

The Commissioners of Ledgeview Sanitary District #2 held their monthly meeting on Wednesday, **December 3, 2014** at the Municipal Building located at 3700 Dickinson Rd.

1. **Call the meeting to order:** Steve Jauquet called the meeting to order at 6:00 p.m.
2. **Roll call:** Present were Steve Jauquet, Ken Geurts and Dennis Watermolen. Also present were Scott Brosteau –engineer, Mark Pansier – systems operator and Luann Pansier – clerk/treasurer.
3. **Approve or amend the agenda:** Motion was made by Watermolen, seconded by Geurts, to approve the agenda as is. All aye – motion carried.
4. **Act on minutes:** Motion was made by Watermolen, seconded by Geurts, to approve the minutes of October 29, 2014. All aye – motion carried.
5. **Public comment:** None.
6. **PUBLIC HEARING – CTH GV SEWER/WATER EXTENSION:** Jauquet opened up the Public Hearing at 6:01 p.m. and stated anyone present could make comments or ask questions regarding the southern end of CTH GV sewer and water extension project, the proposed special assessments or proposed policies for this project.

Brosteau gave an overview of proposed policies, assessments and payment options. He also noted that the amount applicable to Parcel D -445 would be recorded as a deferred lien against the property because it is in the Farmland Preservation Program. It is not incurring interest and will remain deferred until the use of the property changes.

Jauquet asked if anyone wanted had comments or questions:

1. Joyce Drewiecki, 2625 Heritage Rd, said she understood the process and didn't have any questions.
2. Kurt Belanger, 4340 Monroe Rd, asked:
 - a. Are the user fees billed through Ledgeview or the Green Bay Met?
 - b. Where is the meter placed?
 - c. Can be plumb his interior lines himself?

M Pansier told him the Ledgeview generates the usage bills, the meter will be in the basement and read from a transponder to a laptop in the truck, and, he can do the plumbing himself. Pansier will send him the specifications to follow and that no cross-connections to the private systems are allowed.

Jauquet asked three more times if anyone wanted to speak and there were none.

Motion was made by Jauquet, seconded by Geurts, to close the Public Hearing at 6:08 p.m. All aye – motion carried.

7. **Discuss/Act – Final Resolution Authorizing Improvement and Levying of Special Assessments...:** Because the sewer/water project on the southern end of GV is underway and will be done fairly soon, L Pansier asked to put this resolution item on hold, stating the extra time will allow us to levy accurate assessments instead of projected amounts. The board agreed.

8. **Requests from property owners:** None.
9. **Mead & Hunt, Inc. – Award Projects, Pay Requests, Project Updates, Change Orders:**
- a. **Radue – Reserve at Meadow Ridge: Pay Requests #6 and #7 to Dorner Inc.**
Motion was made by Geurts, seconded by Watermolen, to approve Pay Request #6 in the amount of \$144,960.40 and Pay Request #7 in the amount of \$75,609.30 to Dorner Inc. for Contract C-2013. All aye – motion carried.
 - b. **GV10 – sewer/water extensions, adjustments and road reconstruction:** Brosteau said the construction project started yesterday. They're working from the lift station toward the CTH X intersection and will probably close the intersection for at least part of next week. They will send out proper notification before closing it.
 - c. **Jossart/WEL road extension off Swan Rd:** Remains on hold due to DNR issues.
 - d. **Dollar Lane /Dollar Road service extension update:** Emily and Steven Giebink attended to ask if there's an update to extend the mains here. They're looking at a proposed lot along the western portion of Dollar Road and would like to build soon. We informed them that this project is under consideration, but the Town has not been approached by the owner of this parcel for a CSM. We will need to contact the owner for more input.
 - e. **Belle Isle Meadows: Pay Request #4 for Contract A-2014 to Jossart Brothers:**
Brosteau said the construction of this development is done except for the final paving. The contractor has not, however, submitted this Pay Request yet. It should be received and moved for approval on the next agenda.
10. **Systems Operation:** M Pansier said he is working with the City of De Pere to cooperatively gain a contract for tower inspections that need to be completed next year.
He also informed the Commissioners that the seals on some of the pressure reducing valves are starting to leak. He's setting up a maintenance program to routinely check and repair the 23 that we have.
11. **Clerk Treasurer:**
- a. **Declaration of Official Intent for CTH GV sewer/water extension costs – per 2006 Resolution Designating Official Authorized to Declare Official Intent Under Reimbursement Bank Regulations –**
L Pansier said she signed Declaration of Official Intent No. S.D. 2014 – 01 DOI for a maximum principal amount of \$280,444.50 (\$199,034.01 sewer plus \$81,410.49 water) so that funds used from the District's current cash balance to cover expenses for the GV project to extend mains, services and lift station, can be repaid to the District's cash fund through a future borrowing within the next three years.
 - b. **Misc updates:** L Pansier informed the Commissioners that BelGioioso Cheese is putting an addition on to their building in Ledgeview of approximately 60,000 sq ft. M Pansier said he has been in contact with them to discuss the whey problem that is building up in the sewer lines from them not having a grease trap. They continually sweep the floors

and pick up everything they can, however some residue manages to go down the drain. They've agreed to resolve and correct this issue.

12. **Act on vouchers:** Motion was made by Jauquet, seconded by Watermolen, to approve the vouchers itemizing payments made since October 29, 2014. All aye – motion carried.
13. **Adjourn:** Motion was made by Jauquet, seconded by Geurts, to adjourn the meeting at 6:54 p.m. All aye – motion carried.

*Luann M. Pansier
Clerk/Treasurer*