

The Board Members of the Town of Ledgeview along with the Commissioners of Ledgeview Sanitary District #2 held a joint meeting on Tuesday, September 16, 2014 at the Municipal Building located at 3700 Dickinson Road.

Acting Chairman Danen called the meeting to order at 6:02 p.m.

Roll Call: Present were Town Board Members Phil Danen, Renee Van Rossum, Andy Schlag, Richard Huxford, Ken Geurts, and Sanitary District Commission Members Dennis Watermolen and Ken Geurts. Steve Jauquet was excused. Also present were Clerk / Administrator Sarah Burdette, Sanitary District Clerk & Town Treasurer Luann Pansier, Town Engineer Scott Brosteau, Public Works Systems Operator Mark Pansier, and Deputy Clerk Charlotte Nelson.

Agenda Approval: MOTION by Geurts / Van Rossum to approve the agenda. No further discussion. Motion carried in a voice vote, 6-0.

Public Comment: None.

Communications: None.

Committee Business:

1. Discussion/possible action:

a. Review updated lease between Town of Ledgeview & Sanitary District for municipal office space.

The last time the rental agreement was reviewed was 2007, and with the completion of the storage addition, it was a good time to revisit the document. Currently the Sanitary District reimburses the Town \$17,000 annually for office space plus utilities. The shared office equipment is funding mutually through the yearly budget. The office space being charged for is about 1,900 square feet. There was discussion on the storage space at Fire Station #2. It was determined there is no charge for this storage space because the station was built on Sanitary District land. The typical going rate per square foot of office space, according to the Chamber of Commerce, is \$12.00-15.00/sq. ft. There was also discussion on whether or not to set this money aside in the budget to help fund future building updates. The current agreement calls for an annual renewal of the agreement, therefore this review will clean up the dates as well. After some discussion, it was the consensus of both groups to maintain the status quo. MOTION by Danen / Geurts to renew the agreement between the Sanitary District and the Town for municipal office space with the same terms. No further discussion. Motion carried in a voice vote, 6-0.

b. Review 2015 capital budget.

Discussion began regarding the snow removal budget given the extreme harsh winter of 2014. Public Works was very conscientious about the budget, however, couldn't prevent the weather. Snow removal was over budget this year.

There are several different public improvement projects that will be happening 2015 with the CTH GV- CTH G location. There will be an expansion of GV to the south to look just like the portion to the north, sidewalks along G near the roundabout, and other small projects that need to be considered in preparing the budget.

Public Works is on schedule to replace the 1-ton truck. The purchase of a diesel 1-ton truck was discussed for better towing and more torque vs. This may cost more upfront, but would have a better trade in value on the backend. M. Pansier is researching options and getting quotes.

There are some public work tasks that could potentially be done more efficiently and effectively if done by staff. However, that would mean more equipment would have to be purchased upfront. With the purchasing of new equipment, means the Town would require more store space for such equipment. Discussion ensued regarding the growing pains that the town is on the cusp of. Both groups thought it would be beneficial to get a working group together consisting of the Clerk / Administrator, the Public Works System Operator, a member of the Town Board and the Sanitary District Commission to research and provide feedback and guidance on having the work done in-house vs. outsourcing it.

No action taken.

- c. The Board and Commission may go into closed session to discuss the recommendation from the Personnel Committee on the 2015 employee salary and wage issues pursuant to WI State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority. The Board and the Commission may then reconvene back into open session.

MOTION made by Danen / Van Rossum to go into closed session at 6:55 p.m. Roll Call Vote taken: Danen – aye; Schlag – aye; Van Rossum – aye; Huxford - aye, Geurts - aye; Watermolen – aye. At 6:56 p.m., the meeting went into closed session.

Discussion in closed session took place.

MOTION made by Danen / Van Rossum to reconvene into open session at 7:30 p.m. Roll Call Vote taken: Danen – aye; Van Rossum – aye; Schlag – aye; Huxford – aye; Geurts – aye; Watermolen – aye.

- a. Other recommendations resulting from closed session discussions

MOTION made by Huxford / Van Rossum to approve the recommendation of the Personnel Committee regarding 2015 employee salaries and wages and to include the Town Board recommendation regarding the 2015 salary of the Clerk/Administrator for the purposes of being incorporated in the 2015 budget. No further discussion. Motion carried in a voice vote, 6-0.

Adjourn: MOTION was made by Danen / Schlag to adjourn at 7:32 p.m. No further discussion. Motion carried in a voice vote, 6-0.

Charlotte K. Nelson, Deputy Clerk  
Town of Ledgeview, Brown County, WI