

The Ledgeview Town Board held a meeting on **Tuesday, March 18, 2014, at 4:30 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115.

A. CALL TO ORDER

The meeting was called to order by Supervisor Danen at 4:30 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Supervisors Philip J. Danen, Richard Huxford and Renee Van Rossum. Supervisor Andy Schlag arrived late at 4:45 p.m. Chairman Marc Hess was excused.

Staff present were Sarah Burdette, Clerk/Administrator, Scott Brosteau, Engineer, Luann Pansier, Treasurer, and Charlotte Nelson, Deputy Clerk.

D. AGENDA APPROVAL

MOTION by Huxford/Van Rossum to approve the agenda. No further discussion. Motion carried in a voice vote, 3-0.

CONSENT AGENDA

1. Regular Board meeting minutes:
 - a. March 3, 2014 Town Board Meeting
2. Routine Reports:
 - a. None.
3. Committee/Commission Reports:
 - a. None.
4. Operator's Licenses:
 - a. March 3, 2014 - March 13, 2014.
5. Other Committee minutes. Accept and place on file.
 - a. March 5, 2104 Sanitary District Minutes.
 - b. March 12, 2014 Zoning & Planning Commission.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

There was discussion to table the March 3, 2014 Town Board Meeting Minutes until the next meeting due to a lack of a quorum of those in attendance to approve the minutes. **MOTION** by Huxford/Van Rossum to approve the consent agenda minus the March 3, 2014 Town Board Minutes. No further discussion. Motion carried in a voice vote, 3-0.

PUBLIC COMMENT:

Steve Malvitz, 4210 Monroe Road - Mr. Malvitz was looking for an status update on the GV-10 project. Mr. Malvitz was advised that there would be no construction this year, just land acquisition and right of way work. Construction is scheduled to begin in 2015.

PUBLIC HEARINGS/ACTION:

- 1 **The purpose of the public hearing is to hear comment on the application from St. Mary Catholic Church for a Temporary Class "B" / "Class B" Retailer's License for the sale of fermented malt beverages and wine at the St. Mary Friday Fish Fry to be held on March 21**

and March 28, 2014 in the Social Hall and Gathering Area of the church located at 4805 Sportsman Drive, De Pere, WI 54115.

Supervisor Danen opened the public hearing at 4:35 p.m.

Deputy Clerk Nelson commented that this is a Temporary Class "B" / "Class B" Retailer's License for the sale of fermented malt beverages and wine at the St. Mary Friday Fish Fries at the end of March. The licenses are good only for the dates listed then they expire. Note that Barbara Witcomb, St. Mary's representative, was present to field any questions.

After three calls for public comment, none was heard. Supervisor Danen closed the public hearing at 4:36 p.m.

MOTION by Danen/Huxford to approve the Temporary Class "B" / "Class B" Retailer's License for the sale of fermented malt beverages and wine at the St. Mary Friday Fish Fry to be held on March 21 and March 28, 2014 in the Social Hall and Gathering Area of the church located at 4805 Sportsman Drive. No further discussion. Motion carried in a voice vote, 3-0.

PRESENTATION:

Scott Sternhagen, Schenck, S.C. regarding the 2013 Town Audit.

Mr. Sternhagen went through the audit with the Town Board highlighting some key areas. Mr. Sternhagen gave high regard to Treasurer L. Panisier and Deputy Treasurer Peters' work as there were no adjusting journal entries necessary. In Mr. Sternhagen's opinion, the audit outcome was good, and the town is in good financial health.

COMMUNICATIONS: None

ZONING AND PLANNING COMMISSION ITEMS:

1. **Review and approve the request by Aaron Ballast of TNT, surveyor for Dale Grohusky, owner, for a Certified Survey Map (CSM) dividing parcel D-209-3-1 into three lots.**
The Board received the minutes and memo summarizing Zoning & Planning's recommendation for approval of the CSM by the Town Board with a separate agreement for lot 3 indicating access easements for the park. Once the three lots are formed, then an access easement can be drafted and the exact location identified. The Grohuskys intend to build on one of the lots immediately. **MOTION** by Van Rossum/Huxford to approve the CSM contingent upon a future assess easement agreement being filed on lot 3 for the park. No further discussion. Motion carried in a voice vote, 4-0.

OLD BUSINESS: None.

NEW BUSINESS: None.

TOWN ORDINANCES:

1. **SECOND READING:**

a. **Ordinance 2014-002, Amend Chapter § 94 - Streets and Sidewalks, Snow Removal**

The Town of Ledgeview ordinance states that residents who have property adjacent to sidewalks are required to remove snow and ice from them with 24 hours of an accumulative snowfall. If a resident fails to do so the Town will cause the work to be done and charge them. Until recently the Town hired out and the property owner would be billed the amount the contractor charged. The Public Works Department personnel have recently taken over the responsibility of snow removal and needs a guideline on fees to charge. This is the second reading, therefore if there are any comments or adjustment by either the board or citizenry, please advise the appropriate staff member.

b. Ordinance 2014-003, Amend Chapter 48 Fire Prevention, Suppression and Hazard Management

The proposed ordinance is adding the NFPA 1 language as Section 48-1. The sprinkler systems regulations would be added to the Code as Section 48-3. Also added is the dangerous and hazardous conditions language to Section 48-27 & the Fire Chief's Police Power authority as sub-section 48-27E. This language is part of the Chief's police power authority to manage dangerous & hazardous conditions. This is the second reading, therefore if there are any comments or adjustment by either the board or citizenry, please advise the appropriate staff member.

c. Ordinance 2014-004, Amend Chapter 5, Alcoholic Beverages

Town ordinance 5-14(A) Closing Hours for Class A liquor license did not coincide with state law. In 2011 state law makers changed the hours in which alcoholic beverages could be sold for Class A liquor licenses to begin at 6:00 AM as opposed to 8:00 AM. The ending hours remained the same with Class "A" (beer) ending at 12:00 midnight and "Class A" (liquor) ending at 9:00 PM. The statute does allow the municipality to adopt more restrictive hours than the state statute allows, however, the issue then becomes one of enforcement. In speaking with Code Enforcement Officer Mark Roberts, he supports the amending of the closing hours to reflect those in the statutes. This is the second reading, therefore if there are any comments or adjustment by either the board or citizenry, please advise the appropriate staff member.

REPORTS:

Clerk/Administrator

- Volunteer Appreciation Dinner will be held on Wednesday, March 26th at the Grey Stone on Monroe Road, from 5-7 p.m. Everyone is encouraged to attend.
- Spring Election is April 1st. Poll are open from 7:00 a.m. to 8:00 p.m. Supervisors Schlag and Van Rossum are up for election and running unopposed. The Joint Municipal Judge is also up for re-election and is running unopposed.
- Annual Meeting is scheduled for Tuesday, April 15th, 2014 at 7:00 p.m. at the Municipal Building. Everyone is encouraged to attend.
- Brent Bouchonville is the newest employee of the town. Bouchonville started as the Public Works Crew Member last week.
- DNR Correspondence regarding recycling audit. The town is doing their part in the statewide recycling efforts.
- Utility bills will be mailed next week.
- Weight limits were put on town road effective March 24th until the frost line breaks.
- Cellcom Marathon course will be running through Ledgeview this year due to Lambeau Field Construction.
- Central Brown County Water Authority project bids are received. The project is scheduled to begin construction this summer.
- The new Town TIF bill is near completion. This bill will broaden town's authority on TIF powers.
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Town Engineer

- Needs some board direction on the memo regarding street lighting along CTH PP with thoughts on what to do with the Ledgeview side. Depending of what the board wants to do, there could be a need for an agreement with the City of De Pere. The consensus was the board isn't interested at this time.

Treasurer

- Cash balance report was received by the board.

Fire Chief

Approved at the April 7, 2014 Town Board Meeting

- Formed a committee to work on replacement of the tender fire truck.

Board Comments

APPROVAL OF THE VOUCHERS:

MOTION by Schlag/Van Rossum to approve the vouchers. No further discussion. Motion carried in a voice vote, 4-0.

ADJOURNMENT:

MOTION by Danen/Van Rossum to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 5:12 p.m.

Charlotte K. Nelson, Deputy Clerk
Town of Ledgeview, Brown County, WI