project, the standard is to use county highways as the detour route which is inconvenient. Due to recent traffic issues on Scray Hill Road, the Board prefers the county not use it as its posted detour route. The Board did request the reservation of the Smart Radar for Scray Hill Road because of the speed limit change. Bid opening for the CTH GV project will be mid-February.
- Belle Isle 25 mph speed limit signs are installed. No complaints have been received since the installation.

Board Comments:

- Huxford requested copies of the Brown County Highway Department proposed contracts to be distributed to the board, which they were. There was discussion on why the town did not contract with county for roadwork with the main reason being costs. Projects can be completed more efficiently and more cost effectively by contracting with private companies.
- There was also discussion on a fire that occurred over the weekend. The resident had a burn permit issued by the town office, and the Fire Department was called out. Burning permit procedures were discussed.

APPROVAL OF THE VOUCHERS:

MOTION by Schlag/Geurts to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

ADJOURNMENT:

MOTION by Danen/Schlag to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 5:27 p.m.

Charlotte K. Nelson, Deputy Clerk
Town of Ledgeview, Brown County, WI