

The Commissioners of Ledgeview Sanitary District #2 held a meeting on Monday, **January 6, 2014** at the Ledgeview Municipal Building located at 3700 Dickinson Road.

1. **Call the meeting to order:** Steve Jauquet called the meeting to order at 5:30 p.m.
2. **Roll call:** Present were Steve Jauquet, Ken Geurts and Dennis Watermolen. Also present were Scott Brosteau – engineer, Mark Pansier – systems operator and Luann Pansier – clerk/treasurer.
3. **Approve or amend the agenda:** Motion was made by Geurts, seconded by Watermolen, to approve the agenda as is. All aye – motion carried.
4. **Act on minutes:** Motion was made by Watermolen, seconded by Geurts, to approve the minutes of December 2, 2013. All aye – motion carried.
5. **Public comment:** None.
6. **Requests from property owners, customers, other:** None.
7. **Mead & Hunt, Inc. – Award Projects, Pay Requests, Project Updates, Change Orders:**
 - a. Radue Development – Reserve at Meadow Ridge, pay request #2, contract c-2013:
Motion was made by Jauquet, seconded by Watermolen, to approve Pay Request #2 on Contract C-2013 to Dorner Inc. in the amount of \$61,899.35. All aye – motion carried.
8. **Access & Construction Easement between Ledgeview Sanitary District #2 and CBCWA:**

Brosteau explained that this is a temporary agreement giving Central Brown County Water Authority and their contractors an area to access to construct their planned reservoir and above ground storage facilities to the north of District’s on Scray Hill Road.

Motion was made by Geurts, seconded by Jauquet, to approve this access and construction easement between Ledgeview Sanitary District #2 and CBCWA. All aye – motion carried.
9. **Permanent easement for water line between Ledgeview Sanitary District #2 and CBCWA:**

Brosteau said this is a permanent easement for the purpose of allowing access to and the placement of an underground water line along with fiber optic and related water supply facilities extending from a water line that will lead to the Central Brown County Storage facilities over to the current line in place to LW1.

Motion was made by Jauquet, seconded by Watermolen, to approve this permanent easement for a water line between Ledgeview Sanitary District #2 and CBCWA. All aye – motion carried.
10. **Systems operation:** M Pansier told the commission that due to the extreme cold, Manitowoc is having trouble with frazil ice buildup on their four intake pumps out in Lake Michigan. He said we’ve been put on alert that we may need to operate our wells in the event that they temporarily cannot supply water to CBCWA.
11. **Recommendation from Personnel Committee regarding public works position needs and analysis:** M Pansier asked the board to support the hire of a full-time crew member. He gave the board a packet of information to back up his request. Within that packet, was a list

itemizing Public Works crew member duties and responsibilities. He explained that his job has changed over the years and requires more office time. With just one other person, they tend to be more re-active than pro-active, which is not good thing. This person's duties and expenses would be shared with the Town.

Motion was made by Jauquet, seconded by Geurts, to proceed with the hiring process upon approval by the Town Board. All aye – motion carried.

12. **Clerk/Treasurer:** L Pansier gave an update on the reimbursement funds received to date from De Pere.
13. **Act on Vouchers – payments made since December 2, 2013:** Motion was made by Jauquet, seconded by Geurts, to approve the vouchers itemizing payments made since December 2, 2013. All aye – motion carried.
14. **Adjourn:** Motion was made by Watermolen, seconded by Geurts, to adjourn the meeting at 5:53 p.m. All aye – motion carried.

Luann M. Pansier
Clerk/Treasurer