

The Commissioners of Ledgeview Sanitary District #2 held a meeting on **Monday, October 7, 2013** at the Ledgeview Municipal Building located at 3700 Dickinson Road.

1. **Call the meeting to order:** Steve Jauquet called the meeting to order at 4:30 p.m.
2. **Roll call:** Commissioners present were Steve Jauquet, Ken Geurts and Dennis Watermolen. Also present were Scott Brosteau (engineer), Mark Pansier (systems operator) and Luann Pansier (clerk/treasurer).
3. **Approve or amend the agenda:** Motion was made by Geurts, seconded by Watermolen, to approve the agenda as is. All aye – motion carried.
4. **Act on minutes:**  
Motion was made by Jauquet, seconded by Geurts, to approve the minutes of August 20, 2013 and September 3, 2013. All aye – motion carried.  
Motion was made by Watermolen, seconded by Jauquet, to approve the minutes of September 17, 2013. Watermolen and Jauquet – aye, Geurts abstained because he was excused for the September 17<sup>th</sup> meeting – motion carried.
5. **Public Comment:** None.
6. **Requests from property owners, customers, other:** None.
7. **Act on final Developers Agreement between Town of Ledgeview, Ledgeview Sanitary District and Radue Homes, Inc.:** Motion was made by Geurts, seconded by Watermolen, to approve and sign the final developers agreement with Radue Homes, Inc for the development of the Reserve at Meadow Ridge subdivision. All aye – motion carried.
8. **Mead & Hunt, Inc. – award projects, pay requests, project updates, change orders:**
  - a. **Radue Development:** Motion was made by Jauquet, seconded by Geurts, to award the contract to Dorner Inc for the installation of water and sewer within the Radue Development known as Reserve at Meadow Ridge. All aye – motion carried.
  - b. **GV update:** The County is still working on acquiring the right-of-way, therefore the water/sewer installation will probably start early spring of next year.
9. **Systems operation:**
  - a. The water tower has been cleaned. M Pansier showed pictures.
  - b. **Looped Private Water Mains within Swan Ridge, Wandering Brooks and Remington Ridge:** M Pansier obtained confirmation from the DNR that they'll label these private mains as a "Deficiency" rather than a "Significant Deficiency", thereby allowing the mains to stay in place as is, unless they become a public health risk or a reviewable project in the future. If either situation arises, corrective action must be taken by at least one of the three following means:
    1. District take over ownership of the mains,
    2. Eliminate all but one service to the property, or
    3. Install check valves on the service where they meet the District's main.Pansier said we'll continue to work on a sewer and water maintenance agreement with these private developments.

**10. Clerk/Treasurer:**

- a. Budget Review – A copy of the proposed budget was mailed in the packets to the Commissioners. L Pansier pointed out that the levy, which is used for sewer debt only, is up by \$1,444 however with the increase in assessed value, the mil is projected to go down by \$.01 or \$.015. She also pointed out that the GBMSD is projecting a \$.29 increase in their 2014 sewer rate, so she included that increase in the proposed sewer revenues and expense. This will need to be addressed once the GBMSD has finalized their budget. She also said additional funds were put into the maintenance accounts, but otherwise the budget is fairly consistent with this year's. The board agreed to move forward with these projections to the budget hearing on October 30<sup>th</sup>.
  - b. ACH Payment Option – L Pansier said customers have been signing up to have their payments automatically deducted from their bank accounts. This option will start with the 4<sup>th</sup> quarter billing. The first 200 customers to sign up will receive a free Ledgeview water bottle. The bottles were purchased via a CBCWA promotional program.
- 11. Act on vouchers:** Motion was made by Geurts, seconded by Watermolen, to approve the vouchers itemizing payments made since August 20, 2013. All aye – motion carried.
- 12. Adjourn:** Motion was made by Jauquet, seconded by Geurts, to adjourn the meeting at 4:50 p.m. All aye – motion carried.

Luann M. Pansier  
Clerk/Treasurer