

The Commissioners of Ledgeview Sanitary District #2 held a meeting on Monday, **February 3, 2014** at the Municipal Building located at 3700 Dickinson Road.

1. **Call the meeting to order:** Steve Jauquet called the meeting to order at 6:00 p.m.
2. **Roll call:** Present were Steve Jauquet, Ken Geurts and Dennis Watermolen. Also present were Scott Brosteau, engineer and Luann Pansier, clerk/treasurer.
3. **Approve or amend the agenda:** Motion was made by Watermolen, seconded by Geurts, to approve the agenda as is. All aye – motion carried.
4. **Act on minutes:** Motion was made by Watermolen, seconded by Geurts, to approve the minutes of January 6, 2014. All aye – motion carried.
5. **Public comment:** None.
6. **Requests from property owners, customers, other:** None.
7. **Mead & Hunt, Inc. – award projects, pay requests, project updates, change orders:**
 - a. Radue Development – Reserve at Meadow Ridge – Shut down for the winter.
 - b. Belle Isle Estates – Brosteau said at their meeting later this evening the Town Board will be discussing financial options to assist the developers with this project. If given direction, the developer’s agreement can then be drafted and put on the Town’s February 18th agenda for review and possible action. He asked if the commissioners would be willing to hold a meeting on that same evening or the following day to also take up the developer’s agreement. The commissioners agreed. Pansier said with nothing being constructed now, there may not be a reason to meet then on March 5th. She’ll email the commissioners with an update.
 - c. Misc – GV10 – Brosteau said the Town Board confirmed the construction of four lanes but we don’t know if anything will start this year. Brown County Highway wants this to be entirely done in 2015.
8. **Mead and Hunt, Inc. – 2014 Rates:** The commissioners reviewed the proposed increase. Motion was made by Jauquet, seconded by Watermolen, to approve the 2014 engineering rates as proposed from Mead and Hunt, Inc. All aye – motion carried.
9. **Ledgeview Policy & Procedure Manual update:** The commissioners were emailed a copy of this document for prior review. Geurts said this was a culmination taken from several other municipal handbooks. Motion was made by Watermolen, seconded by Jauquet, to approve the updated Ledgeview Policy & Procedure Manual. Geurts abstained because he’s on the Personnel Committee and assisted in drafting this policy. Watermolen and Jauquet – aye. Motion carried.
10. **Systems Operation:** Pansier said the new public works position is advertised on Career Builder and will be on the Clerk’s network. Applications are due the 14th of this month and we hope to conduct interviews on the 20th and 21st.

11. **Clerk/Treasurer:** Misc. updates:

- The auditors are here this week. Pansier gave 2013 budget comparisons to the board.
- Pansier said she's recommending the Town approve using current bond proceeds to cover the entire Belle Isle project. If approved, this would be similar to the Radue project.

- Future expense/financing discussion to include:

CTH PP sewer/water adjustments	\$ 12,000
GV10 sewer/water adjustments	80,000
GV10 sewer/water extensions	<u>120,000</u>
Total estimate	\$212,000

We should track the Belle Isle sales before determining whether or not to pursue development of B-318 and proceed if there seems to be a desire for more lots.

- Ryan Kane submitted another draft example to split the Truttman property and is wondering if this proposal would be allowed and if the assessments would remain deferred. The drawing shows the main residence, outbuildings and driveway to be parceled from the remaining acreage. Pansier said she reminded Mr. Kane that the ag deferral rule requires 35 contiguous acres under the same ownership and must be farmed. She questions whether this option grants that ability. The commissioners also questioned the layout and said they would need to see a plan showing how the remaining property could be developed in the future.
- Ledgeview Sanitary District's CBCWA 2013 True Up cost is \$53,749.

12. **Act on vouchers:** Motion was made by Jauquet, seconded by Watermolen, to approve the vouchers itemizing payments made since January 6, 2014. All aye – motion carried.

13. **Adjourn:** Motion was made by Jauquet, seconded by Watermolen, to adjourn the meeting at 5:59 p.m. All aye – motion carried.

Luann M. Pansier
Clerk/Treasurer