

The Ledgeview Town Board held a meeting on **Monday, July 7, 2014, at 6:00 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

**A. CALL TO ORDER**

The meeting was called to order by Chairman Danen at 6:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**C. ROLL CALL**

Members present were Chairman Philip J. Danen, and Supervisors Richard Huxford, Renee Van Rossum, Andy Schlag, and Ken Geurts.

Staff present were Sarah Burdette, Clerk/Administrator and Scott Brosteau, Engineer, Staff excused were Luann Pansier, Treasurer, and Charlotte Nelson, Deputy Clerk.

**D. AGENDA APPROVAL**

**MOTION** by Van Rossum/Guerts to approve the agenda. No further discussion.

Motion carried in a voice vote, 5-0.

**CONSENT AGENDA**

1. Regular Board meeting minutes:
  - a. June 17, 2014 Town Board Minutes.
2. Routine Reports: None.
3. Committee/Commission Reports: None.
4. Operator's Licenses:
  - a. June 17 2014 - July 2, 2014.
5. Other Committee minutes. Accept and place on file.
  - a. April 17, 2014 Park and Recreation Committee Minutes.
  - b. May 29, 2014 Central Brown County Water Authority Minutes.
  - c. July 2, 2014 Sanitary District Minutes.
6. Pay Request
  - a. Approve pay request #3 for contract C-2013, Reserve at Meadow Ridge, to Dorner Inc. for \$16,917.65.
7. Public Amusements & Shows Application
  - a. Chicago Street Pub, Wednesday, July 23, 2014 11:00 a.m. to 7:00 p.m. for the Annual CellCom Customer Appreciation Event held in the parking lot.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

**MOTION** by Huxford/Guerts to approve the consent agenda. No further discussion. Motion carried in a voice vote, 5-0.

**PUBLIC COMMENT:**

Bruce Pagel, President LedgeFest - LedgeFest appreciates the town's support and past donations. LedgeFest is family orientated and targets young families. LedgeFest is growing in recognition and the festival is getting larger because of that. With that said, LedgeFest board is asking the town to donate \$2,500 this year to keep the costs down. The festival extended its hours and added more entertainment due to the attendance last year. This is an opportunity to offer more events, more exposure to different restaurants, and provide more entertainment. LedgeFest charges a fee for each booth and farmer's market, and new this year is sponsorships where companies / people can donate money to an event and their logo or name is given

Approved at the July 22, 2014 Town Board Meeting.

recognition in front of that event. The additional donation is to get more marketing exposure for the event. It's hopeful at some point that LedgeFest will become self sustaining in the future.

John Lombardi, 1707 Limestone Trail - Mr. Lombardi spoke in favor of lowering the speed limit on Scray Hill Road. Scray Hill Road is a narrow residential road and the neighborhood is concerned for safety reasons. Speaking on behalf of the neighborhood, Mr. Lombardi requested that the speed limit be lowered to at least 35 m.p.h., however, if the board wishes to go lower, the neighborhood would be alright with that as well.

**PUBLIC HEARINGS/ACTION:** None.

**COMMUNICATIONS:**

**1. Request from LedgeFest Board for consideration of monetary donation for LedgeFest, September 27, 2014.**

Burdette explained the past funding structure for the town's donation to the event. Past donations were usually \$1,500. There are suitable funds in both the Beautification and General Funds to accommodate the \$2,500 request. The donation does meet the adopted Policy Regarding the Use of Town Funding, Personnel, Material and Equipment. The pay back for the donation is that it brings people to the town and is a positive event for the town. **MOTION** by Huxford/Danen to make a donation of \$2,500 to LedgeFest for the 2014/2015 event. No further discussion. Motion carried in a voice vote, 5-0.

**ZONING AND PLANNING COMMISSION ITEMS:** None

**NEW BUSINESS:**

**1. Recommendation to approve Resolution 2014-009 relating to the composition of the Brown County Planning Commission Board of Directors.**

Burdette explained that was being discussed at the Brown County Planning Board of Directors Level in which Option 4 is being supported. Option 4 accommodates the needs of the Department of Transportation as well as accommodates the wishes of the City of Green Bay and supports the villages and the Town of Ledgeview to have collaborative representation. Burdette recommends approval. **MOTION** by Danen/Van Rossum to approve the resolution. No further discussion. Motion carried in a voice vote, 5-0.

**2. Town of Ledgeview Annual Budget & Finance Policy and related calendar for 2015 Budget preparations.**

The Annual Budget & Finance Policy was distributed to the board along with a draft of the calendar for budget preparations. The calendar is for the board to give feedback on and the policy is a reminder of the budgeting process for board use. The board acknowledged receipt of these items. This is an informational item. No action taken.

**3. Recommendation to approve snow removal contract annual hourly equipment rates and related fuel surcharges.**

Burdette explained the present contract was entered into on September 4, 2012. There have been no increases to the hourly rate established in 2012. The contractor has added 3 pieces of equipment (a 10 yard plow truck, skidsteer and pre-wetting/anti-icing equipment). With that in mind the contractor is requesting an increase which averages out to 3.66%. A check of the CPI found from Dec. 2012 to July 2013 all items up 2% and services up 2.7%. Much to the same, a check of July 2013 to May 2014 which showed all items up 2.1% and services up 2.7%. The fuel surcharge was requested to make it more equitable for the contractor by using ½% increments due to the unstable fuel market. Discussion ensued regarding the use of the skidsteer and the prewetting process. More information is needed on these items. **MOTION** by Huxford/Schlag to table. No further discussion. Motion carried in a voice vote, 5-0.

**4. Review and act on recommendation from Ledgeview Fire Department to approve the contract with Custom Fab & Body, LLC to build a Water Tender Fire Truck.**

Approved at the July 22, 2014 Town Board Meeting.

The New Truck Committee did their due diligence by getting quotes and refining the specifications of the truck. There has been \$60,000 set aside for this truck as a down payment. It's a matter of getting the contract approved and working with Treasurer L. Pansier on the remainder of the financing.

New 2015 Tender to replace 1982 Tender Committee got 3 bids for the Truck

1. Marion Body Works, Inc. / Quote \$ 279,978.00
2. Pierce / Quote \$ 287,806.00
3. Custom Fab & Body LLC / Quote \$ 232,609.00

The Committee made the decision to go with a 3000 gal. Tender from Custom Fab & Body LLC. The Department made some changes to the truck and they gave the Fire Department a final quote. The Final Price for the Truck will be \$ **229,828.00**. The Chassis will have to be paid for in the first part of Jan. 2015, \$ **113,304.00**. The Truck will have to be paid for upon completion, this date will be sometime in March 2015, \$ **116,524.00**. For a Total of the \$ **229,828.00**. **MOTION** by Schlag/Van Rossum to approve the contact with Custom FAB & Body LLC for the amount quoted. Further discussion by Burdette explained that this is a pretty standard truck and the expectation of added costs is minimal. No further discussion. Motion carried in a voice vote, 5-0.

**5. Discuss and action on speed limit on Scray Hill Road from CTH G to Whisper Lane.**

Brosteau further investigated the speed limit on Scray Hill Road from CTH G to Whisper Lane as a result of a neighborhood concern that was heard at several past meetings. The concern is for both vehicular and pedestrian traffic on the roadway with the truck traffic going to and from the quarry located on top of the hill. Due to the fact that the town has a twenty agreement with the quarry for road construction, maintenance, and repairs, which we are half way through, there's no option of taking Scray Hill Road off the truck road. Therefore, the board instructed Town Engineer Brosteau to look into the speed limit options in order to address this concern.

Brosteau found that the neighborhood has changed in recent years and went from rural to residential. Brosteau recommends reducing the speed to 35 m.p.h. because it's a reasonable speed for trucks to maintain ascending the hill and also descending the hill whether loaded or unloaded. It's also a speed where enforcement will not be problematic. No accident reports have been reported in the last three years. The speed limit change would only affect Scray Hill Road from CTH G to Whisper Lane. The speed limit could be set lower than the recommended 35 m.p.h. however, enforcement could be an issue. The goal is to post a speed limit that drivers will follow. Discussion ensued regarding what to set the speed limit at. The discussion concentrated on between 25 to 35 m.p.h. Fiscal responsibility of purchasing the signs is minimal. The new signs will have orange attention grabbing flags will be posted on the new signs as well as a letter going to all the local businesses as well as working with the Brown County Sheriff's Department and possibly getting the smart radar. **MOTION** by Danen/Van Rossum to lower the speed limit on Scray Hill Road from CTH G to Whisper Lane to 30 m.p.h. with the signs and the flags, and letters to affected businesses. Again, the task is to set the limit where drivers are going to obey and enforcement isn't an issue. No further discussion. Motion carried in a voice vote, 3-2 with Huxford and Schlag apposed.

Since an ordinance is required to change the speed limit, the board discussed whether or not they would like to approve this speed limit change through the typical three readings or if they were going to invoke their discretionary powers and approve the ordinance immediately. The consensus of the board was to follow the three readings course. The second reading will come back with the change to 30 m.p.h as discussed.

**OLD BUSINESS:**

1. **Review recommendation to approve amendment to the 1<sup>st</sup> Amendment of the Developers Agreement for Belle Isle Meadows Subdivision.**

Brosteau explained the there were modifications that came up after the board approved revisions last month. This new modification extends the rights of the Developer's Agreement to the bank should the developer be in default. Basically once the lot is sold, the assessments come due. In other words, the bank would be allowed to sell the lots as the developer for the life of the agreement. This version was approved by the Sanitary District at their last meeting. **MOTION** by Van Rossum/Geurts to approve. No further discussion. Motion carried in a voice vote, 5-0.

**2. CTH PP assessment policy discussion and action.**

Brosteau explained the assessments and where they exactly are. Discussion ensued regarding the past assessment policy and how it will affect the CTH PP project. Historically, the property owners are assessed for sidewalk costs. Brown County is paying for fifty percent of the costs of the sidewalks. The board talked about being fair and equitable for all parties involved as well as being consistent with past precedent. However, the board does as the discretion to do assessments on a project by project basis. Concern for a safe route to school for students was discussed extensively. **MOTION** by Geurts/Huxford to reconsider the last motion on the assessment policy for the CTH PP and to change the assessment policy for this project to normal assessment practices meaning assess the property owners for sidewalk for those properties getting sidewalk and street lights in connection with this project. No further discussion. Motion carried in a voice vote, 4-1, with Danen opposed.

**TOWN ORDINANCES**

**1. FIRST READING:**

**a. 2014-016 Ordinance to Establish Special Weight Limits on Town Roads.**

When Public Works did their annual road drive around, discovered that there are violators to the 8,000 pound weight limit. This ordinance will establish truck traffic routes and will provide an enforcement mechanism to cite violators. There was discussion, however, the bottom line is that if the town doesn't post and enforcement weight limits and truck routes, any truck can drive down any road they want without any enforcement. By establishing a truck route and weight limits, the town is telling truckers where they can drive and where they can't which protects the residential areas. No changes recommended. No action taken.

**b. 2014-017 Ordinance to Establish Rate Fees for Grass Cutting.**

Residents are taking advantage of grass cutting services and the town needs to establish fees that encourages residents to take responsibility to cut their property on their own. Discussion ensued. Recommended changes for the second reading are to charge \$25.00/15 minutes after the first hour. No action taken.

**c. 2014-018 Ordinance to Amend Official Traffic Map Speed Limit on Scray Hill Road.**

See item 5 above.

**SECOND READING:**

**a. 2014-014 Ordinance to amend Chapter 79, Section 3 Definitions, and Section 8 Signs Not Requiring Permit.**

A compromise to the 3 foot by 3 foot size is a case by case basis discretion to both the Parks Committee and the Zoning & Planning Commission. No recommended changes noted.

**REPORTS:**

**Clerk/Administrator:**

- Brown County Highway Department confirmed receipt of the speed limit increase resolution passed by the Town Board. There was assurance that the resolution will be considered however no timeframe commitment was given. Therefore, Chairman Danen will have conversation with Brown County Executive regarding the resolution as a side bar to the original communication. Brown County Supervisor John Van Dyke was also copied with the resolution.

- Summer Newsletter went out today.
- Central Brown County Water Authority is working on refunding of original system debt.
- Bucket Brigade Grant was submitted to Georgia Pacific on behalf of the Fire Department.
- Zoning Board of Appeals will meet Wednesday. Chairman Colwitz who requested a pre-meeting to the meeting to meet the new board members and to go over procedures.
- Zoning & Planning Meet on the 16<sup>th</sup>.
- Partisan Primary on August 12<sup>th</sup>.
- Budget process will begin soon.
- Monthly report from the Brown County Water Authority storage tank project.

**Engineer:**

- Tordeur Lane and CTH PP assessment public hearings will be on the August 4<sup>th</sup> meeting.
- GV-10 Project assessment public hearing in September
- GV-9 Project, there is still some landscaping to be done which will be done in connection with extending the trail under 172 and Hoffman Road this fall.

**Board Comments:**

- Zoning Board of Appeals training.
- TIF District educational meeting is scheduled for August 13<sup>th</sup> which the remaining committees will be invited to attend.
- Van Rossum and possibly Danen not attending July 22<sup>nd</sup> meeting.
- Discussion was had on the CSM submittal process that took place in 2006.

**APPROVAL OF THE VOUCHERS:**

**MOTION** by Schlag/Van Rossum to approve the vouchers. No further discussion. Motion carried in a voice vote, 5-0.

**ADJOURNMENT:**

**MOTION** by Danen/Schlag to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 7:35 p.m.

*Charlotte Nelson*

Charlotte K. Nelson, Deputy Clerk  
Town of Ledgeview, Brown County, WI