

A. CALL TO ORDER

The Ledgeview Town Board held a meeting on **Tuesday, October 22, 2013, at 4:30 p.m.** at the Municipal Building located at 3700 Dickinson Road, De Pere, WI 54115. The meeting was called to order by Philip J. Danen at 4:30 PM.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

C. ROLL CALL

Members present were Andy Schlag, Richard Huxford, Philip J. Danen, and Renee Van Rossum. Marc D. Hess was excused.

Staff present were: Sarah Burdette, Clerk/Administrator, Luann Pansier, Treasurer, Mark Pansier, Public Works Systems Operator, Charlotte Nelson, Deputy Clerk.

D. AGENDA APPROVAL

Motion by Huxford, seconded by Van Rossum to approve the agenda. No further discussion. Motion carried in a voice vote, 4-0

CONSENT AGENDA

1. Regular Board meeting minutes: October 7, 2013
2. Routine Reports:
 - a. September 2013 Cash Balance Report
3. Committee/Commission Reports:
 - a. Zoning & Planning Commission - October 16, 2013
4. Operator's Licenses:
 - a. October 8, 2013 –October 22, 2013
5. Other Committee minutes. Accept and place on file.
 - a. Ledgeview Sanitary District No. 2 - October 7, 2013.
 - b. Joint Town Board and Sanitary District No. 2, October 7, 2013.
 - c. Public Information Meeting - October 7, 2013.
(Sidewalk Installation on portions of Oak Ridge Circle and Ledgeview Road)
 - d. Park & Recreation Committee Meeting - September 12, 2013

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the Town Board and will be approved by one motion. There will be no separate discussion. If discussion is desired by members, that item will be removed from the consent agenda and discussed separately immediately after consent agenda is approved.

Motion by Van Rossum, seconded by Schlag to approve the Consent Agenda. No further discussion. Motion carried in a voice vote, 4-0.

PUBLIC COMMENT:

Janet Trembl, 4250 Monroe Rd, owner of Seacrets Salon: – Ms. Trembl is looking for to get an additional access point on Cty. Hy, GV, to her business. The county has jurisdiction over the quantity and the location of the GV access points, however, the town has been steadfast in working on increasing the number of crossovers with no avail. The town is sharing of the costs with the county, however, the town was informed early in the planning stages, by the county, that access points would be limited and therefore the town completed an area development map. The Town Board advised Ms. Trembl that they would support existing businesses having cross over access; however, their hands are tied because the county isn't accepting the town's request for an additional meeting. There a different viewpoint in the county office created by recent turnover in staff. Those county staff members who were involved with the project from the onset are no longer in office. The hierarchy of government was explained (Federal, State, County, Local). The Town Board does not have

authority to veto the county. Ms. Treml stated she's not going to bow down to the county because her business will suffer. Ms. Treml was advised to contact as many County Board Supervisors as possible because they oversee the County Highway Department. There was discussion regarding land suitability for business. Clarification was given by the board that land suitability for business opportunity is the responsibility of the landowner. The site plan approval process only reviews the land use, it does not look at land suitability. The future development plan shows the location for future roads, however, there are no guarantees the roads will end up as indicated on the plan. Again, Ms. Treml was advised that the Town Board will support her efforts to get additional crossover access and that she needs to contact as many County Board Supervisors as possible.

Ed Phillips, 4380 Monroe Road: Mr. Phillips is concerned because he feels there wasn't many residents who had knowledge of, or were informed of, the informational meeting with the county where crossover access were discussed. At that meeting, the county stated that GV would look like the northern half. Ms. Treml and Mr. Phillips are the future residents of Cty. Hy. GV because tomorrow is their future. Again, the Town Board reiterated that they are in support of Ms. Treml and Mr. Phillips efforts and advised them to contact County Board Supervisors; the more supervisors involved, the greater the possibility of gaining additional crossover access points.

PUBLIC HEARINGS/ACTION: None

COMMUNICATIONS:

1. Resident communication from Eagle Bluff Subdivision regarding hunting regulations. E-mail correspondence regarding discharge of firearms.

The board instructed staff to schedule an informational meeting for the residents who requested information on hunting regulations. The DNR and the Code Enforcement Officer should be invited to this meeting because the problem seems to be more of an enforcement issue. The ordinance was very specific when it was adopted to keep weapons issues vs. hunting issues separate. The Hunting Overlay Map can be amended if the board deems necessary. The map hasn't been updated since 2007; however, there wasn't any change in the area that warranted an amendment. A public information meeting is twofold: 1) to educate the public about hunting vs. weapons issues, 2) assist in determining whether or not an amendment necessary.

ZONING AND PLANNING COMMISSION ITEMS FROM OCTOBER 16, 2013 MEETING:

1. Request by Ron Schoenfeld, owner, for a wall sign for Bleu Restaurant located at Olde School Square, 2200 Dickinson Road, Building 15.

Burdette reported that Zoning & Planning Commission recommended approval because it is consistent with the code. **MOTION** by Huxford, seconded by Schlag to approve the sign as recommended by the Zoning & Planning Commission. No further discussion. Motion carried in a voice vote, 4-0.

OLD BUSINESS:

1. Discussion and review of CTH GV-10 (from CTH G to CTH X) design and access points.

Burdette reported that she, along with Town Engineer, Scott Brosteau, have been working with Brown County Highway Department personnel. Together, Burdette and Brosteau were able to get the county to concede to two additional crossover access points. These two additional access points were pointed out on a map by Burdette. Burdette received an e-mail from the county this morning indicating they are going to proceed with mapping the additional two access points when the town has yet to agree. For this reason, Burdette is requesting another meeting with the county specifically to address the number and location of access points prior to the county proceeding with the mapping. **MOTION** by Danen, seconded by Schlag for Burdette to request another public information meeting with Brown County Highway Department Personnel, Town Board, town staff, and residents regarding access points prior to the county proceeding with any action on the proposed two additional access points, and, include the town's Brown County

Supervisor and County Executive on any correspondence related to this matter. No further discussion. Motion carried in a voice vote, 4-0.

NEW BUSINESS:

1. Discussion/possible action:

a. Recommendation on limits of proposed sidewalk, curb and gutter installation project along portions of Oak Ridge Circle and Ledgeview Road.

Mark Pansier reported he has received requests from residents on Oak Ridge Circle and Ledgeview Road to install curb and gutter when the roundabout is constructed. On Oak Ridge Circle, sidewalk will be located on the south side only with a short section of storm sewer. Also, there will be approximately 300 feet of sidewalk on the west side of Ledgeview from the roundabout where the road will be rebuilt (poor condition) along with curb and gutter. The trail will be extended on the north side of Ledgeview to the park. The trail will be fitted to the existing right of way, with the exception of Lenz property and Grandpas Grainery where sidewalk has to be installed. The roads will be 37 feet back to back with curb and gutter, which is bigger than what is currently there. The ditch on Ledgeview Road will be removed and the south side of the road will have a swale for storm water management. There will be an informational meeting to cover the notification of the residents and business owners in the area. **MOTION** by Danen, seconded by Van Rossum, to get the cost estimates for the proposal prior to scheduling a public information meeting. No further discussion. Motion carried in a voice vote, 4-0.

b. Recommendation from Public Works on petition from residents requesting stop signs to be placed on Dollar Road at the intersections of Three Penny County and Half Crown Run.

Mark Pansier does not recommend stop signs at those roads as they are 500-600 feet apart, which is not consistent with the use of stop signs. According to the manual stop signs are not meant to be used for speed control; they are used for intersections with multiple vehicles heading in multiple directions. Therefore, M. Pansier recommends not to install stop signs at these locations. M. Pansier spoke with Captain Randy Schultz from Brown County Sheriff's Department who recommended additional patrol of that area and speed boards. Captain Schultz advised that 99% of people who are stopped and ticketed for speeding in residential neighborhoods are residents of that neighborhood. M. Pansier is willing to research some possible alternatives and bring it back to the board. **MOTION** by Huxford, seconded by Van Rossum for M. Pansier and Town Engineer Brosteau to study alternatives and bring the results back to the board. No further discussion. Motion carried in a voice vote, 4-0.

c. Resolution Authorizing the Issuance and Sale of \$760,000 General Obligation Promissory Notes.

Treasurer Luann Pansier reported that the attorney hasn't returned the appropriate information back to her at this time. **MOTION** by Danen, seconded by Van Rossum to table. No further discussion. Motion carried in a voice vote, 4-0.

TOWN ORDINANCES - FIRST READING:

1. An Ordinance to Amend Chapter § 68-3 Noxious Weeds, Grass, and Vegetation.

A memo was provided by Code Enforcement Office Mark Roberts which identified the limits of the current ordinance. Roberts is recommending a one line amendment which reads, "Fifteen feet along the perimeter of the property adjoining to or abutting against another property." The reason for the amendment is there have been consistent complaints from residents living adjacent to an empty lot where owners don't keep the lots trimmed, subsequently causing weeds/grass seed to spread and grow on the abutting lawn. The ordinance will be on the next agenda for a second reading. No action taken.

Clerk/Administrator:

1. The final estimated population for the Town of Ledgeview as of January 1, 2013 is 7,074.
2. Notice was proved to the board of the Fly-Ash material transported to Daanen & Janssen Quarry.
3. Advance Disposal is changing the garbage and recycling pick-up days to Tuesdays for the Dickinson Heights area. Town staff did not see a problem with the change. The change will take place November 4, 2013. Advanced will be doing a mailing to the residents and putting recycling calendars on bins.
4. The Community Survey responses are due Friday, November 1. The Community Engagement Meeting is scheduled for Tuesday, November 12, at 6:30 at De Pere Middle School. All board members are encouraged to attend to show their support.
5. There is new legislation in the state senate allowing towns with a population over 5,000 and a minimum equalized value of \$500 million to create a tax incremental district. This would be a great benefit to the town. A letter was sent by Burdette to Senator Dave Hansen in support of the Senate Bill-338.
6. Advanced Disposal Systems contract is due for renewal. This will be on the next agenda.
7. Burdette, M. Pansier, and Fire Chief Guns met with Brown County Parks personnel regarding concerns with after hour use of Fonferek Park. There are some liability issues there, and Brown County Parks is researching possible solutions to gate off the entrance ways. Town staff will continue to work with them on a solution.
8. The board received their reminder post card from the Wisconsin Towns Association regarding the upcoming Brown County Unit Meeting on October 24, 2013.
9. Reminder of the Public Information Meeting on Tuesday, October 29th, 2013 at 6:00 p.m. for the future water storage facilities which the Central Brown County Water Authority is planning to build at 1901 Scray Hill Road.
10. A written offer to purchase has been received from Radue for the appraised value of the land. Radue is offering the appraised value of \$5,700. The sale of the land is subject to a Special Meeting of the Electors which will be held November 19, 2013. Board members are satisfied with the proposed offer to purchase.

Staff Updates: None.

Fire Chief: None.

Board Comments: None.

APPROVAL OF THE VOUCHERS:

MOTION by Van Rossum, seconded by Huxford to approve. No further discussion. Motion carried in a voice vote, 4-0.

ADJOURNMENT: DAN/SCH to adjourn. NFD MVV 4-0. 4:20 PM.

MOTION by Danen, seconded by Schlag to adjourn. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 5:20 p.m.

Charlotte K. Nelson, WCMC, Deputy Clerk
Town of Ledgeview, Brown County, Wisconsin