

A. CALL TO ORDER

The Ledgeview Town Board held a meeting on **Tuesday, November 19, 2013, at 4:30 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115. The meeting was called to order by Chairman Hess at 4:32 PM.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Marc D. Hess, Renee Van Rossum, Philip J. Danen, Richard Huxford and Andy Schlag.

Staff present were Sarah Burdette, Clerk/Administrator, Scott Brosteau, Engineer, Luann Pansier, Treasurer, and Charlotte Nelson, Deputy Clerk.

D. AGENDA APPROVAL

MOTION by Van Rossum to approve the agenda. The motion was seconded by Schlag. No further discussion. Motion carried in a voice vote, 5-0.

CONSENT AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AGENDA APPROVAL

CONSENT AGENDA

1. Regular Board meeting minutes:
 - a. November 4, 2013 Regular Town Board Meeting.
2. Routine Reports:
 - a. October 2013 Cash Balance Report.
3. Committee/Commission Reports:
 - a. Zoning & Planning Minutes from October 16, 2013.
4. Operator's Licenses:
 - a. November 2, 2013 –November 13, 2013
5. Other Committee minutes. Accept and place on file.
 - a. Ledgeview Fire Department L.O.S.A.P. Minutes of June 22, 2013.
 - b. Personnel Committee Minutes of September 11, 2013.

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

MOTION by Hess to approve the consent agenda. The motion was seconded by Huxford. No further discussion. Motion carried in a voice vote, 4-0-1 with Danen abstaining due to being excused from the November 4th, 2013 Town Board Meeting.

PUBLIC COMMENT: None.

PUBLIC HEARINGS/ACTION: None

COMMUNICATIONS:

1. **Correspondence dated November 4, 2013, from Ledgeview Road residents concerning snow removal on sidewalks between Swan Road and Winding Waters Way.**
MOTION by Hess to have staff review the concerns and see if there is any ordinance or something that is contrary to current plan and children going to school. Motion was seconded by Schlag. Huxford would like to know what other communities are doing in relation to this issue. No further discussion. Motion carried in a voice vote, 5-0.

ZONING AND PLANNING COMMISSION ITEMS FROM NOVEMBER 13, 2013 MEETING:

1. **Recommendation on the Certified Survey Map (CSM) request for Les Van Horn, Surveyor for Cleo Klubertanz, owner, to split D-69, located on Ravine Road, into two lots and one outlet.**
Zoning & Planning unanimously recommended approval of the CSM by resolution with a series of notes. The notes were reviewed. It should be noted that the City of De Pere abuts the property from Commerce Lane. MOTION by Huxford to approve subject to the conditional notes from Zoning & Planning. The motion was seconded by Danen. No further discussion. Motion carried in a voice vote, 5-0.
2. **Recommendation on the site plan request from Gregg Francisco, owner, for a metal building used for auto service on parcel D-424-1, 3510 Monroe Road.**
Zoning & Planning unanimously approved the site plan submitted contingent upon the applicant obtaining all required building permits prior to any further work being done. It was explained that some work had begun based on the State approved plans without a building permit being issued. Mr. Francisco was in attendance to answer any questions of the board, and there were none. MOTION by Hess to approve subject to the conditions set forth by Zoning & Planning and the Building Inspector. The motion was seconded by Van Rossum. No further discussion. Motion carried in a voice vote, 5-0.
3. **Recommendation on the site plan request for Central Brown County Water Authority for a municipal water storage and pumping facility located on parcel D-235, Scray Hill Road.**
A public information meeting by the Central Brown County Water Authority was held October 29, 2013, of which the town residents along with affected property owners were invited to attend to give comments. No comments were heard. Zoning & Planning unanimously approved the site plan for the Water Optimization Plan contingent upon the painting of the new storage tank be the same color as the existing reservoir. The site plan and project plan is on the town's website. There was some concern with removing existing trees. Additional trees will be added to provide a screen buffer to the site. Construction is estimated to begin late spring 2014. MOTION by Schlag to approve the site plan request for Central Brown County Water Authority for a municipal water storage and pumping facility located on Scray Hill Road with the recommendations set forth by Zoning & Planning. The motion was seconded by Huxford. No further discussion. Motion carried in a voice vote, 5-0.

OLD BUSINESS:

1. **Discussion and review of CTH GV-10 (from CTH G to CTH X) design and access points.**
This item was tabled from the last meeting for additional information. Additional information including traffic counts and project timelines starting in the 1990s from both Brown County and the Town of Ledgeview were provided to the board. There was discussion regarding whether a southern bypass, of which the GV-10 project is a link to, was a realistic assumption at this point. Danen give an overview of a meeting, attended with Burdette, regarding both the southern bypass and the GV-10 project. There will be a southern bypass south of De Pere in the future. The

plan is there, most of the critical pieces are in place, and it's projected that development is going to continue towards the south. The GV-10 project is the last barrier, and a critical piece to the southern bypass. If the GV-10 project is not completed, it will slow down progress on the southern bypass. All adjacent municipalities have been planning on this connection for years. The board didn't want to spend money on something that may not happen, however, is now satisfied that it will.

Discussion focused more on the GV-10 project. Paul Fontecchio, Engineer for Brown County Public Works Department, was in attendance to answer questions regarding the Gv-10 Project. The two access points that were brought forward last meeting, the residents seem to be agreeable to the two additional access points, however; there has been nothing formal confirming these access points from Brown County. There is a Municipal Agreement stating that GV will be four lanes, with no changes to the Municipal Agreement. Brown County has taken a "take it or leave it" approach to the two additional crossovers. Past interactions with the county were discussed. The board encourages continued talks between Brown County, Town of Ledgeview, and affected residents. Huxford would like this decision revisited because, from a traffic engineering background, in his opinion the traffic counts don't, and will not warrant, a four lane boulevard now or 25 years in the future. Therefore, improvements, specifically resurfacing, should be done to the existing roadway instead of expansion.

The Brown County traffic model was used to produce future traffic counts on GV, which is based on EIS (Environmental Impact Standards) standard. There has been some fluctuation over the years and the county is reluctant to put it in their six (6) year plan because the EIS isn't approved by the Federal Government yet. Once EIS is approved, building of the southern bypass could start. GV-10 is a piece of the overall big picture. There is a cost share component in the Municipal Agreement for the GV-10 expansion. There was discussion on opening up the meeting for public comment since Brown County Highway Department Engineer, Paul Fontecchio, was in the audience.

MOTION by Schlag to open the meeting up for public discussion. The motion was seconded by Hess. No further discussion. Motion carried in a voice vote, 5-0. Public comment opened at 5:05 p.m.

Mr. Fontecchio informed the board that Brown County Planning is working on the EIS approval and the interchange justification report. There has been no decision on how to stage this corridor at this time, and there's no commitment to county or federal funding this point. Mr. Fontecchio stated that when taking the total picture along with the projected 15-25 year traffic counts, conceivably, the southern bypass is years from becoming a reality. There are too many missing pieces to the project to move it forward at this time. Therefore, Mr. Fontecchio is recommending to resurface GV-10 now and expand it when it's required. However, this is a town decision. The county is committed to building to the needs and the GV-10 project is costly. Both the county and the municipalities have to share the cost. Mr. Fontecchio stated the southern bypass is about 15-20-25 years out, of which, there will be more information available about the project such as connection to USHY 41, updated traffic counts, etc. However, if just a resurfacing is done, the town will sacrifice the trails and the round-a-bouts; it will look as it does today only with a smoother surface and there will have to be a "t" intersection at CHY X. Mr. Fontecchio stated that the County Executive will not support the southern bypass if it does not have an interchange at Hwy. 41.

Ed Phillips, 4380 Monroe Road: Mr. Phillips believes this is Ledgeview's problems. GV-10 is the last piece and progress can only be made to the south and Ledgeview needs the people before the business will come. If there's a need for a crossover in the future, one can be cut one in, it's a simple curb cut. Mr. Phillips supports a four lane expansion; build it and the people will come.

Prior decisions regarding GV-10 was done with a lot of research, input, and etc. The majority board would like to save the money, but trying to change at this point is a difficult decision. The board is more comfortable, at this point, with continuing on with the GV-10 expansion project. One board member has difficulty supporting the costs when it isn't needed, however, supports purchasing the right away even though the construction isn't going to happen immediately.

Mr. Fontecchio advised that the county will allow two cross over at the town roads between G and X, but not at the property owners. The reason being, there isn't a clean way to distinguish between justification of who can and who can't have crossovers. The concept of the project was boulevard, with round-a-bouts for controlled access. A different design was used for GV-9 because there isn't a round-a-bout at the end points.

Steve Jauquet, 1874 Ledgeview Road: President of Ledgeview Sanitary District. Mr. Jauquet indicated that there are limited sewer extensions along GV. Mr. Jauquet supports the limited access, however; should Brown County allow two more access points the town needs to take a stand on no more.

MOTION by Hess to close public comments. The motion was seconded by Schlag. No further discussion. Motion carried in a voice vote, 5-0. Public comment was closed at 5:42 PM.

Since this item was a discussion only item, the board would like to hold a second public information meeting with Brown County Highway Department and the Ledgeview Town Board so residents have an opportunity to hear directly from the Highway Department on the access points. Affected property owners should be invited. Mr. Fontecchio advised the board that he would be open to a second public information meeting. No action taken.

2. Recommendation on limits of proposed sidewalk, curb and gutter installation project along Portions of Oak Ridge Circle and Ledgeview Road.

This item was tabled at the last meeting and the discussion was to have cost estimates available to the board prior to a public hearing with the residents. This project hinders on if there is going to be a GV Project or not. Town would have to finance some of the project. Resident on the north side are against the curb & gutter. Brosteau advised that Ledgeview Road is in poor shape and some type of improvement is necessary to Creamery Road. There are some funding sources available such as Safe Routes to School. There would be sidewalk all the way around the round-a-bout. County Highway GV is a boundary line for the school district; meaning students to the east of GV are bussed. The board directed staff to coordinate scheduling a Public Informational Meeting to be noticed along with the GV-10 Update for the December 2nd, 2013 Town Board Meeting. Affected property owners should be invited as this is a special assessment project.

3. Resolution Authorizing the Issuance and Sale of \$760,000 General Obligation Promissory Notes.

This item was tabled at the last meeting. Treasurer L. Pansier needs some direction on what to tell the bank. Greenleaf Bank thought they could extend the deadline, but didn't know until when. It makes sense to table this item until the December 2nd meeting in order to get some clarity. The board doesn't want to continue to borrow money if the money that was borrowed isn't going to be used. There are no consequences in waiting. L. Pansier advised that it is cleaner to keep developers funds separate from others funds. L. Pansier will ask the bank if they will extend the offer through December. Need decision on GV-10. MOTION by Hess to table until next meeting. The motion was seconded by Danen. No further discussion. Motion carried in a voice vote, 5-0.

MOTION by Hess to recess until after the budget hearing. The motion was seconded by Van Rossum. No further discussion. Motion carried in a voice vote, 5-0. The meeting was recessed at 6:03 PM

MOTION by Hess for the Town Board to reconvene into its regular open meeting. The motion was seconded by Schlag. No further discussion. Motion carried in a voice vote, 5-0. At 6:23 p.m. the Town Board reconvened into its regular scheduled open meeting.

NEW BUSINESS:

1. Discussion/possible action:

a. Review and approve Resolution 2013-011 Adopting the 2014 Annual Budget and Establishing the Property Tax Levy for the Town of Ledgeview.

MOTION by Schlag to approve Resolution 2013-011 Adopting the 2014 Annual Budget and Establishing the Property Tax Levy for the Town of Ledgeview. The motion was seconded by Van Rossum. No further discussion. Motion carried in a voice vote, 5-0

b. Review and possible request for Zoning & Planning to review the current zoning for the Creamery Road / Monroe Road Corridor from County Hwy. G to County Hwy. X with a focus on Federal, State and County environmental constraints.

Huxford advised there was a survey done for the Gossen family in which a map was done showing the environmental impact on the overall general area. Huxford would like the commercial zoning in this area revisited due to the environmental impacts of the surrounding area. It was determined this could be done by Zoning & Planning through the process of updating the Comprehensive Plan. No action taken.

TOWN ORDINANCES - THIRD READING:

1. An Ordinance to Amend Chapter § 68-3 Noxious Weeds, Grass, and Vegetation.

There have been no corrections since the original version. MOTION by Hess to approve the ordinance as amended. The motion was seconded by Danen. No further discussion. Motion carried in a voice vote, 5-0.

REPORTS: Clerk/Administrator, Staff Updates, Fire Chief and Board Comments.

Sarah Burdette, Clerk/Administrator:

- Code Enforcement Officer Mark Roberts held a Public Information Meeting with the DNR regarding hunting in the Eagle Bluff area. Residents were invited to attend. Clarity was given regarding hunting regulations. It comes down to an enforcement issue. Ledgeview is not going to distinguish between the use of shotgun or rifle for this hunting season. The DNR determined that the risk isn't any greater with a rifle vs. a shotgun.
- Brown County will be hosting an Informational Meeting on the CTH PP Project on December 3, 2013 from 6:00 p.m. - 7:00 p.m. at the De Pere City Hall. The Ledgeview Town Board is invited to attend.
- Central Brown County Water meeting on November 20, 2013. They will look at the new site and return to the Municipal Building for their meeting.
- Belle Isle Final Plat will be heard at the December 2, 2013 Meeting.
- Due to the Thanksgiving Holiday, the agenda and materials for the December 2nd Town Board meeting will be disbursed on Tuesday, November 26th.
- The Newsletter is scheduled to be mailed early next week.
- Tax bills are being prepared and are anticipated to be mailed the week of December 10th from the Brown County Treasurer's Office.
- There is a meeting with the Town of Lawrence and City of De Pere for parks on November 21st.
- Recap of the Community Engagement Session. The presentation materials which includes the survey results are posted on the website. The Park & Rec Plan will kick off in January.

Scott Brosteau, Engineer

- GV lighting is installed, and the center lights are illuminated. The control cabinet box for the trail lights is on back order until mid-December.
- Reserve at Meadow Ridge is moving forward. Developer wants to pull permit for foundation. The access coming from Lime Kiln is near completion. There have been no complaints.

Luann Pansier, Treasurer

- Cash flow report for October was included in the packet. Everything is status quo.

Board Comments:

- Comments were made on driveway permits.
- Hess requested that all materials for Belle Isle plat be consolidated and provided in advance of December 2, 2013 Town Board Meeting.

Fire Department

- Officer elections coming in December.

APPROVAL OF THE VOUCHERS:

MOTION by Schlag to approve the vouchers. Motion was seconded by Van Rossum. No further discussion. Motion carried in a voice vote, 5-0.

ADJOURNMENT:

MOTION by Danen to adjourn. Motion was seconded by Schlag. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 6:48 p.m..

Charlotte K. Nelson, WCMC, Deputy Clerk
Town of Ledgeview, Brown County, Wisconsin